

RECORD OF PROCEEDINGS

Minutes of Meeting

Plain Township Board of Trustee Meeting

The Plain Township Board of Trustees met in regular session by video/teleconference at 7:15 a.m.

Mr. Ferguson called the meeting to order with the Pledge of Allegiance to the flag.

Roll Call: Members Present: Dave Olmstead and Tom Rybski. Bud Zappitelli, Fiscal Officer was present. Other people present were Ben Collins, Chief Rupp, Cindy Powell, Bob Pharris, Mary Fee and Courtney Rogers. Trustee Dave Ferguson joined at 7:29 am.

Visitors present: Deputy Ken Upton

ADDITIONS OR CORRECTIONS TO THE AGENDA

Mr. Olmstead reported that there are several personnel actions that will be discussed at the first meeting in October.

APPROVAL OF MINUTES

Mr. Olmstead requested a correction to the August 19, 2020 meeting minutes. "Chief Hoovler" was referenced in the Fire Department update, however it should have read "Chief Rupp". Courtney Rogers will make the edit.

Mr. Rybski made a motion to approve the August 19, 2020 Board of Trustees Meeting minutes as submitted. Mr. Olmstead seconded the motion. Vote: All Aye. (Resolution 20091601)

PAYMENT OF THE BILLS

Mr. Olmstead made a motion to pay the pending warrants in the amount of \$335,195.85.

Mr. Rybski seconded the motion. Vote: All Aye (Resolution 20091602)

FRANKLIN COUNTY SHERIFF DEPUTY-KEN UPTON

Deputy Upton submitted a report to the Trustees.

Chief Rupp reported that he attended the New Albany City Council meeting where they discussed the construction project for State Route 62 between Walton Parkway and the Fire Station. Chief Rupp would like to see the final plans and know how it will affect the operations of the Fire Station during construction.

ADMINISTRATOR

Mr. Collins reported that the Township does not have an explanation at this time regarding the increased utilization of HRA dollars. Mr. Collins is meeting with Assured Partners and Chard Snyder to review.

The Fire Station driveway was discussed. Mr. Rybski recommends replacing the rear drive because there is an immediate need and delaying replacing the concrete in the front. Chief Rupp reported that they had conversations with the construction company that is building the gas station next door. He feels there may be an opportunity to receive a lower estimate because the equipment is already on site. Mr. Collins reported that public improvements have a bidding threshold of \$50,000.

Mr. Olmstead would like to discuss the Cemetery report at the October meeting. Mr. Ferguson is hesitant on spending the money on automatic gates.

Mr. Collins sent out information on the CARES Act funding and local small business grant programs. He would like feedback from the Trustees. Mr. Collins expects additional funding later this month.

Mr. Olmstead made a motion to pass Resolution No. 200916A1. Be it resolved: To increase Fire Chief Jack Rupp's base pay rate an additional \$2.58 per hour retroactive to the pay period beginning on July 25, 2020. Mr. Rybski seconded the motion. Vote: All Aye

ZONING

Mr. Olmstead asked Mr. Collins about the Walnut Street Development. Mr. Collins reported that there would be no formal Township review or vote because there is no rezoning involved. The public streets would be constructed to the County Engineer's specifications. Mr. Collins would like the Fire Department to have an opportunity to review the plat for the subdivision.

Mr. Collins reported that he may have to engage the Prosecutor's office for assistance with a property on Harlem Road.

ROAD/MAINTENANCE

Mr. Pharris reported that they have started to do maintenance work on the fence at the pool. They discovered that several rails and posts are rotted. Mr. Pharris is investigating costs for repair or replacement. Mr. Olmstead suggested that if Mr. Pharris is looking at replacement, the Township may have to have it approved by the Architectural Review Board. Mr. Collins said he will work with Mr. Pharris on the Township's options.

Mr. Pharris reported that Aquaseal is installing the pad around the new slide in the small pool.

FIRE DEPARTMENT

Chief Rupp said there were 95 fire and EMS runs since the last Board of Trustees meeting. Chief Rupp offered to discuss the lateral transfer policy with the Trustees before the next October Board meeting if necessary. With Firefighter Newton moving and Firefighter Cantrell having an upcoming surgery, it exposes the Township to a maximum of 210 hours that the Fire

Department will have to fill by the end of the year or a minimum of 60 hours if one of the Peak Time firefighters is moved to a 24 hour shift. Chief Rupp is holding virtual meetings with staff because of Covid-19. Medic 121 is back in service from the door-panel issues. There is no resolution to the vibration. Videos were taken of the undercarriage and sent to Dodge and Liquid Spring. Horton and Frasier (the 2 manufacturers most involved) are still working on the issue. The Fire Station will hold a drive through open house on October 4, 2020. Chief Rupp reported that they are working on updating the job descriptions to the new format. The Fire Department has switched from Silco to Hamrick for repair work. Hamrick performed all inspections in one day. They discovered a leak in the dry system that they were able to repair. Fire Marshall Guthrie is working on upgrading the fire alarm system. Mr. Olmstead suggested that the Fire Department communicate to the community that the Nest Fire Alarm system is being taken off-line after 7 years. The new Nest Fire Alarms have a 10 year lifespan. Mr. Olmstead wants to analyze the Township's staffing needs based on the run percentages for Plain Township versus other areas.

FISCAL OFFICE

The August 2020 Bank Reconciliation and End of Month Reports were presented.

Mr. Olmstead inquired about the 2nd half 2020 receipts. Mr. Zappitelli reported that the projected shortfall is 1.84%. Mr. Ferguson asked what makes up the 2% shortfall. Mrs. Powell reported that refunds were substantial which was mainly due to the New Village Center TIF that was recorded last year. The TIF ordinance mentions sharing with the Fire Department for these monies but it also refers to the debt to be paid by the TIF. The City of New Albany is researching if the debt should be paid first before sharing those funds with the Fire Department.

Mr. Rybski made a motion to pass Resolution No. 200916B1. Be It Resolved, to accept the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor for the next succeeding fiscal year commencing January 1, 2021. See attached. Mr. Olmstead seconded the motion.

Roll Call Vote: All Aye

Mr. Olmstead made a motion to pass Resolution No. 200916B2.

Whereas, Plain Township passed Resolution 200617A2 to establish the Local Coronavirus Relief Fund and to accept funds from H.B. 481 for expenditures due to the Covid-19 public health emergency; and

Whereas, Plain Township's share of the second distribution of the H.B. 481 funds distributed through Franklin County is \$47,050.72.

Be it Resolved to certify an increase in receipts and appropriations in the Local Coronavirus Relief Fund (4902-000-00000) - Receipts by \$47,050.72 and Appropriations –

Personal Expenses by \$30,000 and Other Expenses by \$17,050.72.

Mr. Rybski seconded the motion. Vote: All Aye

Mr. Ferguson made a motion to pass Resolution No. 200916B3. Be it Resolved, to reduce Fund 2171 – Pool – Receipts by \$289,000 and Appropriations – by \$213,700 (Personal Services Expenses reduced by \$9,400 and Other Expenses reduced by \$204,300.)

Mr. Olmstead seconded the motion. Vote: All Aye

OLD BUSINESS

None

NEW BUSINESS

Mr. Olmstead reported that the Jefferson Series is going to be virtual. The first one of the series will be tonight.

ADJOURNMENT

Mr. Ferguson made a motion to adjourn the meeting at 7:57 a.m. Mr. Olmstead seconded the motion. Vote: All Aye

BOARD OF TRUSTEES:

DocuSigned by:
Bud Zappitelli
CBE861AE59&T46F
Bud Zappitelli, Fiscal Officer

DocuSigned by:
Dave Ferguson
89290D55B2964E7
David Ferguson, Trustee

DocuSigned by:
Dave Olmstead
508F2618E51D429
Dave Olmstead, Trustee

DocuSigned by:
Tom Rybski
789B523A8E45455
Thomas Rybski, Trustee