

RECORD OF PROCEEDINGS

Minutes of Meeting

Plain Township Board of Trustee Meeting

The Plain Township Board of Trustees met in regular session by video/teleconference at 7:00 p.m.

Mr. Ferguson called the meeting to order. Chief Hoovler led us in the Pledge of Allegiance to the flag.

Roll Call: Members Present: Dave Ferguson, Dave Olmstead and Tom Rybski. Bud Zappitelli, Fiscal Officer was present. Other people present were Ben Collins, Chief Rupp, Battalion Chief Sponaugle, Cindy Powell, Bob Pharris, Mary Fee and Courtney Rogers.

Visitors present: John Hoovler, Scott Rupp, David Reutter, Brian Bohnert, Mike Durik, State Marshall Kevin Reardon and Euclid Assistant Fire Chief Will Anderson.

ADDITIONS OR CORRECTIONS TO THE AGENDA

Mr. Olmstead requested an executive session for purposes of compensation and employment at the end of the meeting. Mr. Collins tabled Resolution 201007ZI indefinitely. Mr. Zappitelli requested to be part of the executive session.

APPROVAL OF MINUTES

Mr. Ferguson made a motion to approve the September 2, 2020 Board of Trustees Meeting minutes as submitted. Mr. Rybski seconded the motion. Vote: All Aye. (Resolution 20100701)

Mr. Ferguson made a motion to approve the September 16, 2020 Board of Trustees Meeting minutes as submitted. Mr. Olmstead seconded the motion. Vote: All Aye. (Resolution 20100702)

PAYMENT OF THE BILLS

Mr. Ferguson made a motion to pay the pending warrants in the amount of \$379,030.25. Mr. Rybski seconded the motion. Vote: All Aye (Resolution 20100703)

Mr. Olmstead inquired about the charges for Change Healthcare (EMS billing), Carmen's Distribution Systems (electrostatic sprayer), Valero's Towing, Rusty's Towing and Flora's Diesel. Chief Rupp explained the towing and maintenance charges. Mr. Olmstead asked about Hamrick Fire Systems (new inspections company) and Heritage Fire Equipment. Chief Rupp explained that the charges were for the fire hose replacement. Mr. Rybski asked about Delta Dental. Mrs. Powell explained that it is for the monthly premium.

DISTINGUISHED SERVICE AWARD-FIRE CHIEF JACK RUPP

State Marshall Kevin Reardon presented the Distinguished Service Award to Chief Rupp. Rob Wagner, the interim Executive Director of the Ohio Department of Public Safety Division of EMS was also in attendance. Assistant Chief Will Anderson from the City of Euclid nominated Chief Rupp for the award. Retired Chief Hoovler congratulated Chief Rupp on the award as well as all of the Trustees.

NPDES ANNUAL REVIEW-NATHAN RALPH AND DAVID REUTTER

Dave Reutter, the Urban Conservationist with Franklin County Soil and Water, manages the storm water permits county wide. All Townships are co-permittees. He stated that Storm Water Awareness week is October 18-24, 2020. The county is in a new permit cycle, there are no surprising changes.

Nathan Ralph runs the water quality section of Franklin County Public Health. They are responsible for the annual inspections of discharging systems and assists with reports submitted to the Ohio EPA.

CITY OF NEW ALBANY LIAISON -MIKE DURIK

Mr. Durik congratulated Chief Rupp on his award. New Albany City Council annexed 2.9 acres from Jersey Township and Licking County on Beech Road. City Council had a first reading to allow the city manager to appoint candidates as police officers regardless of the maximum age limitation. Council also had a first reading regarding a TIF for Zarley Street. Mr. Collins asked whether the Zarley Street TIF is residential or commercial and was wondering if the new Garage Condo project is being treated as residential or commercial. The classification will have some bearing on Plain Township taxes directed to the fire levy and House Bill 69. Council also approved a 55+ programming at the Heit Center, it will allow seniors to join at a reduced rate with limited hours. Mr. Durik reported on the Proud Boys event that was held over the weekend.

ADMINISTRATOR

Mr. Collins reported that all staff completed their Form Fire updates. He said that the Township continues to trend ahead of 2019 with the HRA. The Township is still on schedule for our health insurance renewal opportunities. Mr. Collins is working with Chief Rupp to ensure everyone is taking advantage of the wellness program.

There is a resolution to repair the asphalt at the Fire Station. This will buy time before the larger expense of replacing the driveway.

Mr. Collins also reported that he is presenting a new Lateral Transfer policy resolution. He hopes this will help attract seasoned and experienced firefighters to Plain Township. There was discussion surrounding the approval process and the policy in general.

Mr. Ferguson made a motion to pass Resolution No. 201007A1. Be it resolved to approve tuition reimbursement for Mary Fee for up to \$1,750.00 for courses to be completed at Columbus State Community College in 2020 towards a bachelor's degree in Business Management, out of fund 01-B-08 (General – Twp-Other Expenses).

Mr. Olmstead seconded the motion. Vote: All Aye

Mr. Olmstead made a motion to pass Resolution No. 201007A2. WHEREAS, Board of Trustees of Plain Township, Franklin County, Ohio, is the owner of and successor in interest to certain real property identified as the Trustees Union Grave Yard and consisting of the following described lands situated in the State of Ohio, County of Franklin, Township of Plain, Range 16, Township 2, Quarter Township 2, Section 6, United States Military Lands, being part of an approximately 1.0 acre tract of land as described in Deed Book 223, Page 397 and Deed Book 247, Page 435 (Parcel # 220-000244-00); and

RESOLUTION

NOW THEREFORE, be it resolved by the Board of Trustees of Plain Township, Franklin County, Ohio:

RESOLVED, that the Board of Trustees, as legal owner, and successor in interest, of Parcel #220-000244-00 hereby approves an easement for an exclusive perpetual subsurface three dimensional easement (the "Easement") under, across, within and through the above described real property, extending vertically between NA VD 88 elevations 806.5 and 841.5, (the "Easement Area"), for the purposes of constructing, installing, reconstructing, replacing, removing, repairing, maintaining, controlling and operating sewer utility lines and appurtenances thereto (the "Improvement") to the City of Columbus, Ohio, as more fully described in the Deed of Easement.

BE IT FURTHER RESOLVED, that the Board hereby authorizes, empowers and appoints, on behalf of the Board of Trustees, Ben Collins, Township Administrator to execute the Easement in substantially that form attached hereto, along with any changes or amendments thereto, provided that the approval of those changes and amendments by the Township Administrator, and the character of those changes and amendments as not being inconsistent with this Resolution or adverse to Plain Township shall be evidenced conclusively by the Township Administrator's signature.

BE IT FURTHER RESOLVED, that the Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption. Mr. Ferguson seconded the motion. Vote: All Aye

ZONING

There was discussion regarding the property at 7953 Harlem Road. Mr. Collins is working with the owner to clean up the property and remove the abandoned vehicles.

Mr. Olmstead made a motion to table Resolution No. 201007Z1. Mr. Rybski seconded the motion. Vote: All Aye

Mr. Olmstead made a motion to pass Resolution No. 201007Z2. WHEREAS the garbage, refuse and other debris located at Plain Township Parcel Number 220-000267 and located at 7953 Harlem Road, Westerville, Ohio 43081 constitute a nuisance that is present and ongoing;

THEREFOR BE IT RESOLVED that the Plain Township Board of Trustees hereby orders Sherry A. Hartley to abate, control, or remove said garbage, refuse and other debris that are a present and ongoing nuisance;

BE IT FURTHER RESOLVED that if said garbage, refuse and other debris are not abated, controlled, or removed, or if provision for its abatement, control or removal is not made within seven (7) days, the Plain Township Board of Trustees shall provide for the abatement, control or removal of said nuisance;

BE IT FURTHER RESOLVED that any expenses incurred by the Plain Township Board of Trustees in providing for the abatement, control, or removal of said nuisance shall be paid out of the township general fund from moneys not otherwise appropriated;

BE IT FURTHER RESOLVED that the Plain Township Board of Trustees shall make a written report to the county auditor identifying the premises and all expenses incurred in providing for the abatement, control, or removal of said nuisance. Any expenses incurred shall be entered upon the tax duplicate and become a lien upon the land from the date of entry.

Mr. Rybski seconded the motion. Vote: All Aye

ROAD/MAINTENANCE

Mr. Pharris reported that the Bevelhymer Road project is finished. He also reported that Mrs. Fee spoke with the City of New Albany about replacing the fence at the Plain Township Aquatic Center with a metal fence. The City of New Albany said to fill out a scope of work and get a permit. There was discussion about requesting assistance from the New Albany police if there is conflict with any residents in the cemetery, specifically regarding hours of operation.

FIRE DEPARTMENT

Chief Rupp said there were 177 fire and EMS runs since the last Board of Trustees meeting. They are seeing an increase in runs at another assisted living facility on Hamilton Road. Chief Rupp reported that there has been another application for an assisted living facility on Central College Road, west of Hamilton Road. Station 29 would be the first responding Medic at that location. There was additional conversation about the Lateral Transfer Policy. The Fiscal Office feels that some of the wording regarding payouts with time brought over needs to be tightened up. The decision was made to table Resolution 201007F1 until the next meeting.

Mr. Olmstead made a motion to table Resolution No. 201007F1.

Mr. Rybski seconded the motion. Vote: All Aye

Mr. Rybski made a motion to pass Resolution No. 201007F2. Be it resolved, to authorize and pay Armor Paving and Sealing, 6900 Americana Parkway, Reynoldsburg, Ohio 43068,

an amount up to \$8,916 for repairs to the fire station driveway, out of fund 2111-220-55020 (Fire - Buildings and Additions). Mr. Olmstead seconded the motion. Vote: All Aye

FISCAL OFFICE

Mr. Olmstead made a motion to pass Resolution No. 201007B1. Be it resolved, to authorize and pay the amount of \$15,080 to Software Solutions, 8534 Yankee Street, Suite 2B, Dayton, Ohio 45458 for the Annual Software Support Contract and Server Hosting for the VIP Accounting Software to be paid out of the following funds:

1000-120-58099	(General - Twp-Other Expenses)	\$ 2,319.96
2041-410-58099	(Cemetery-Other Expenses)	\$ 219.93
2111-220-58099	(Fire District-Other Expenses)	\$11,170.74
2141-330-58099	(Road District-Other Expenses)	\$ 445.39
2171-610-58099	(Pool-Other Expenses)	\$ 323.67
2281-230-58099	(EMS-Other)	<u>\$ 600.31</u>
	Total	<u>\$15,080.00</u>

Mr. Rybski seconded the motion. Vote: All Aye

Mr. Olmstead made a motion to pass Resolution No. 201007B2. Be it resolved, to authorize and pay the amount of \$3,033.33 to Software Solutions, 8534 Yankee Street, Suite 2B, Dayton, Ohio 45458 for the prorated Software Support Contract for 7/1/20 -10/31/20 for the VIP Accounting Software to be paid out of the following funds:

1000-120-58099	(General - Twp-Other Expenses)	\$ 466.66
2041-410-58099	(Cemetery-Other Expenses)	\$ 44.24
2111-220-58099	(Fire District-Other Expenses)	\$2,246.99
2141-330-58099	(Road District-Other Expenses)	\$ 89.59
2171-610-58099	(Pool-Other Expenses)	\$ 65.10
2281-230-58099	(EMS-Other)	<u>\$ 120.75</u>
	Total	<u>\$3,033.33</u>

Mr. Rybski seconded the motion. Vote: All Aye

Mr. Olmstead made a motion to pass Resolution No. 201007B3. Be it Resolved: To transfer \$113,906.30 from 1000-110-59010 (General - Transfers-Out) to 3101-000-49031 (General Bond Retirement - Pool - Transfers-In).

And be it resolved: To pay Chase a total of \$113,906.30 for the General Bond Retirement-Pool payment. To be paid in the amount of \$102,000.00 out of 3101-610-56010 (General Bond Retirement-Pool-Principal Pool) and \$11,906.30 out of 3101-610-56030 (General Bond Retirement-Pool-Interest).

Mr. Rybski seconded the motion. Vote: All Aye

EXECUTIVE SESSION

Mr. Ferguson made a motion to adjourn into executive session at 8:34 p.m. pursuant to Ohio Revised Code 121.22 (G)(1) for appointment, employment, promotion or compensation, demotion or dismissal. Mr. Rybski seconded the motion.
Roll Call Vote: All Aye

Mr. Zappitelli, Chief Rupp and Mr. Collins also attended the Executive Session.

Mr. Ferguson made a motion to close out of executive 8:56 p.m. Mr. Olmstead seconded the motion. Roll Call Vote: All Aye

ACTION TAKEN:

Mr. Rybski made a motion to pass Resolution No. 201007B4. Be it resolved: To increase Accounting Assistant Courtney Rogers' pay rate to \$24.52 per hour and grant an additional 30 hours of vacation per year starting on the pay period beginning October 3, 2020. Mr. Ferguson seconded the motion. Vote: All Aye

ADJOURNMENT

Mr. Ferguson made a motion to adjourn the meeting at 8:57 p.m. Mr. Olmstead seconded the motion. Vote: All Aye

BOARD OF TRUSTEES:

DocuSigned by:
Bud Zappitelli
CBE861AE59A146F
Bud Zappitelli, Fiscal Officer

DocuSigned by:
Dave Ferguson
89290D55B2964E7
David Ferguson, Trustee

DocuSigned by:
Dave Olmstead
AE85D9991FAD44E
Dave Olmstead, Trustee

DocuSigned by:
Tom Rybski
789B524A8E45455
Thomas Rybski, Trustee