



Plain Township

**Board of Trustees Regular Meeting Agenda
October 3, 2018 - 7:00 p.m. at the Fire Station**

- 1. Pledge of Allegiance**
- 2. Roll Call**
- 3. Additions or Corrections to Agenda**
- 4. Approval of Minutes – September 19, 2018**
- 5. Pending Warrants**
- 6. Departments**

Administrator

Report

Resolution 181003A1 – A resolution to pay Columbus Pool Management

Zoning

Report

Road/Maintenance Department

Report

Resolution 181003M1 – A resolution to promote Michael Bullard

Fire Department

Report

EMS & Fire Runs

Resolution 181003F1 – A resolution to pay for Blue Card Training

Resolution 181003F2 – A resolution to adopt Fire Department Officer job descriptions
Tabled from September 19, 2018

City Liaison

Plain Local School District Liaison – (Phil Derrow)

Township Fiscal Officer

Trustees

Dave Ferguson
Dave Olmstead
Thomas Rybski

6. **Old Business**
7. **New Business**
8. **Citizen's Comments**
9. ***Executive Session – if requested**
10. **Adjournment**
11. **Sign Documents**

Agenda is subject to amendment by the Board at the time of meeting.

Executive Session: Pursuant to Ohio Revised Code 121.22(G)(1) for appointment, employment, promotion or compensation, discipline demotion or dismissal, **or*

*Pursuant to ORC 121.22 (G)(2) to consider purchase of property for public purposes or sale of property at competitive bidding, **or***

Pursuant to ORC 121.22(G)(3) Conference with attorney for public body to discuss pending or imminent court action.

RECORD OF PROCEEDINGS

Minutes of Meeting Plain Township Board of Trustee Meeting

Held Fire Station 7:00 p.m.

The Plain Township Board of Trustees met in regular session at the Plain Township Fire Station, 9500 Johnstown Road, New Albany, Ohio.

Mr. Olmstead called the meeting to order with the Pledge of Allegiance to the flag.

Roll Call: Members Present Dave Olmstead and Tom Rybski. Dave Ferguson was absent. Bud Zappitelli, Fiscal Officer, was present. Other people present were Ben Collins, Chief Hoovler, Bob Pharris and Sally Hatfield.

Visitors Present: Sheriff Deputy Ken Upton

ADDITIONS OR CORRECTIONS TO THE AGENDA

None

APPROVAL OF MINUTES

Mr. Rybski made a motion to approve the September 19, 2018 Board of Trustees Meeting minutes as submitted. Mr. Olmstead seconded the motion.

Vote: All Aye (Resolution 18100301)

PAYMENT OF THE BILLS

Mr. Rybski made a motion to pay the pending warrants in the amount of \$296,883.61.

Mr. Olmstead seconded the motion. Vote: All Aye (Resolution 18100302)

FRANKLIN COUNTY SHERIFF - DEPUTY KEN UPTON

Sheriff Deputy Upton gave an update on the activity in Plain Township. He said that they had a complaint that came in on their tip line that involved 5370 Central College Road. They said that they had a lot of vehicles in and out so they were concerned about it. He investigated the complaint and he said one of the residents sells cars on Ebay, Craigslist and also ships them to Africa. There was discussion concerning the current zoning, activity at the home and the 15 to 20 vehicles that were parked there.

ADMINISTRATOR

Mr. Olmstead said that he saw the positive west Nile tests on the Administrator's report. He asked Mr. Collins if he had anything to discuss. Mr. Collins said that he asked for a report on the number in Plain Township. He said they can spot treat for them.

Mr. Collins said that he spoke with a SWACO representative this morning. He gave a brief update on the upcoming agreement. Mr. Olmstead said that we have been discussing this for some time and he feels like we need to align ourselves with the City of New Albany. Mr. Rybski said that he concurs.

Mr. Collins reviewed the Columbus Pool Management incentive plan for the 2018 pool season that was in the agreement. There was discussion concerning the 40 hours of pool closure due to pool incidents and weather.

Mr. Olmstead made a motion to pass Resolution No. 181003A1. Be it resolved, to set aside and pay Columbus Pool Management, Inc., 8852 Whitney Dr., Lewis Center, OH 43035, the amount of \$6,194.40 in performance incentives for the 2018 pool management contract, from fund 14-A-07 (Pool – Contracts).

Remit to:

Columbus Pool Management, Inc.

4495 Keheley Drive

Marietta, GA 30066

Mr. Rybski seconded the motion. Vote: All Aye

ZONING

Mr. Collins reviewed a minor issue concerning a neighbor dispute on Babbitt Road. Mr. Rybski asked if there was a violation. Mr. Collins said no.

Mr. Olmstead asked about the property on Harlem Road that had the violation for running the landscape business on the property. Mr. Collins said that they were dealing with them not having a mailbox. Mr. Pharris said that there is a mailbox there. Mr. Collins said they have provided service by FedEx personal delivery, we served the mortgage holder and then we will forward it on to the prosecutor.

Mr. Olmstead asked about the Johnstown Road property. He said that he saw a track hoe up there on one side of the building, dump trucks and other things on Saturday. Mr. Collins said it changes every week. He said sometimes they bring things in and sometimes they take everything out for two weeks. He said they more or less have an agreement that he will not bring anything more than what they initially had on the site. He said it will be screened from his neighbors. He said he will have to go out and see what they have right now. He said the RV has been there. Mr. Olmstead said that he is at the point that he is more than happy to turn that one over to the prosecutor because he has not been respectful of the process or his neighbors. There was a brief discussion concerning the assistant prosecuting attorney and the willingness to take over this case.

MAINTENANCE

Mr. Pharris said that the painters are finished at the pool. The buildings and slide tower have been painted. Mr. Olmstead asked how the slides held up after being repaired. Mr. Pharris said pretty good.

Mr. Pharris said they were able to get the main pool floor and slide floor painted but we have gotten too much rain to paint the rest. He said they have taken the panels down and a couple of decals got shredded down below the water line. He said Great Impressions is going to fix it and not charge us anything.

Mr. Pharris said that he talked to some references today for The Metal Roof Company and they were all very positive. Mr. Rybski said that is great. Mr. Pharris said the only issue is they are normally a residential roof company. Mr. Collins said our structures are small. Mr. Pharris said they also talked to them about building a pole barn and they said that they could do that too. Mr. Collins said they have colors to identify. Mr. Olmstead said that it sounded like you were planning on colors that were consistent with other ones in the area. Mr. Pharris said basically the same as it is. There was discussion concerning the building color.

Mr. Collins said that in Whitewater's assessment for us they had a recommendation that the interactive deck panels needed replaced. He said that he requested a quote for that. He said they are around \$35,000 a piece for materials. He said that we will update our capital plan.

There was a brief discussion concerning the proposed wage increase for Michael Bullard.

Mr. Olmstead made a motion to table Resolution No. 181003M1 until the next meeting. Mr. Rybski seconded the motion. Vote: All Aye

FIRE DEPARTMENT

Chief Hoovler said there have been 103 runs since the last Board of Trustees meeting.

Chief Hoovler said that they have been busy getting ready for the open house. He said there are a lot of things going on in the area. He said station 502 on Beech Road is now staffed all of the time. He said West Licking will be opening their new station on Thursday, a week from tomorrow, at Morse Road and Mink Street. He said that gives us a lot more options to work with and we have been in the process of talking with them to get the run cards adjusted. He said there was a fairly serious auto accident at Kitzmiller Road and Morse Road. He said medic 502, which is Monroe Township, was on the scene very quickly. He said Jefferson Township and Plain Township were there right after them. He said we did transport 4 people to the hospital and they had to call an additional medic.

Mr. Rybski asked what West Licking's new station would cover in the Beech Road business campus. Chief Hoovler said that they would definitely have Facebook. Mr. Rybski said basically everything east of the centerline at Beech Road should be theirs. Chief Hoovler said yes. Mr. Olmstead said south of Dublin Granville Road. Chief Hoovler said it was Worthington Road out there. Mr. Rybski said the west side of Beech Road is also in their jurisdiction up to the county line. Chief Hoovler said yes. There was further discussion of the jurisdictions. Chief Hoovler said that New Albany is part of the West Licking Fire Districts jurisdiction.

Mr. Rybski asked about the run total statistics and what timeframe that it represented. Chief Hoovler explained the report. Mr. Olmstead requested a year to date total on the report going forward. Chief Hoovler said that he will check. There was a brief discussion concerning the run report data.

Mr. Olmstead made a motion to pass Resolution No. 181003F1. Be it resolved to pay Across the Street Productions for Blue Card training in the amount of \$3,200.00 out of fund 10-A-15D. (Fire District- Other Expenses-Training). Mr. Rybski seconded the motion. Vote: All Aye

There was discussion concerning job descriptions. Mr. Olmstead said the one area that he had concerns was the requirement that someone has to be at the Township a specific amount of time. He asked if it was still there. Chief Hoovler said yes. Mr. Olmstead said the reason is that he doesn't think that it will ever be the case at the lieutenant level but we could get to a captain or battalion chief and decide there are other skill sets that we need or that maybe the folks that are here at the lieutenant level that we don't think that they are ready to move forward to the captain position. There could be someone that comes in that brings a wealth of experience and it may be the opportunity to take someone like that and they will be ready to move to another position. He said that was his major concern when he was going through the job descriptions. He said the technical requirements are set by you. Chief Hoovler said some of this is in the SOG's not the job descriptions.

Chief Hoovler said there is so much to learn about our jurisdiction that I think it would be detrimental to hire outside of the department for those positions because they don't know the territory. He said by the time they learn it they have already put in a couple years so there is a reason for it. Mr. Olmstead said that he understands. He said that I would challenge it. If we bring in a captain from another jurisdiction versus someone who was a firefighter at Plain Township for a year they have the opportunity to go out and learn the buildings and other things. He said I don't mind so much of having the requirement that they are here for a year at that lieutenant to captain level but requiring someone to be a lieutenant for a year takes out people that might have the skills and might be the best person for the job.

Mr. Rybski asked if the appointment requirements were a common practice among departments. Chief Hoovler said yes, with the exception of Columbus. He said Columbus is big enough to run their own recruit class, train their own people and pay all the overtime it takes. He said all of the suburban departments do it that way. They require that you have a professional firefighter card, are a paramedic and whatever they want. They require you to have that in the beginning because nobody except Columbus runs a recruit class. Mr. Rybski said in the recruit class they get the training and knowledge of the process. Chief Hoovler said yes. He said you could go and take the civil service test at Columbus and become a firefighter without any experience. If you score high enough on the test they will train you to be a firefighter. Chief Hoovler explained the Columbus firefighter process.

Mr. Rybski said that he has settled on that requirement. He said that he sees both points. If you need the experience at Plain Township to do the job and he doesn't want to limit the Township. Chief Hoovler said that he doesn't know any department that does it at the lieutenant and captain level. He said that he has only known it to happen one time at the battalion chief level. They always promote lieutenants and captains from within. Mr. Rybski said the primary reason for that is that they understand the community, what we have and where to go. Chief Hoovler said yes.

Mr. Olmstead said that he doesn't have a problem with requiring someone to have the length service in the department it is when you require the length of service as a lieutenant in the department to get to captain.

Mr. Olmstead made a motion to table Resolution No. 181003F2 until the next meeting. Mr. Rybski seconded the motion. Vote: All Aye

CITY OF NEW ALBANY LIAISON

There was a brief discussion concerning the replacement for Dr. Glyde Marsh.

FISCAL OFFICE

Mr. Olmstead said it's early in the month. Mr. Zappitelli said yes, we don't have anything.

TRUSTEES

Mr. Rybski said that he and Mr. Collins attended the Rose Run ground breaking. He said it was a nice event. The students were there and the general contractor. He said that he is looking forward to the completion and the road being opened back up.

OLD BUSINESS

Mr. Collins said that they received a Bevelhymer Road update from the Engineer's Office. He said they are still looking at it. He said the Board of Commissioners did see the right-of-way acquisition as a necessity so the Engineer's Office is authorized, if they need to, to acquire the right-of-way. Mr. Rybski said it was good to hear that they are going to put a temporary repair in place. There was a brief discussion concerning the process and the repair.

ADJOURNMENT

Mr. Olmstead made a motion to adjourn the meeting at 7:50 p.m. Mr. Rybski seconded the motion. Vote: All Aye


BOARD OF TRUSTEES:



David Ferguson, Trustee



Dave Olmstead, Trustee




Thomas Rybski, Trustee




Bud Zappitelli, Fiscal Officer

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
921	193.15	VW 921	AUTOMATIC DATA PROCESSING, INC.	PAYROLL ACCT SERV FOR 09/7/18
922	4746.72	VW 922	CHARDSNYDER	GEN/FIRE HRA REIMBURSEMENT 9.17.18
923	-850.00	V 923	WOW BUSINESS SERVICES, LLC	FIRE JULY/AUGUST SERVICE CP
924	4793.66	VW 924	DELTA DENTAL	GEN/FIRE/ROADS DENTAL INS 10/18 BC CP
925	977.25	VW 925	STANDARD INSURANCE COMPANY	GEN/FIRE/ROADS OCT 18 LIFE INS BC CP
926	66115.82	VW 926	UNITED HEALTHCARE	GEN/FIRE/ROADS OCT 2018 HEALTH INS BC CP
927	21.96	VW 927	AUTOMATIC DATA PROCESSING, INC.	PAYROLL PROCESSING CHARGES 09/13/18
928	272.00	VW 928	AUTOMATIC DATA PROCESSING, INC.	PAYROLL PROCESSING FOR 09/17/18
929	1117.76	VW 929	VISION SERVICE PLAN OHIO	GEN/FIRE/ROADS OCT 2018 VISION BC CP
930	1032.18	VW 930	CHARDSNYDER	FIRE HRA REIMBURSEMENT 9.24.18 CP
931	30734.47	VW 931	AUTOMATIC DATA PROCESSING, INC.	ADP PAYROLL TAXES 09/28/2018 30734.47
932	115635.09	VW 932	AUTOMATIC DATA PROCESSING, INC.	ADP DIRECT DEPOSITS/CHECKS FOR 9/28
58197	1232.58	VW58197	ACUITY SPECIALTY PRODUCTS, INC.	FIRE ZEP PRODUCTS - BRAKE FLUSH JH CP
58198	136.60	VW58198	AMERICAN SAFETY & HEALTH INSTITUTE	FIRE DIGITAL CERTIFICATIONS JH CP
58199	409.36	VW58199	AT&T	GEN/FIRE/POOL MONTHLY PHONE SER CP
58200	344.07	VW58200	AT & T MOBILITY	FIRE WIRELESS SERVICE JH CP
58201	1324.66	VW58201	BESTONE TIRE & SERVICE	FIRE TIRE SERVICE MEDIC #122 JH CP
58202	1090.00	VW58202	BOWLING GREEN STATE UNIVERSITY	FIRE REGISTRATION FOR YUTZY/DURST JH CP
58203	787.30	VW58203	BOUND TREE MEDICAL, LLC	EMS MISC MEDICAL SUPPLIES JH CP
58204	68.70	VW58204	BUCKEYE POWER SALES CO., INC.	CEM CARB & GASKET INTAKE BC CP
58205	881.93	VW58205	CHANGE HEALTHCARE TECHNOLOGY ENABLED LLC	EMS AUGUST 2018 EMS BILLING FEES/ADJ CP
58206	269.50	VW58206	CHARDSNYDER	GEN/FIRE/ROADS SEPT 2018 HRA ADM FEE CP
58207	396.00	VW58207	COLUMBUS POOL MANAGEMENT, INC	POOL LIFE GUARDING HOURS 8/18 BC CP
58208	495.00	VW58208	COLUMBUS POOL MANAGEMENT, INC	POOL LIFE GUARDING 8/11/18 BC CP
58209	49.89	VW58209	GATEHOUSE MEDIA OHIO HOLDINGS II INC	GEN PROPOSED TAX BUDGET NOTIFICATION CP
58210	1500.00	VW58210	EMERGIDATA	EMS ANNUAL SUBSCRIPTION RESCUEMED JH CP
58211	703.91	VW58211	MARY FEE	GEN REIMBURSEMENT FOR CLASS BC CP
58212	63.17	VW58212	GORDON FLESCH CO., INC.	GEN COPIER IMAGES USED BC CP
58213	134.68	VW58213	GFC LEASING OH	GEN TWF COPIER LEASE SEPT 2018 BC CP
58214	248.93	VW58214	JOHNSON CONTROLS SECURITY SOLUTIONS	GEN SECURITY TWF OFFI OCT-DEC 2018 BC CP
58215	750.00	VW58215	KEYTEL SYSTEMS	FIRE GSS SHARED HOSTING CHARGES JH CP
58216	111.35	VW58216	KURTZ BROS., CENTRAL OHIO, LLC	ROADS #8 LIMESTONE BC CP
58217	2855.46	VW58217	MANSFIELD OIL COMPANY	GAS/FIRE GAS JH BC CP
58218	549.00	VW58218	MEDQUEST EVALUATORS LLC.	FIRE BWC MEDICAL REVIEW BC CP
58219	26.98	VW58219	NEW ALBANY ACE HARDWARE	FIRE FOGGER/ELECTRIC TAPE JH CP
58220	148.88	VW58220	OFFICE DEPOT	FIRE MISC. OFFICE SUPPLIES JH CP
58221	6840.00	VW58221	OHIO PUBLIC EMPLOYEES DEFERRED COMP PROG	GEN/FIRE/ROADS EMPLOYEE DEFF COMP CP
58222	1238.00	VW58222	OHIO HEALTH/WORKHEALTH	FIRE AUGUST 2018 SCREENINGS JH CP
58223	9600.00	VW58223	PATTERSON POOLS, LLC	POOL 120 GALLONS EPOXY PAINT BC CP
58224	450.00	VW58224	PSEE SOLUTIONS	GEN/ROADS/POOL SEPT CONTRACT WORK CP
58225	49.26	VW58225	BONNIE REIFE	POOL REIMBURS FOR TRAVEL 4/18-9/11 BC CP
58226	56.00	VW58226	TERMINIX PROCESSING CENTER	ROADS PEST CONTROL SERV DEPT BC CP
58227	142.09	VW58227	THE SHERWIN-WILLIAMS CO.	POOL PAINTING EQUIP FOR POOL BC CP
58228	87.06	VW58228	TRURO TOWNSHIP	FIRE AUGUST 2018 SHARED SERVICES JH CP
58229	220.91	VW58229	VERIZON WIRELESS	GEN/FIRE MONTHLY SERV BROADBAND JH CP
58230	131.86	VW58230	WASHINGTON AJTO PARTS/NAPA	FIRE/ROADS MISC AUTO PARTS JH BC CP
58231	442.00	VW58231	TRUGREEN PROCESSING CENTER	CEM/FIRE/POOL LAWCARE JH BC CP

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose	
58232	159.42	VW58232	BEN COLLINS	GEN REIMBURSE EXPENSES SEPT 2018	BC CP
58233	85.00	VW58233	STATE SECURITY	POOL SERV - CHANGE OF IP ADD	BC CP
58234	36949.00	VW58234	MIFFLIN TOWNSHIP TRUSTEES	FIRE 4TH QRT 2018 DISP AGREEMENT	JH CP
58235	1065.00	VW58235	MOTOROLA SOLUTIONS	FIRE 10 BATTERIES	JH CP
=====					
	296883.61		Total Amount of Pending Warrants		



TRUSTEE



TRUSTEE

TRUSTEE



FISCAL OFFICER

ADMINISTRATOR'S REPORT

October 3, 2018



- 9/20 MORPC Public Policy Agenda
- 9/20 RFBA Panel
- 9/21 Columbus Public Health
- 9/23 ICMA virtual conference
- 9/24 ICMA virtual conference
- 9/24 Staff meeting
- 9/25 ICMA virtual conference
- 9/26 CPM post season review
- 9/26 Rose Run Groundbreaking
- 9/27 Healthy New Albany meeting
- 9/27 Franklin Soil and Water annual meeting
- 10/1 Staff meeting
- 10/3 Age Friendly Franklin County
- 10/3 OCMA conference planning

HRA REIMBURSEMENTS

Year to date HRA reimbursements through September 24, 2018 total \$97,625. HRA reimbursements through September 24, 2017 totaled \$57,981.67.

SWACO

There will be three agreements to approve prior to the end of the year: (1) extension of the existing recycling processing agreement; (2) approval of a collection agreement; and (3) approval of a new recycling processing agreement. I reviewed the collection contract options with the New Albany Public Service Director and council is expected to consider legislation on October 23 to approve a three year collection contract with Rumpke. There is a one year (\$16.71) or three year option (\$16.71, \$17.89, \$19.13) with status quo services. I recommend the three year option to maintain the same contract term as New Albany. SWACO's legal counsel has drafted the agreements. I plan to submit resolutions on these items once New Albany acts on its legislation.

PUBLIC HEALTH

This season resulted in four positive tests for West Nile Virus in Plain Township/New Albany. Four community wide treatments were provided. Franklin County Public Health has received bids for mosquito management for a new term 2019-2021. Two bids were received and the county awarded the bid to the lowest and best bidder – Clarke Mosquito Management. The increase is 8%, but this is for a 3 year term. The current contract with Vector Disease Control expires at the end of this year. The new contract includes the same services and adds nuisance mosquito management as an option. This was previously included in the contract but has been separated out to show the cost as an option. I recommend providing this oft requested service to residents. A contract will be drafted according to this service preference.

COLUMBUS POOL MANAGEMENT

CPM is continuing with the winterizing of the pool and coordinating work with the maintenance department while the pool buildings, slide tower and pool floors are painted. CPM fully staffed the aquatic center this year with no deficiencies in staffing and is eligible for a 3% performance bonus that was included in the contract. A resolution is provided to approve the additional payment.

The contract also includes a reimbursement provision for \$100 per lifeguard certificates granted to lifeguards that work at the Plain Township Aquatic Center. A minimum of 100 hours of work at the pool was agreed upon. 18 certificates were submitted for reimbursement and verified with time card reports.

2018 Employer Funded Reimbursements

Date	HRA Amount	HRA YTD Total	2017 HRA
2/26/2018	\$ 675.10	\$ 675.10	
3/5/2018	\$ 4,972.23	\$ 5,647.33	
3/12/2018	\$ 1,942.73	\$ 7,590.06	
3/19/2018	\$ 518.34	\$ 8,108.40	
3/26/2018	\$ 38.62	\$ 8,147.02	
4/2/2018	\$ -	\$ 8,147.02	\$ 9,573.90
4/9/2018	\$ 2,891.47	\$ 11,038.49	
4/16/2018	\$ 4,362.06	\$ 15,400.55	
4/23/2018	\$ 3,235.50	\$ 18,636.05	
4/30/2018	\$ 7,650.02	\$ 26,286.07	
5/7/2018	\$ 1,836.34	\$ 28,122.41	\$ 21,597.77
5/14/2018	\$ 6,338.97	\$ 34,461.38	
5/21/2018	\$ 654.58	\$ 35,115.96	
5/28/2018	\$ 654.58	\$ 35,770.54	
6/4/2018	\$ 4.00	\$ 35,774.54	\$ 23,394.58
6/11/2018	\$ 8,156.24	\$ 43,930.78	
6/18/2018	\$ 475.74	\$ 44,406.52	
6/25/2018	\$ 6,757.77	\$ 51,164.29	\$ 33,080.24
7/2/2018	\$ 5,190.42	\$ 56,354.71	
7/9/2018	\$ 99.11	\$ 56,453.82	
7/16/2018	\$ 4,926.06	\$ 61,379.88	
7/23/2018	\$ 3,022.89	\$ 64,402.77	
7/30/2018	\$ 1,110.42	\$ 65,513.19	\$ 49,214.27
8/6/2018	\$ 10,200.04	\$ 75,713.23	
8/13/2018	\$ 1,110.42	\$ 76,823.65	
8/20/2018	\$ 4,403.66	\$ 81,227.31	
8/27/2018	\$ 3,101.35	\$ 84,328.66	
9/3/2018	\$ 6,307.74	\$ 90,636.40	\$ 56,260.27
9/10/2018	\$ 1,209.39	\$ 91,845.79	
9/17/2018	\$ 4,746.72	\$ 96,592.51	
9/24/2018	\$ 1,032.18	\$ 97,624.69	\$ 57,981.67
10/1/2018	\$ 9,681.48	\$ 107,306.17	
10/8/2018		\$ 107,306.17	
10/15/2018		\$ 107,306.17	
10/22/2018		\$ 107,306.17	
10/29/2018		\$ 107,306.17	\$ 63,593.33
11/5/2018		\$ 107,306.17	
11/12/2018		\$ 107,306.17	
11/19/2018		\$ 107,306.17	
11/26/2018		\$ 107,306.17	
12/3/2018		\$ 107,306.17	\$ 66,177.63
12/10/2018		\$ 107,306.17	
12/17/2018		\$ 107,306.17	
12/24/2018		\$ 107,306.17	
12/31/2018		\$ 107,306.17	\$ 92,758.93
			\$ 105,234.80
			\$ 108,124.76
			\$ 108,324.76

2017 HRA TOTAL



Franklin County Public Health
280 East Broad Street
Columbus, Ohio 43215-4562
(614) 525-3160
www.myfcph.org

Franklin County Mosquito Management Services 2019-2021

Plain Township

Our current contract for mosquito management services ends December 31, 2018. As part of a lengthy and thorough process between Franklin County Public Health, the Franklin County Mosquito Workgroup (made up of representatives of our cities, villages and townships), and the Franklin County Purchasing Department, a Request for Proposal for future mosquito management services for 2019-2021 was prepared and posted.

Services required from the vendor in the new contract include:

- Unlimited larviciding¹
- Catch basin treatments
 - Mosquito trapping¹ (Gravid, CDC, BG Sentinel and GAT traps)
- WNV testing¹
- Spraying for disease mosquitoes
- Spraying for nuisance mosquitoes (optional addition for jurisdictions)
- Special event and barrier treatments
- Service requests and do not spray requests

¹ Denotes expanded services from previous contracts

Two proposals were received and evaluated. Upon evaluation, the lowest and best proposal was awarded to Clarke Mosquito Services. Below you will find the itemized cost for services and the annual total cost for your jurisdiction. Also attached is the cost you paid for 2018 for a comparison.

Nuisance Mosquito Spraying Option

For 2019-2021 it was expressed by many jurisdictions that they wanted an option to allow spraying for nuisance mosquitoes, should they choose to have this added to their mosquito management services. Nuisance mosquitoes are not necessarily disease carrying mosquitoes, but are typically associated with floodwater events or other conditions that can have an adverse impact on a community and quality of life. Spraying for nuisance mosquitoes will occur when 50 or more mosquitoes are found in a CDC Light Trap, which attracts a variety of mosquito species. This is an option and not required for participation.

Pricing

In the pricing model, you will see two sections: Disease Mosquito Management and Floodwater/Nuisance Mosquito Management.

Disease Management: In this section you will find an all-inclusive cost for unlimited Larviciding and Disease/Barrier/Event Spraying. The number of Storm Drains/Catch Basins is an estimate based on what has historically been treated in your community. The number of Gravid, CDC Light and BG Sentinel traps, and RAMP tests has been determined by FCPH to effectively conduct a disease program in your community. You also have the choice to add additional RAMP WNV testing beyond the 25 per trap. In order to participate in Franklin County Public Health's Mosquito Management Program, it is required that you accept the Disease Mosquito Management Program and its associated costs.

Floodwater/Nuisance Management: You also have an option to participate in Floodwater/Nuisance mosquito control if your jurisdiction would like that additional service – this is not mandatory, but optional. As stated above, there was feedback from many that nuisance mosquito control may be desirable for their community. In this section you will find pricing for additional CDC light traps that will be necessary to determine if spraying is necessary, and a price for nuisance spraying that is an all-inclusive cost for unlimited spraying when determined necessary by the trap counts.

Please review the pricing for your jurisdiction for the Disease and Nuisance Mosquito Programs.

PLAIN TOWNSHIP			
Disease Mosquito Management	Quantity	Cost per Unit	Total Cost
Larvae/Pupal Treatment	All Inclusive Price - (Enter Total Cost Only)		\$ 137.50
Storm Drain/Catch Basin Treatment	75	\$ 4.89	\$ 366.75
CDC Light Traps	0	\$ 1,022.09	\$ -
BG Sentinel 2 Traps	0	\$ 982.09	\$ -
Gravid Traps	0	\$ 856.09	\$ -
RAMP WNV Testing	25	\$ 23.90	\$ 597.50
Additional RAMP WNV Testing	0	\$ 23.90	\$ -
Disease/Barrier/Event Spraying	All Inclusive Price - (Enter Total Cost Only)		\$ 811.52
	Disease Program Total		\$ 1,913.27
Floodwater/Nuisance Mosquito Management	Quantity	Cost per Unit	Total Cost
Additional CDC Light Traps	0	\$ 1,022.09	\$ -
Floodwater/Nuisance Spraying	All Inclusive Price - (Enter Total Cost Only)		\$ 143.21
	Floodwater/Nuisance Program Total		\$ 143.21
DISEASE & NUISANCE TOTAL			\$ 2,056.48

Please use the survey link below to respond if you intend to participate in the FCPH the Disease Program (minimum requirement), if you would like to add additional RAMP WNV tests, and if you would like to add the optional Nuisance program to your services. If you do not wish to participate in our mosquito program at all, please provide your comments and reasons why.

Please complete this short survey regarding your jurisdictions intent to participate by Tuesday, October 9, 2018.

<https://www.surveymonkey.com/r/MosquitoContract>

Based on your answers we will create a contract and send it to you for approval and signatures. It will be a three year contract and as before, it will be a 3-way contract between your jurisdiction, Franklin County Public Health and the vendor.

EarthRight

Franklin County Public Health is working with Clarke Mosquito Services to implement their EarthRight program into the Franklin County Mosquito Management Program. The EarthRight program utilizes products listed with the Organic Materials Review Institute (OMRI). By being OMRI listed, both the larvicide and adulticide are recognized as being safe to use in and around organic crops and gardens. These products are made from naturally-derived active ingredients along with other inert ingredients that are registered by the USEPA and meet all the requirements of OMRI. In addition, EarthRight integrates the use of hybrid vehicles, bicycles, and electric backpack and ULV truck mounted sprayers.

Questions or Concerns

If you have any questions or concerns regarding the outlined services for mosquito management, pricing or anything else, please contact Charlie Broschart at CharlieBroschart@franklincountyohio.gov or 614-525-3849.

**SECOND CONTRACT EXTENSION BETWEEN
FRANKLIN COUNTY GENERAL HEALTH DISTRICT (DBA FRANKLIN COUNTY PUBLIC HEALTH)
AND
VECTOR DISEASE CONTROL INTERNATIONAL, LLC
AND
PARTICIPATING JURISDICTION**

Franklin County General Health District (DBA Franklin County Public Health) ("FCPH"), Vector Disease Control International, LLC ("VDCI") and the additional participating jurisdictions entered into a contract for Integrated Mosquito Management services ("Contract") dated effective January 1, 2014 pursuant to and under the authority of Resolution No. 13-119, passed November 12, 2013.

The Contract between FCPH and VDCI was amended pursuant to and under the authority of Resolution No. 16-033, passed April 12, 2016 ("Amendment") to provide additional larviciding and hire two (2) additional full time equivalents.

The Contract's term (2014-2016) was extended for a one year period (2017) pursuant to Resolution 16-134 passed December 13, 2016. The Contract's term may be extended for an additional 1-year period (2018) pursuant to and under the authority of Resolution No. 13-119 and section 3 of the Contract. Pursuant to section 5.02 of the Contract, VDCI has not requested a price or unit cost increase beyond the amount of the first contract extension. The pricing from the first contract extension shall remain in effect for the second extension (see Appendix A for contract extension pricing).

The Contract between FCPH and VDCI is amended pursuant to and under the authority of Resolution No. 17-107, passed September 12, 2017 ("Second Contract Extension") to extend the Contract for 2018.

Except as specifically modified and amended herein, all of the terms, provisions, requirements and specifications contained in the Contract, the Amendment, and contract extensions remain in full force and effect.

Appendix A - 2018 Mosquito Contract Extension Pricing

Jefferson Township	Quantity	Previous Cost per Unit	2014-16 Total Cost	1.5% Increase Cost per Unit	2017 Total Cost
Larvae/Pupae Treatment	20,000 sq. ft.	\$ 0.03 per sq. ft.	\$ 600.00	\$ 0.03045 per sq. ft.	\$ 609.00
Storm Drain/Catch Basin Treatment	250 ea	\$ 4.93 ea	\$ 1,232.50	\$ 5.00 ea	\$ 1,250.99
Gravid Traps	1 ea	\$2,270.00 ea	\$ 2,270.00	\$2,304.05 ea	\$ 2,304.05
RAMP WNV Test	15 ea	\$ 23.90 ea	\$ 358.50	\$ 24.26 ea	\$ 363.88
Additional RAMP WNV Test	0 ea	\$ 23.90 ea	\$ -	\$ 24.26 ea	\$ -
Adult Control and Barrier Treatments	All Inclusive		\$ 996.00	\$ 14.94	\$ 1,010.94
			\$ 5,457.00	\$ 81.85	\$ 5,538.86

Madison Township	Quantity	Previous Cost per Unit	2014-16 Total Cost	1.5% Increase Cost per Unit	2017 Total Cost
Larvae/Pupae Treatment	40,000 sq. ft.	\$ 0.03 per sq. ft.	\$ 1,200.00	\$ 0.03045 per sq. ft.	\$ 1,218.00
Storm Drain/Catch Basin Treatment	250 ea	\$ 4.93 ea	\$ 1,232.50	\$ 5.00 ea	\$ 1,250.99
Gravid Traps	1 ea	\$2,270.00 ea	\$ 2,270.00	\$2,304.05 ea	\$ 2,304.05
RAMP WNV Test	15 ea	\$ 23.90 ea	\$ 358.50	\$ 24.26 ea	\$ 363.88
Additional RAMP WNV Test	0 ea	\$ 23.90 ea	\$ -	\$ 24.26 ea	\$ -
Adult Control and Barrier Treatments	All Inclusive		\$ 2,188.00	\$ 32.82	\$ 2,220.82
			\$ 7,249.00	\$ 108.74	\$ 7,357.74

Mifflin Township	Quantity	Previous Cost per Unit	2014-16 Total Cost	1.5% Increase Cost per Unit	2017 Total Cost
Larvae/Pupae Treatment	10,000 sq. ft.	\$ 0.03 per sq. ft.	\$ 300.00	\$ 0.03045 per sq. ft.	\$ 304.50
Storm Drain/Catch Basin Treatment	50 ea	\$ 4.93 ea	\$ 246.50	\$ 5.00 ea	\$ 250.20
Gravid Traps	1 ea	\$2,270.00 ea	\$ 2,270.00	\$2,304.05 ea	\$ 2,304.05
RAMP WNV Test	15 ea	\$ 23.90 ea	\$ 358.50	\$ 24.26 ea	\$ 363.88
Additional RAMP WNV Test	0 ea	\$ 23.90 ea	\$ -	\$ 24.26 ea	\$ -
Adult Control and Barrier Treatments	All Inclusive		\$ 1,648.00	\$ 24.72	\$ 1,672.72
			\$ 4,823.00	\$ 72.35	\$ 4,895.35

Norwich Township	Quantity	Previous Cost per Unit	2014-16 Total Cost	1.5% Increase Cost per Unit	2017 Total Cost
Larvae/Pupae Treatment	10,000 sq. ft.	\$ 0.03 per sq. ft.	\$ 300.00	\$ 0.03045 per sq. ft.	\$ 304.50
Storm Drain/Catch Basin Treatment	100 ea	\$ 4.93 ea	\$ 493.00	\$ 5.00 ea	\$ 500.40
Gravid Traps	1 ea	\$2,270.00 ea	\$ 2,270.00	\$2,304.05 ea	\$ 2,304.05
RAMP WNV Test	15 ea	\$ 23.90 ea	\$ 358.50	\$ 24.26 ea	\$ 363.88
Additional RAMP WNV Test	0 ea	\$ 23.90 ea	\$ -	\$ 24.26 ea	\$ -
Adult Control and Barrier Treatments	All Inclusive		\$ 1,210.00	\$ 18.15	\$ 1,228.15
			\$ 4,631.50	\$ 69.47	\$ 4,700.97

Perry Township	Quantity	Previous Cost per Unit	2014-16 Total Cost	1.5% Increase Cost per Unit	2017 Total Cost
Larvae/Pupae Treatment	2,000 sq. ft.	\$ 0.03 per sq. ft.	\$ 60.00	\$ 0.03045 per sq. ft.	\$ 60.90
Storm Drain/Catch Basin Treatment	25 ea	\$ 4.93 ea	\$ 123.25	\$ 5.00 ea	\$ 125.10
Gravid Traps	1.5 ea	\$2,270.00 ea	\$ 3,405.00	\$2,304.05 ea	\$ 3,456.08
RAMP WNV Test ²	22 ea	\$ 23.90 ea	\$ 525.80	\$ 24.26 ea	\$ 533.69
Additional RAMP WNV Test	0 ea	\$ 23.90 ea	\$ -	\$ 24.26 ea	\$ -
Adult Control and Barrier Treatments	All Inclusive		\$ 884.00	\$ 13.26	\$ 897.26

²The cost for the trap in Worthington Hills will be shared by Perry and Sharon Twp \$ 4,998.05 \$ 74.97 \$ 5,073.02

Plain Township	Quantity	Previous Cost per Unit	2014-16 Total Cost	1.5% Increase Cost per Unit	2017 Total Cost
Larvae/Pupae Treatment	5,000 sq. ft.	\$ 0.03 per sq. ft.	\$ 150.00	\$ 0.03045 per sq. ft.	\$ 152.25
Storm Drain/Catch Basin Treatment	75 ea	\$ 4.93 ea	\$ 369.75	\$ 5.00 ea	\$ 375.30
Gravid Traps	0 ea	\$2,270.00 ea	\$ -	\$2,304.05 ea	\$ -
RAMP WNV Test ³	15 ea	\$ 23.90 ea	\$ 358.50	\$ 24.26 ea	\$ 363.88
Additional RAMP WNV Test	0 ea	\$ 23.90 ea	\$ -	\$ 24.26 ea	\$ -
Adult Control and Barrier Treatments	All Inclusive		\$ 996.00	\$ 14.94	\$ 1,010.94

³RAMP tests to be billed to Plain Twp but used in the New Albany trap \$ 1,874.25 \$ 28.11 \$ 1,902.36

Age-Friendly Communities Columbus and Franklin County

What's next for your Community?

Become an Age-Friendly Community

- Review County Convening report and talk to community members
- Research Age-Friendly and Livable Communities Network
- Apply to enter the Age-Friendly Network

Collaborate on Age-Friendly Franklin County

- Review County Convening report
- Attend future Age-Friendly Franklin County meetings
- Collaborate on county-wide strategies

Stay Connected

- Review County Convening report
- Connect through Age-Friendly newsletters, social media, and attending events
- Be an Age-Friendly ambassador in your own community, keep your eyes open for local Age-Friendly champions



Do you follow Age-Friendly?
Find us!



@AgeFriendlyOH



@AgeFriendlyOH



agefriendlycolumbus.org



**PLAIN TOWNSHIP BOARD OF TRUSTEES
FRANKLIN COUNTY, OHIO**

RESOLUTION NO. 181003A1

**A RESOLUTION TO AUTHORIZE PAYMENT TO COLUMBUS POOL
MANAGEMENT, INC. FOR 2018 PERFORMANCE INCENTIVE**

Be it resolved, to set aside and pay Columbus Pool Management, Inc., 8852 Whitney Dr., Lewis Center, OH 43035, the amount of \$6,194.40 in performance incentives for the 2018 pool management contract, from fund 14-A-07 (Pool – Contracts).

Remit to:
Columbus Pool Management, Inc.
4495 Keheley Drive
Marietta, GA 30066

Adopted this 3rd Day of October, 2018.

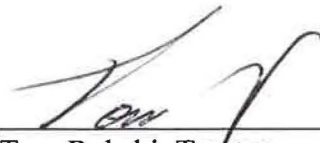


Bud Zappitelli, Fiscal Officer

David Ferguson, Trustee



Dave Olmstead, Trustee



Tom Rybski, Trustee

Payment Schedule:

1% deposit due upon acceptance of agreement \$2,065

9% due on or before April 1, 2018 \$18,583

15% due on or before May 1, 2018 \$30,972

25% due on or before June 1, 2018 \$51,620

25% due on or before July 1, 2018 \$51,620

20% due on or before August 1, 2018 \$41,296

5% due on or before September 30, 2018 \$10,324

Total: \$206,480

Payments shall be made as follows:

One percent (1%) deposit due upon acceptance of agreement	\$2,065
Nine percent (9%) due on or before April 1, 2018	\$18,583
Fifteen percent (15%) due on or before May 1, 2018	\$30,972
Twenty Five percent (25%) due on or before June 1, 2018	\$51,620
Twenty Five percent (20%) due on or before July 1, 2018	\$51,620
Twenty percent (20%) due on or before August 1, 2018	\$41,296
Five percent (10%) due on or before September 30, 2018	\$10,324

Total: \$206,480

P. PERFORMANCE INCENTIVES

1. CONTRACTOR will pay first-year lifeguards a minimum of \$8.50 per hour, except that first-year lifeguards with a high school diploma will be paid a minimum of \$9.00 per hour.
2. OWNER will pay to CONTRACTOR a performance incentive of 3% of the contract price toward OWNER's lifeguard retention program if there are no occurrences of understaffing according to Section A paragraph 2 of this AGREEMENT. OWNER will pay to CONTRACTOR a performance incentive of 1% of the contract price toward OWNER's lifeguard retention program if there are no more than two (2) occurrences of understaffing according to Section A paragraph 2 of this AGREEMENT. This performance incentive is to ensure that adequate staffing is maintained at OWNER's facility throughout the pool season.
3. In support of CONTRATOR's lifeguard recruitment and retention program, OWNER will reimburse CONTRACTOR for up to \$100 of the cost of certifying each lifeguard hired to work at the Plain Township Aquatic Center. CONTRATOR will provide to OWNER documentation of the lifeguard's 2018 certification and payroll showing the days and hours worked by the lifeguard at the Plain Township Aquatic Center in 2018. This performance incentive is to ensure that adequate staffing is maintained at OWNER's facility throughout the pool season.

Maintenance report

9/28/18

ROADS

- Patched potholes with cold patch
- Checked drainage tile for debris and cleaned them off to keep the water flow going
- Checked street signs weekly for damage
- Checked Bevelhymer ditch for any more erosion
- Replaced washed out gravel in driveway south of problem cross under on Bevelhymer Road

CEMETERY

- 1 funeral
- Met with family to decide on which space to use for her ex-husbands burial
- Laid out footers to be poured in the next few weeks

POOL

- Repaired 80-100 lounge chairs (straps-and feet-head prop)
- Re-power washed pools
- Painted the main pool and the slide pool
- Took down umbrellas and funbrellas
- Cleaned pump house basement
- Hauled chairs to 62 Storage
- Called D&L Plumbing to repair shower control valve in women's restroom
 - Waiting on the part to come in to finish the repair

RENTALS/OFFICE/FIRE DEPARTMENT

- Inventoried electric lights at fire station for LED conversion
- Changed 39 Second Street air filter located in the attic.
- Contacted Allied Roofing to schedule roof work at 45 Second Street after the 14th of October
- Contacted carpet people - they dropped off the samples and contract
- Contacted Metal Roof Company
 - They are getting me references this week

TABLED

PLAIN TOWNSHIP BOARD OF TRUSTEES
FRANKLIN COUNTY, OHIO

RESOLUTION NO. 181003M1

A RESOLUTION TO APPROVE A PROMOTION FOR MICHAEL BULLARD

Be it Resolved, that the Board of Trustees hereby approves the promotion of Michael Bullard to the position of Maintenance Specialist with a pay increase of \$_____ per hour to become effective on the next new payroll.

Adopted this 3rd day of October, 2018.

Bud Zappitelli, Fiscal Officer

David Ferguson, Trustee

Dave Olmstead, Trustee

Tom Rybski, Trustee



PLAIN TOWNSHIP, FRANKLIN COUNTY, OHIO
MAINTENANCE
POSITION DESCRIPTION

Job title: Maintenance Specialist
Department: Maintenance
Reports to: Maintenance Superintendent
Schedule: 7:00 a.m. – 3:30 p.m., on call
Status: Hourly, Non-Exempt

Position summary: Under the direction of the Maintenance Supervisor, this is a lead position for performing a wide variety of maintenance duties. Work involves acting as the lead worker on projects as assigned and filling in for the Maintenance Superintendent in his or her absence. Troubleshoot and perform maintenance and repairs to ensure continued, uninterrupted functioning of the Township, including cemetery, pool, roads, and administrative offices and rental properties. Must be knowledgeable about various aspects of maintenance, construction, and repair of buildings, equipment, roads, and properties and operate a variety of equipment including trucks, mowers, and manual, power, and gas or diesel tools. Must be able to interact with a variety of people, including Township residents, administration, vendors and contractors.

Required Qualifications: The successful candidate for this position will have, at minimum, the following knowledge, skills and abilities.

- 5 or more years of experience working in a public works, roads, facilities, cemetery or general maintenance or contractor position.
- Extensive knowledge of mechanical and electrical systems, carpentry and basic plumbing and repairs.
- Experienced use of dump truck, back hoe, front end loader, and tractor.
- Able to operate a motor vehicle, mower and various small power and hand tools and maintenance equipment.
- Must understand and follow proper safety procedures for working with equipment and chemicals, as well as proper techniques to safely complete assigned tasks.
- Able to obtain an applicator license from the Ohio Department of Agriculture for applicable products.
- High school diploma/GED or equivalent.
- Current, unencumbered Ohio Driver's License; will be checked annually.

Essential duties:

- Trains, guides, and leads other Maintenance Department personnel.
- Completes necessary related paperwork and order materials, tools and equipment as directed by the Maintenance Superintendent.
- Solve complicated problems and recommends course of action on work projects to the Maintenance Superintendent.
- Respond to work order requests from other Township Departments and assist with routine maintenance and repairs.



2018 Firefighter Line of Duty Deaths in the US: 69

To: Plain Township Board of Trustees
From: Chief Hoovler
Re: Chief's Report
Date: September 14, 2018 to September 28, 2018
Runs 71 EMS, 33 Fires

US Civilian Fire fatalities reported by US news media January 1, 2018 – September 28, 2018: 1783
Ohio Civilian fire fatalities reported by US news media January 1, 2018 – September 28, 2018: 81

- September 14** OSU Wellness with Dan, 2 Unit.
Chief Rupp covered Battalion first 12.
- September 17** Chief Hoovler, Chief Rupp, Fire Marshal Guthrie, met with Chris Mann, EMHT to review new development off of 605.
- September 18** COST training.
- September 19** COST training.
New Alban Chamber community update lunch. Chief Hoovler, Chief Rupp, Battalion Chief Brown, Debbie Barnett.
- September 20** COST training.
Chief Rupp, Battalion Chief Brown met with A & F, New Albany Police Department, planning meeting for active shooter exercise.
- September 24** Central Ohio Fire Chief, Chief Hoovler, Chief Rupp.
FSLA webinar, Chief Rupp, Battalion Chief Sponaugle.
CEPAC exercise and training committee meeting at EMA. Chief Rupp.
Debbie Barnett, FFPM Essick, FFPM Forsthoefel fire safety prevention workshop with Kindergarten.
- September 25** Debbie Barnett, FFPM Essick, FFPM Forsthoefel fire safety prevention workshop with Kindergarten at the ELC.
- September 26** Debbie Barnett, FFPM Essick, FFPM Forsthoefel fire safety prevention workshop with Kindergarten at the ELC.
- September 27** Debbie Barnett, FFPM Essick, FFPM Forsthoefel fire safety prevention workshop with Kindergarten at the ELC.
Chief Rupp, Battalion Chief Brown, MECC Chief's EMS meeting.
- September 28** Debbie Barnett, FFPM Essick, FFPM Forsthoefel fire safety prevention workshop with GoToWebinar, Ohio Fire Chief's Tele-townhall meeting, Chief Rupp.

Media Report with Summary for PLAIN TWP FD

From 9/14/2018 to 9/28/2018

EMS Runs

1	09/14/2018	03:54	5646 HARLEM RD, NEW ALBANY	UNCONSCIOUS PERSON-EMS
2	09/14/2018	14:49	6530 WEST CAMPUS OVAL, NEW ALBANY	CHEST PAIN-EMS
3	09/14/2018	15:45	5661 COURAGE DR, COLUMBUS	SICK PERSON-EMS
4	09/14/2018	17:06	7790 SCHOTT RD, PLAIN TWP	BITE ANIMAL / HUMAN-EMS
5	09/14/2018	18:30	4112 BLENDON GROVE WAY, COLUMBUS	CHEST PAIN-EMS
6	09/14/2018	19:42	245 E MAIN ST #105, NEW ALBANY	TRAUMATIC INJURIES-EMS
7	09/14/2018	21:11	7600 FODOR RD, NEW ALBANY	TRAUMATIC INJURIES-EMS
8	09/15/2018	00:51	5691 THOMPSON RD #302A, COLUMBUS	BREATHING PROBLEMS-EMS
9	09/15/2018	10:28	5421 NEW ALBANY RD W, COLUMBUS	UNCONSCIOUS PERSON-EMS
10	09/15/2018	16:58	7333 SMITHS MILL RD #219, NEW ALBANY	SICK PERSON-EMS
11	09/16/2018	01:06	S COUNTY LINE RD / CENTER VILLAGE RD, HARLEM	TRAFFIC ACCIDENT-EMS
12	09/16/2018	16:03	1201 RIVA RIDGE CT #309, GAHANNA	PERSONAL ASSIST-EMS
13	09/16/2018	16:07	E DUBLIN-GRANVILLE RD / N HAMILTON RD, COLUMB	TRAFFIC ACCIDENT-EMS
14	09/16/2018	21:36	E MAIN ST / S HIGH ST, NEW ALBANY	TRAFFIC ACCIDENT-EMS
15	09/16/2018	22:19	7417 MANOR CREEK LOOP, COLUMBUS	NON BREATHER / ARREST-EMS
16	09/17/2018	01:03	6929 CAMDEN DR, NEW ALBANY	PERSONAL ASSIST-EMS
17	09/17/2018	08:19	6922 ROTHWELL ST, COLUMBUS	STROKE / CVA-EMS
18	09/17/2018	11:03	6005 NACOT PL, NEW ALBANY	BEHAVIORAL EMERGENCY-EMS
19	09/17/2018	15:36	9500 JOHNSTOWN RD, NEW ALBANY	SICK PERSON-EMS
20	09/17/2018	15:57	7407 NEW ALBANY LINKS DR, NEW ALBANY	TRAUMATIC INJURIES-EMS
21	09/18/2018	07:22	6828 BEVELHYMER RD, NEW ALBANY	NON BREATHER / ARREST-EMS
22	09/18/2018	08:14	MORSE RD / HARLEM RD, GAHANNA	TRAFFIC ACCIDENT-EMS
23	09/18/2018	09:55	7525 WEST CAMPUS RD, NEW ALBANY	STROKE / CVA-EMS
24	09/18/2018	10:04	7277 SMITHS MILL RD #250, NEW ALBANY	HEART PROBLEMS-EMS
25	09/18/2018	12:46	N HAMILTON RD TO SR161WB RAMP Columbus,	TRAFFIC ACCIDENT HIGH SPEED / E
26	09/18/2018	17:11	, NEW ALBANY SR 161 WB AT NEW ALBANY-CONDIT	TRAFFIC ACCIDENT HIGH SPEED / E
27	09/18/2018	18:38	5484 HOLISTER DR, COLUMBUS	UNCONSCIOUS PERSON-EMS
28	09/19/2018	09:03	7795 WALTON PKWY #300, NEW ALBANY	CHILDBIRTH / OB-EMS
29	09/19/2018	11:01	245 E MAIN ST #203, NEW ALBANY	HEART PROBLEMS-EMS
30	09/19/2018	19:57	6794 HAVENS CORNERS RD, JEFFERSON TWP	NON BREATHER / ARREST-EMS
31	09/20/2018	07:52	245 E MAIN ST #101, NEW ALBANY	UNCONSCIOUS PERSON-EMS
32	09/20/2018	08:05	7333 SMITHS MILL RD #PRE OP, NEW ALBANY	HEART PROBLEMS-EMS
33	09/20/2018	11:02	269 VILLA OAKS LN, GAHANNA	UNCONSCIOUS PERSON-EMS
34	09/20/2018	19:14	7333 SMITHS MILL RD, NEW ALBANY	BREATHING PROBLEMS-EMS
35	09/20/2018	19:38	6200 FITCH PATH RD, NEW ALBANY	BEHAVIORAL EMERGENCY-EMS
36	09/20/2018	20:34	6000 JOHNSTOWN RD, NEW ALBANY	TRAUMATIC INJURIES-EMS
37	09/20/2018	21:57	9500 JOHNSTOWN RD, NEW ALBANY	SICK PERSON-EMS
38	09/21/2018	09:48	55 N HIGH ST, NEW ALBANY	HEMORRHAGE / LACERATION-EMS
39	09/21/2018	10:08	150 E GRANVILLE ST, NEW ALBANY	UNCONSCIOUS PERSON-EMS
40	09/21/2018	12:53	4301 OLMSTED RD, NEW ALBANY	SICK PERSON-EMS
41	09/22/2018	22:25	8270 HARLEM RD, PLAIN TWP	TRAFFIC ACCIDENT PEDESTRIAN S
42	09/23/2018	00:54	SR 161 WB / RAMP HAMILTON RD TO SR 161 WB RAM	TRAFFIC ACCIDENT HIGH SPEED / E
43	09/23/2018	06:41	5220 FOREST DR, NEW ALBANY	UNCONSCIOUS PERSON-EMS
44	09/23/2018	11:57	5180 SULGRAVE DR, COLUMBUS	BEHAVIORAL EMERGENCY-EMS
45	09/23/2018	13:59	1120 GOLDEN WILLOW PL, JEFFERSON TWP	HEMORRHAGE / LACERATION-EMS
46	09/23/2018	15:22	2 N HIGH ST, NEW ALBANY	NON BREATHER / ARREST-EMS
47	09/23/2018	20:06	RAMP SR 161 WB TO JOHNSTOWN RD / JOHNSTOWI	CHEST PAIN-EMS
48	09/23/2018	21:19	5006 JOHNSTOWN RD, NEW ALBANY	TRAUMATIC INJURIES-EMS
49	09/24/2018	04:36	SR 161 WB / RAMP NEW ALBANY RD TO SR 161 WB F	TRAFFIC ACCIDENT-EMS
50	09/24/2018	09:46	245 E MAIN ST #307, NEW ALBANY	STROKE / CVA-EMS
51	09/24/2018	11:41	8045 BUTTERWORTH GREEN DR, NEW ALBANY	TRAUMATIC INJURIES-EMS
52	09/24/2018	13:16	5051 FOREST DR, NEW ALBANY	SICK PERSON-EMS

Media Report with Summary for PLAIN TWP FD

From 9/14/2018 to 9/28/2018

53	09/25/2018	10:12	11053 JOHNSTOWN RD, PLAIN TWP	TRAFFIC ACCIDENT-EMS
54	09/25/2018	18:25	6818 NEWROCK DR, COLUMBUS	BREATHING PROBLEMS-EMS
55	09/25/2018	18:45	7785 SMITHS MILL RD, NEW ALBANY	SICK PERSON-EMS
56	09/26/2018	01:18	7188 WINTERBEK AVE, COLUMBUS	ABDOMINAL PAIN-EMS
57	09/26/2018	06:06	JOHNSTOWN RD / CENTRAL COLLEGE RD, NEW ALB.	TRAFFIC ACCIDENT-EMS
58	09/26/2018	08:00	HAWKSMOOR DR / N REYNOLDSBURG-NEW ALBANY	TRAFFIC ACCIDENT-EMS
59	09/26/2018	10:21	165 W MAIN ST, NEW ALBANY	BREATHING PROBLEMS-EMS
60	09/26/2018	10:55	6912 KEESEE CIR, NEW ALBANY	SICK PERSON-EMS
61	09/26/2018	11:00	6005 NACOT PL, NEW ALBANY	CHEST PAIN-EMS
62	09/26/2018	12:39	5220 JOHNSTOWN RD, NEW ALBANY	TRAUMATIC INJURIES-EMS
63	09/27/2018	07:16	7029 GABLE STONE LN, COLUMBUS	STROKE / CVA-EMS
64	09/27/2018	09:46	5714 KNIGHTFLOW DR, COLUMBUS	ABDOMINAL PAIN-EMS
65	09/27/2018	10:04	245 E MAIN ST #361, NEW ALBANY	TRAUMATIC INJURIES-EMS
66	09/27/2018	12:54	1075 BEECHER CROSSING N #A, GAHANNA	HEART PROBLEMS-EMS
67	09/27/2018	13:07	7333 SMITHS MILL RD, NEW ALBANY	ABDOMINAL PAIN-EMS
68	09/27/2018	14:52	4953 WALNUT ST, PLAIN TWP	TRAUMATIC INJURIES-EMS
69	09/28/2018	08:39	HARLEM RD / WALNUT ST, COLUMBUS	TRAFFIC ACCIDENT-EMS
70	09/28/2018	10:01	1075 BEECHER CROSSING N #A, GAHANNA	CHEST PAIN-EMS
71	09/28/2018	11:22	6005 NACOT PL, NEW ALBANY	CHEST PAIN-EMS

FIRE Runs

1.	09/14/2018	12:53	19 WESTVIEW DR, JOHNSTOWN	FIRE RESIDENTIAL STRUCTURE-FIR
2.	09/15/2018	09:32	10102 WOODCREST WAY, NEW ALBANY	ALARM COMMERCIAL / HIGH LIFE-FI
3.	09/15/2018	17:18	3998 PRINCE GEORGE LN, NEW ALBANY	LOCK IN / OUT-FIRE
4.	09/16/2018	15:22	6032 PHAR LAP DR, COLUMBUS	FOREIGN ODOR-FIRE
5.	09/18/2018	08:58	477 CLARK STATE RD, JEFFERSON TWP	NATURAL GAS LEAK-FIRE
6.	09/18/2018	14:38	231 COMMERCE BLVD, JOHNSTOWN	ALARM COMMERCIAL / HIGH LIFE-FI
7.	09/18/2018	22:02	7543 N GOODRICH SQ, NEW ALBANY	CO ALARMS / CHECK-FIRE
8.	09/19/2018	14:01	5555 NEW ALBANY RD E, COLUMBUS	ALARM COMMERCIAL / HIGH LIFE-FI
9.	09/19/2018	17:35	6700 LIBERATION WAY, COLUMBUS	ALARM COMMERCIAL / HIGH LIFE-FI
10.	09/20/2018	10:02	1401 CLIMBING FIG DR, JEFFERSON TWP	NATURAL GAS LEAK-FIRE
11.	09/20/2018	15:23	1 CLUB LN, NEW ALBANY	LOCK IN / OUT-FIRE
12.	09/20/2018	16:51	7437 RATCHFORD CT, NEW ALBANY	ALARM RESIDENTIAL FIRE-FIRE
13.	09/20/2018	18:41	4033 PRINCE GEORGE LN, NEW ALBANY	INVESTIGATION / SERVICE RUN-FIRI
14.	09/20/2018	23:49	7286 POPPY HILLS CT, JEFFERSON TWP	NATURAL GAS LEAK-FIRE
15.	09/23/2018	09:37	5971 SUNBURY RD, BLENDON TWP	NATURAL GAS LEAK-FIRE
16.	09/23/2018	11:16	6220 E DUBLIN-GRANVILLE RD, NEW ALBANY	ALARM WATERFLOW-FIRE
17.	09/23/2018	13:39	4115 CROAN, NEW ALBANY	ALARM RESIDENTIAL FIRE-FIRE
18.	09/23/2018	14:47	6895 CLARK STATE RD, JEFFERSON TWP	FIRE RESIDENTIAL STRUCTURE-FIR
19.	09/23/2018	20:11	165 W MAIN ST, NEW ALBANY	ALARM COMMERCIAL / HIGH LIFE-FI
20.	09/24/2018	08:33	42 SHACKELFORD RD, ST ALBANS TWP	FIRE COMMERCIAL / HIGH LIFE -FIRI
21.	09/24/2018	10:03	5161 HAMPSTED VILLAGE CENTER WAY, COLUMBUS	ALARM COMMERCIAL / HIGH LIFE-FI
22.	09/24/2018	19:57	4763 POWDERHORN LN, COLUMBUS	ALARM RESIDENTIAL FIRE-FIRE
23.	09/25/2018	11:13	5787 ALBANY GRN, COLUMBUS	ALARM RESIDENTIAL FIRE-FIRE
24.	09/25/2018	11:15	8133 PARSONS PASS, NEW ALBANY	INVESTIGATION / SERVICE RUN-FIRI
25.	09/25/2018	11:58	169 STONE HEDGE ROW DR, JOHNSTOWN	ALARM RESIDENTIAL FIRE-FIRE
26.	09/25/2018	18:48	1561 ROSCOMMON DR, PATASKALA	FIRE RESIDENTIAL STRUCTURE-FIR
27.	09/25/2018	19:00	8058 POLK PATH, REYNOLDSBURG	FIRE COMMERCIAL / HIGH LIFE -FIRI
28.	09/26/2018	14:51	5325 SMOTHERS RD, PLAIN TWP	ALARM COMMERCIAL / HIGH LIFE-FI
29.	09/27/2018	09:50	4857 SMOKETALK LN, COLUMBUS	ALARM COMMERCIAL / HIGH LIFE-FI
30.	09/27/2018	16:09	6220 E DUBLIN-GRANVILLE RD, NEW ALBANY	ALARM WATERFLOW-FIRE
31.	09/27/2018	17:29	7271 LANDON LN, NEW ALBANY	FOREIGN ODOR-FIRE
32.	09/27/2018	20:52	4837 SMOKETALK LN, COLUMBUS	ALARM COMMERCIAL / HIGH LIFE-FI

Media Report with Summary for PLAIN TWP FD

From 9/14/2018 to 9/28/2018

33 09/28/2018 06:54 NEW ALBANY RD E / CENTRAL COLLEGE RD, COLUM FOREIGN ODOR-FIRE

TEST Runs

1 09/24/2018 15:07 MORSE RD / BABBITT RD, JEFFERSON TWP TEST CALL

Run Total Summary

PLAIN TWP FD

EMS: 47
FIRE: 14
TEST: 1

Total: 62

+MECC

EMS: 15
FIRE: 9

Total: 24

JEFFERSON TWP FD

FIRE: 4
EMS: 2

Total: 6

MIFFLIN TWP FD

EMS: 4

Total: 4

MONROE TWP FD

FIRE: 3
EMS: 1

Total: 4

<Unknown>

EMS: 2

Total: 2

WEST LICKING JOINT FIRE DISTRICT

FIRE: 2

Total: 2

ST ALBANS TWP FD

FIRE: 1

Total: 1

PLAIN TOWNSHIP POLICE DEPARTMENT

COMBINED EMS and FIRE RUN STATISTICS

MONTHLY TOTALS

	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
JANUARY									142	129	128	135	152	175	153	161	234	184	177	222	232
FEBRUARY									115	156	143	118	167	174	166	156	161	209	203	184	198
MARCH									113	131	120	148	126	155	143	157	174	173	201	215	175
APRIL									114	138	134	129	151	136	184	137	168	218	196	201	210
MAY									129	154	114	143	106	137	174	158	174	199	212	225	250
JUNE									138	133	150	146	173	168	208	150	159	210	195	236	221
JULY									130	134	138	112	157	186	204	186	196	190	203	226	237
AUGUST									147	144	139	148	172	181	192	184	163	209	243	253	228
SEPTEMBER									123	137	183	132	166	179	152	162	193	195	221	224	226
OCTOBER									166	154	168	163	155	162	176	160	203	198	233	212	
NOVEMBER									132	147	126	107	148	162	168	197	218	200	215	212	
DECEMBER									135	133	159	147	161	166	197	188	220	219	227	226	
TOTAL	1137	1149	1258	1355	1215	1435	1660	1755	1584	1690	1702	1628	1834	1981	2117	1996	2263	2404	2526	2636	1977
% CHANGE	+16.5	+1.1	+9.5	+7.7	-10.3	+18.1	+15.7	+5.7	-9.7	+6.7	+0.7	-4.3	+12.7	+8.0	+6.9	-5.7	+13.4	+6.2	+5.1	+4.4	

average of 5.09% INCREASE per year

RUNNING TOTALS

	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
JANUARY									142	129	128	135	152	175	153	161	234	184	177	222	232
FEBRUARY									257	285	271	253	319	349	319	317	395	393	380	406	430
MARCH									370	416	391	401	445	504	462	474	569	566	581	621	605
APRIL									484	554	525	530	596	640	646	611	737	784	777	822	815
MAY									613	708	639	673	702	777	820	769	911	983	989	1047	1065
JUNE									751	841	789	819	875	945	1028	919	1064	1193	1184	1283	1286
JULY									881	975	927	931	1032	1131	1232	1105	1266	1383	1387	1509	1523
AUGUST									1028	1119	1066	1079	1204	1312	1424	1289	1429	1592	1630	1762	1751
SEPTEMBER									1151	1256	1249	121	1370	1491	1576	1451	1622	1787	1851	1986	1977
OCTOBER									1317	1410	1417	1374	1525	1653	1752	1611	1825	1985	2084	2198	
NOVEMBER									1449	1557	1543	1481	1673	1815	1920	1808	2043	2185	2299	2410	
DECEMBER									1584	1690	1702	1628	1834	1981	2117	1996	2263	2404	2526	2636	

PLAIN TOWNSHIP FIRE DEPARTMENT

EMS RUN STATISTICS

MONTHLY TOTALS

	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
JANUARY	42	65	67	78	38	65	81	62	80	81	73	75	92	121	100	112	117	121	114	151	138
FEBRUARY	36	68	60	75	57	60	63	69	74	85	89	70	110	112	116	111	99	115	129	112	137
MARCH	46	59	50	75	56	59	70	76	65	81	77	87	85	110	99	102	104	102	141	144	113
APRIL	47	42	66	69	56	63	76	76	68	99	75	93	93	86	122	84	112	135	133	133	126
MAY	71	58	50	65	66	71	84	88	87	99	71	96	63	102	106	110	115	117	147	155	155
JUNE	71	61	55	73	61	65	82	103	84	78	81	92	114	114	138	97	95	137	127	172	143
JULY	63	72	62	76	71	88	74	79	79	86	87	75	98	116	118	116	117	129	133	144	147
AUGUST	55	49	62	88	62	88	76	93	86	93	87	103	104	124	132	120	112	143	163	155	156
SEPTEMBER	65	64	62	60	54	90	75	92	77	91	107	84	111	125	104	101	134	137	162	158	147
OCTOBER	62	54	70	70	78	77	100	95	104	107	117	109	89	108	116	104	127	133	164	149	
NOVEMBER	50	59	61	75	58	69	83	95	92	93	82	58	87	88	100	122	131	120	140	142	
DECEMBER	79	43	74	43	76	78	99	97	86	91	96	91	102	105	137	122	150	155	139	150	
TOTAL	687	694	739	838	733	873	963	1025	982	1084	1042	1033	1148	1311	1388	1301	1413	1544	1692	1765	1262
% CHANGE	+8.5	+1	+6.5	+13.4	-12.5	+19.1	+10.3	+6.4	-4.2	+10.4	-3.9	-0.9	+11.3	+14.2	+5.9	-6.3	+8.6	+9.3	+9.6	+4.3	

average of 5.26% INCREASE per year

RUNNING TOTALS

	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
JANUARY	42	65	67	78	38	65	81	62	80	81	73	75	92	119	100	112	117	121	114	151	138
FEBRUARY	78	133	127	153	95	125	144	131	154	166	162	145	202	233	216	223	216	236	243	263	275
MARCH	124	192	177	228	151	184	214	207	219	247	239	232	287	343	315	325	320	338	384	407	388
APRIL	171	234	243	297	207	247	290	283	287	346	314	325	380	429	437	409	432	473	517	540	514
MAY	242	292	293	362	273	318	374	371	374	445	385	421	443	531	543	519	547	590	664	695	669
JUNE	313	353	348	435	334	383	456	474	458	523	466	513	557	645	681	616	642	727	791	867	812
JULY	376	425	410	511	405	471	530	553	537	609	553	588	655	761	799	732	759	856	924	1011	959
AUGUST	431	474	472	599	467	559	606	646	623	702	640	691	759	885	931	852	871	999	1087	1166	1115
SEPTEMBER	496	538	534	659	521	649	681	738	700	793	747	775	870	1010	1035	953	1005	1136	1249	1324	1262
OCTOBER	558	592	604	729	599	726	781	833	804	900	864	884	959	1118	1151	1057	1132	1269	1413	1473	
NOVEMBER	608	651	665	795	657	795	864	928	896	993	946	942	1046	1206	1251	1179	1263	1389	1553	1615	
DECEMBER	687	694	739	838	733	873	963	1025	982	1084	1042	1033	1148	1311	1388	1301	1413	1544	1692	1765	

PLAIN TOWNSHIP FIRE DEPARTMENT

FIRE/RESCUE RUN STATISTICS

MONTHLY TOTALS

	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
JANUARY	32	38	58	60	45	48	45	71	62	48	55	60	60	54	53	49	117	63	63	71	94
FEBRUARY	19	33	38	43	35	45	52	54	41	71	54	48	57	62	50	45	62	94	74	72	61
MARCH	35	34	41	50	36	40	60	58	48	50	43	61	41	45	44	55	64	71	60	71	62
APRIL	31	31	40	42	26	46	37	53	46	39	59	36	58	50	62	53	56	83	63	68	84
MAY	49	34	53	36	35	53	64	61	42	55	43	47	43	35	68	48	59	82	65	70	84
JUNE	37	40	46	38	30	38	49	65	54	55	69	54	59	54	70	53	64	73	68	64	78
JULY	34	42	37	40	49	55	48	69	51	48	51	37	59	70	86	70	79	61	70	82	90
AUGUST	40	35	33	51	56	62	53	80	61	51	52	45	68	57	60	64	51	66	80	98	72
SEPTEMBER	48	41	33	43	43	44	45	46	46	46	76	48	55	54	48	61	59	58	59	66	79
OCTOBER	38	42	53	37	42	47	48	44	62	47	51	54	66	54	60	56	76	65	69	63	
NOVEMBER	41	49	35	40	42	48	36	53	40	54	44	49	61	74	68	75	87	80	75	70	
DECEMBER	46	39	52	37	43	36	160	76	49	42	63	56	59	61	60	66	70	64	88	76	
TOTAL	450	458	519	517	482	562	697	730	602	606	660	595	686	670	729	695	844	860	834	871	704
% CHANGE	+31.2	+1.8	+13.3	-0.4	-6.8	+16.6	+20.0	+4.7	-17.5	+0.6	+8.9	-9.8	+15.3	-2.3	+8.8	-4.7	+21.4	+1.9	-3.0	+4.4	

average of 4.77% INCREASE per year

RUNNING TOTALS

	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
JANUARY	32	38	58	60	45	48	45	71	62	48	55	60	60	54	53	49	117	63	63	71	94
FEBRUARY	51	71	96	103	80	93	97	125	103	119	109	108	117	116	103	94	179	157	137	143	155
MARCH	86	105	137	153	116	133	157	183	151	169	152	169	158	161	147	149	243	228	197	214	217
APRIL	117	136	177	195	142	179	194	236	197	208	211	205	216	211	209	202	299	311	260	282	301
MAY	166	170	230	231	177	232	258	297	239	263	254	252	259	246	277	250	358	393	325	352	385
JUNE	203	210	276	269	207	270	307	362	293	318	323	306	318	300	347	303	422	466	393	416	463
JULY	237	252	313	309	256	325	355	431	344	366	374	343	377	370	433	373	501	527	463	498	553
AUGUST	277	287	346	360	312	387	408	511	405	417	426	388	445	427	493	437	552	593	543	596	625
SEPTEMBER	325	328	379	403	355	431	453	557	451	463	502	436	500	481	541	498	611	651	602	662	704
OCTOBER	363	370	432	440	397	478	501	601	513	510	553	490	566	535	601	554	687	716	671	725	
NOVEMBER	404	419	467	480	439	526	537	654	553	564	597	539	627	609	669	629	774	796	746	795	
DECEMBER	450	458	519	517	482	562	697	730	602	606	660	595	686	670	729	695	844	860	834	871	

**PLAIN TOWNSHIP BOARD OF TRUSTEES
FRANKLIN COUNTY, OHIO**

RESOLUTION NO. 181003F1

A RESOLUTION TO PAY FOR BLUE CARD TRAINING


Be it resolved to pay Across the Street Productions for Blue Card training in the amount of \$3,200.00 out of fund 10-A-15D (Fire District – Other Expenses-Training).

Adopted this 3rd day of October, 2018.




Bud Zappitelli, Fiscal Officer

David Ferguson, Trustee



Dave Olmstead, Trustee



Tom Rybski, Trustee

PLAIN TOWNSHIP BOARD OF TRUSTEES
FRANKLIN COUNTY, OHIO

TABLED

RESOLUTION NO. 181003F2

A RESOLUTION TO ADOPT REVISED JOB DESCRIPTIONS FOR
FIRE DEPARTMENT OFFICERS

Be it Resolved, that the Board of Trustees hereby adopts the attached job descriptions for Fire Department Officers including Lieutenant, Captain, and Battalion Chief.

Adopted this 3rd day of October, 2018.

Bud Zappitelli, Fiscal Officer

David Ferguson, Trustee

Dave Olmstead, Trustee

Tom Rybski, Trustee



**FIRE DEPARTMENT
POSITION DESCRIPTION**

Job title: Fire Lieutenant
Department: Fire Department
Reports to: Fire Captain
Schedule: 2496 hours, Platoon shift, 24 hours on, 48 hours off with Kelly day
Status: Hourly, Non-Exempt

Position summary: The Fire Lieutenant shall be under the direction and supervision of the Fire Captain. The Fire Lieutenant will fulfill all of the duties associated with the leadership / management of a fire company and the administration of daily fire station duties. The Fire Lieutenant may assume the responsibilities of the Fire Captain in his or her absence

Required Qualifications:

- Have served as a fulltime firefighter with the Plain Township Fire Department for at least three (3) years at the time of the written examination.
- ODPS Firefighter II and EMT-Paramedic.
- ODPS Fire Safety Inspector.
- Have successfully completed the following: See Plain Township FD S.O.G mm/dd/yy
 - FEMA ICS Training
 - Fire Officer Series equal to level required for promotion.
 - MCTO or UL Online required modules.
 - Blue Card Hazard Zone Management Program or equivalent certification
- Must comply with the Plain Township Motor Vehicle Operator Policy.
- Have awareness training in WMD and IEDs. (Weapons of Mass Destruction and Improved Explosive Devices)
- Have the ability to work effectively within the Department's technology standards.
- Experience in training preparations, situations and the demonstration of an advanced knowledge of training and safety.
- Knowledge of emergency medical treatments and procedures.
- Knowledge of Hazardous Materials operations and procedures.
- Knowledge of department goals and objectives.
- Knowledge of department policies and procedures.
- Knowledge of fire fighting principles, practices and safety procedures.
- Knowledge of all applicable NFPA, OSHA and other federal, state and local standards or regulations.
- Ability to define problems, collect data, establish facts, and draw valid conclusions independently.
- Effective oral and written communication skills.
- Ability to establish and maintain effective working relationships with trainees, trainers, superiors and other job related personnel.
- Ability to instruct, direct and coordinate others.

- Knowledge of budget and purchasing procedures.
- Knowledge of bid specification and inventory control procedures.
- Knowledge of the Township Employee Handbook.
- Ability to maintain accurate records.

Essential duties:

- Fire Lieutenant will respond to fires, emergencies and public services as
 - assigned by the M.E.C. Center and may initiate a response based on information that they have in their possession.
- Will generally function as the officer assigned to the engine/rescue company and will be responsible for the direct supervision of the firefighters assigned to the engine/rescue during any such response.
- Fire Lieutenant shall be responsible for establishing the first level of command when arriving ahead of a superior officer. Once a superior officer arrives Fire Lieutenant will re-assume their primary roll with their company.
- Shall be directly responsible for the supervision of the assigned Firefighters.
- Coordinate daily activities with the Fire Captain to ensure maximum production. Activities shall include but are not limited to:
 - Engine/rescue crew assignments.
 - Conduct daily training (will be the primary responsibility of the Fire Captain and Lieutenant).
 - Mentor all new and existing members of their assigned shift for improved performance.
 - Equally distribute and verify the completion of station assignments.
 - Promote fire ground and station safety.
- Maintain a working knowledge of department computer and data systems. Work with personnel to ensure the correct use and entry of data in to those systems. Review data entry and systems with personnel as needed.
- Shall conduct / coordinate public education activities such as station tours, PR events, safety house activities and school fire drills. Shall monitor the public use of the training room and provide assistance.
- Shall coordinate and ensure the completion of company assigned inspections. Communicate with the Fire Safety Inspector to keep unit informed of hazardous conditions.
- Communicate effectively and frequently with personnel to provide positive feedback and/or to resolve station related conflict.
- Maintain a working knowledge of the community; should have an understanding of the City services and administration. Should develop and understanding of the area infrastructure.
- Shall operate fire department vehicles in a safe manner in the course of their duties.
- Submit fire report information.
- Maintain good written and oral communication skills.
- Shall work effectively with other shift captains and personnel to ensure fire department goals are met.

In addition, Fire Lieutenants maybe assigned a duty that supports the overall operational needs of the Fire Department.



PLAIN TOWNSHIP, FRANKLIN COUNTY, OHIO
FIRE DEPARTMENT
POSITION DESCRIPTION

Job title: Fire Captain
Department: Fire Department
Reports to: Battalion Chief
Schedule: 2496 hours, Platoon shift, 24 hours on, 48 hours off with Kelly day
Status: Hourly, Non-Exempt

Position summary: The Fire Captain shall be under the direction and supervision of the Unit Battalion Chief. The Fire Captain will fulfill all of the duties assigned to a lieutenant plus additional duties related to filling higher incident command positions on the emergency scene, managing the maintenance of the fire station assets, supplies, and apparatus.

Required Qualifications:

- Have served as lieutenant with the Plain Township Fire Department for at least one (1) year at the time of the written examination.
- ODPS Firefighter II and EMT-Paramedic.
- ODPS Fire Safety Inspector.
- ODPS Safety Service Instructor.
- Have successfully completed the following: Reference Plain Township FD S.O.G mm/dd/yy.
 - FEMA ICS Training
 - Fire Officer Series equal to level required for promotion.
 - MCTO or UL Online required modules.
 - Blue Card Hazard Zone Management Program or equivalent certification
- Must comply with the Plain Township Motor Vehicle Operator Policy.
- Have awareness training in WMD and IEDs. (Weapons of Mass Destruction and Improved Explosive Devices)
- Have the ability to work effectively within the Department's technology standards.
- Experience in training preparations, situations and the demonstration of an advanced knowledge of training and safety.
- Knowledge of emergency medical treatments and procedures.
- Knowledge of Hazardous Materials operations and procedures.
- Knowledge of department goals and objectives.
- Knowledge of department policies and procedures.
- Knowledge of firefighting principles, practices and safety procedures.
- Knowledge of all applicable NFPA, OSHA and other federal, state and local standards or regulations.
- Ability to define problems, collect data, establish facts, and draw valid conclusions independently.
- Effective oral and written communication skills.
- Ability to establish and maintain effective working relationships with trainees, trainers, superiors and other job related personnel.

- Ability to instruct, direct and coordinate others.
- Knowledge of budget and purchasing procedures.
- Knowledge of bid specification and inventory control procedures.
- Knowledge of the Township Employee Handbook.
- Ability to maintain accurate records.

Essential duties:

- Fire Captains will respond to fires, emergencies and public services as
 - assigned by the M.E.C. Center and may initiate a response based on information that they have in their possession.
- Will generally function as the officer assigned to the ladder company and will be responsible for the direct supervision of the firefighters assigned to the ladder during any such response.
- Fire Captains may assume higher levels of command at an incident in the absence of a superior officer. Once a superior officer arrives Fire Captains should re-assume their primary roll with their company.
- Shall be directly responsible for the supervision of the assigned Fire Lieutenant or Designated Firefighter in Charge (DFPIC).
- Coordinate daily activities with the Fire Lieutenant to ensure maximum production. Activities shall include but are not limited to:
 - Personnel assignments and maintaining the station log and payroll.
 - Daily training (will be the primary responsibility of the Fire Captain and Lieutenant).
 - Coordinate company re-inspections.
 - Equally distribute and verify the completion of station assignments.
 - Promote fire ground and station safety.
- Manage and coordinate all assigned fire station assets, apparatus, related
 - maintenance and repairs.
- Communicate effectively and frequently with station officers and personnel to provide positive feedback and/or to resolve station related conflict.
- Maintain a working knowledge of the community; should have an understanding of the Village services and administration. Should develop and understanding of the area infrastructure.
- Shall operate fire department vehicles in a safe manner in the course of their duties.
- Submit fire report information.
- Maintain good written and oral communication skills.
- Shall work effectively with other shift captains and personnel to ensure fire department goals are met.
- Shall work effectively with other Battalion Chiefs and personnel to ensure fire department goals are met.
- Shall work to develop and maintain a good working relationship with other Agencies to ensure successful outcomes at multi-agency incidents.
- Interact with the Officials and the Public in a manner that holds the Fire Department in high re-guard. Develop and make public presentations as needed.

Measurement: This position will be evaluated, in part, based on the following outcomes.

- Satisfactory stakeholder feedback as related to the communication, leadership, organizational and functional requirements of this role.

Physical Demands:

- This role requires a high level of physicality, including bending, crouching, kneeling, crawling, climbing, lifting, pulling, walking, and operating varied equipment.
- The employee will be required to use hands to feel, handle or operate objects, tools or controls, and reach with hands and arms.
- The employee is frequently required to stand and talk or hear.
- Must be able to lift 50 to 70 pounds and perform difficult physical tasks in strenuous environments.
- Must annually complete an Air Management Drill.
- The employee will be required to complete an annual physical at the employer's expense.
- All employees assigned to a shift, hired after January 1 of 2019 must successfully complete the annual physical. Those not successful, will be placed on light duty for up to one year to rehabilitate and successfully complete the annual physical. Those not able to successfully complete the annual physical after this period will be dismissed.

Compensation and Benefits:

- Hourly wages, overtime eligible.
- Health Insurance provided by the township.
- Eligible for Ohio Police and Fire Retirement System contributions.

By signing below, both parties indicate that they have reviewed and understand the job description as provided.

 Manager/Supervisor

 Date

 Employee

 Date

Plain Township is an Equal Opportunity Employer. It is the policy of Plain Township to provide equal employment opportunity to employees and candidates for employment; therefore, there shall be no discrimination against any employee or candidate for employment due to race, religion, color, national origin or ancestry, age, sex, disability or other unlawful bias. This job description is designed to be a good representation of the job requirements by is not a comprehensive listing of activities, duties or responsibilities required of the employee.



PLAIN TOWNSHIP, FRANKLIN COUNTY, OHIO
FIRE DEPARTMENT
POSITION DESCRIPTION

Job title: Battalion Chief
Department: Fire Department
Reports to: Fire Chief
Schedule: 2496 hours, Platoon shift, 24 hours on, 48 hours off with Kelly day
Status: Hourly, Non-Exempt

Position summary: The Battalion Chief shall be under the direction and supervision of the Fire Chief and Assistant Fire Chief. This position is operational in nature with a priority on incident management and firefighter safety. This position assists in the formation of procedures and goals for the Fire Department. Work involves the direct and/or indirect supervision of Fire Department personnel in the station and at the scene of emergencies.

Required Qualifications:

- ODPS Firefighter II and EMT-Paramedic.
- ODPS Fire Safety Inspector.
- ODPS Safety Service Instructor.
- Have successfully completed the following: See Plain Township FD S.O.G mm/dd/yy
 - FEMA ICS Training
 - Fire Officer Series equal to level required for promotion.
 - MCTO or UL Online required modules.
 - Blue Card Hazard Zone Management Program or equivalent certification
- Ability to obtain Fire Officer III Program when available, or equivalent certification.
- Associate Degree or equivalent in Fire Science or related management degree.
- Experience in training preparations, situations and the demonstration of an advanced knowledge of training and safety.
- Knowledge of emergency medical treatments and procedures.
- Knowledge of Hazardous Materials operations and procedures.
- Knowledge of fire fighting principles, practices and safety procedures.
- Knowledge of all applicable NFPA, OSHA and other federal, state and local standards or regulations.
- Ability to define problems, collect data, establish facts, and draw valid conclusions independently.
- Ability to establish and maintain effective working relationships with trainees, trainers, superiors and other job related personnel.
- Ability to instruct, direct and coordinate others.
- Effective oral and written communication skills.
- Knowledge of budgeting and purchasing procedures.
- Knowledge of bid specification and inventory control procedures.

- Ability to maintain accurate records.
- Able to execute department goals and objectives.
- Able to employ department policies and procedures.
- Able to implement the Township Employee Handbook.
- Possess Ohio driver's license and excellent driving record
- Have completed the required NIMS, and Department Command requirements.
- A minimum of five as a fulltime company officer. Must have obtained the rank of Lieutenant and Captain, or equivalent rank, through an established promotional process. Must have been permanently assigned as an engine company and ladder company officer.

Essential duties:

- Battalion Chiefs will respond to fires, emergencies and public services as assigned by the M.E.C. Center and may initiate a response based on information that they have in their possession.
- Upon arrival at an incident will establish Hazard Zone and Incident Management in accordance with local policy.
- Once the Fire Chief or Assistant Fire Chiefs arrives Battalion Chiefs may be reassigned to division or sector operations. Battalion Chiefs can assume higher levels of command at an IMT.
- Shall be directly responsible for the supervision of the assigned Company Officers or Designated Firefighter in Charge (DFFIC).
- Coordinate daily activities with Company Officers to ensure maximum production. Activities shall include but are not limited to:
 - Personnel assignments and payroll.
 - Ensure the completion of daily training (will be the primary responsibility of the Fire Lieutenant and Captain).
 - Coordinate company re-inspections.
 - Equally distribute, and verify the completion of station assignments.
 - Promote fire ground and station safety.
 - Be aware of all assigned fire station assets, apparatus, related maintenance and repairs.
 - Communicate effectively and frequently with company officers and personnel to provide positive feedback and/or to resolve station related conflict.
 - May assist or lead Department accident investigations.
 - As delegated by the Fire Chief issue notices of counseling to personnel and may with the review of the Fire Chief and/or Assistant Fire Chief issue verbal and written warnings.
 - Complete annual performance reviews for subordinates. Work performance is reviewed annually with the Fire Chief and/or Assistant Fire Chief.
 - Maintain a working knowledge of the community; should have an understanding of the City services and administration. Should develop and understanding of the area infrastructure.
 - Shall operate fire department vehicles in a safe manner in the course of their duties.
 - Review and ensure that Company Officers submit fire report information.
 - Maintain good written and oral communication skills.
 - Shall work effectively with other Battalion Chiefs and personnel to ensure fire department goals are met.

- Shall work to develop and maintain a good working relationship with other Agencies to ensure successful outcomes at multi-agency incidents.
- Interact with the Officials and the Public in a manner that holds the Fire Department in high regard. Develop and make public presentations as needed.
- In addition, Battalion Chiefs will be assigned to assist or oversee one of the Department's major operational responsibilities, fire training and safety, emergency medical services or organizational support role.

Measurement: This position will be evaluated, in part, based on the following outcomes.

- Satisfactory stakeholder feedback as related to the communication, leadership, organizational and functional requirements of this role.

Physical Demands:

- This role requires a level of physicality, including bending, crouching, kneeling, crawling, climbing, lifting, pulling, walking, and operating varied equipment.
- The employee will be required to use hands to feel, handle or operate objects, tools or controls, and reach with hands and arms.
- The employee is frequently required to stand and talk or hear.
- Must be able to lift 50 pounds and perform difficult physical tasks in strenuous environments.
- Must complete annually an Air Management Drill.
- The employee will be required to complete an annual physical at the employer's expense.
- All employees assigned to a shift, hired after January 1 of 2019 must successfully complete the annual physical. Those not successful, will be placed on light duty for up to one year to rehabilitate and successfully complete the annual physical. Those not able to successfully complete the annual physical after this period will be dismissed.

Compensation and Benefits:

- Hourly wages, overtime eligible.
- Health Insurance provided by the township.
- Eligible for Ohio Police and Fire Retirement System contributions.

By signing below, both parties indicate that they have reviewed and understand the job description as provided.

<i>Manager/Supervisor</i>	<i>Date</i>	<i>Employee</i>	<i>Date</i>
---------------------------	-------------	-----------------	-------------

Plain Township is an Equal Opportunity Employer. It is the policy of Plain Township to provide equal employment opportunity to employees and candidates for employment; therefore, there shall be no discrimination against any employee or candidate for employment due to race, religion, color, national origin or ancestry, age, sex, disability or other unlawful bias. This job description is designed to be a good representation of the job requirements by is not a comprehensive listing of activities, duties or responsibilities required of the employee.

S.O.G. YY/MM/DD

REQUIRED QUALIFICATION FOR PROMOTIONAL TESTING

This S.O.G. outlines the required qualification for promotional testing for the ranks of fire lieutenant, fire captain and battalion chief. It is referenced in the *Plain Township Employee Handbook under Article III, Section 3.3 Promotions – fire department personnel, sub-title Fire Department Promotional Qualifications*. It provides the specific details as to the subject, programs and certifications. Qualifications and certifications required for testing for promotions are subject to change based on current changes to certifications, current tactics, strategies, best practices and training material. These qualifications are also outlined in the job descriptions for fire lieutenant, fire captain and battalion chief.

Fire Lieutenant

Before candidates can sit for the lieutenants' exam they must complete the following:

- Have served as a fulltime firefighter with the Plain Township Fire Department for at least three (3) years at the time of the written examination.
- ODPS Firefighter II and EMT-Paramedic.
- ODPS Fire Safety Inspector.
- Have successfully completed the following: As referenced in the Employee Handbook.
 - FEMA ICS Training: IS-700, IS-800, IS-100, IS-200
 - Fire Officer Series equal to level required for promotion.
 - MCTO or UL Online required modules.
 - Basement Fires
 - Transitional Fire Attack
 - Flow Path
 - Wind Driven Fires
 - Attic Fires
 - Blue Card Hazard Zone Management Program or equivalent certification
- Must within the first year complete the necessary prerequisites for the captain's exam.

The course fees will be the responsibility of the **Township**.

Fire Captain

Before candidates can sit for the captains' exam they must complete the following:

- Have served as lieutenant with the Plain Township Fire Department for at least one (1) year at the time of the written examination.
- ODPS Firefighter II and EMT-Paramedic.
- ODPS Fire Safety Inspector.
- ODPS Safety Service Instructor.
- Have successfully completed the following: As referenced in the Employee Handbook.
 - FEMA ICS Training: IS-700, IS-800, IS-100, IS-200, IS-300
 - Fire Officer Series equal to level required for promotion.
 - MCTO or UL Online required modules.
 - Blue Card Hazard Zone Management Program or equivalent certification.
- Must have been permanently assigned as an engine/rescue company.
- Must within the first year complete the necessary prerequisites for the battalion chief's exam.

The course fees will be the responsibility of the **Township**.

Battalion Chief

Before candidates can sit for the battalion chief's exam they must complete the following:

- Have served as captain with the Plain Township Fire Department for at least one (1) year at the time of the written examination.
- ODPS Firefighter II and EMT-Paramedic.
- ODPS Fire Safety Inspector.
- ODPS Safety Service Instructor.
- Have successfully completed the following: As referenced in the Employee Handbook.
 - FEMA ICS Training: IS-700, IS-800, IS-100, IS-200, IS-300, IS-400
 - Fire Officer Series equal to level required for promotion.
 - MCTO or UL Online required modules.
 - Blue Card Hazard Zone Management Program or equivalent certification
- Ability to obtain Fire Officer III Program when available, or equivalent certification.
- Must have been permanently assigned as an engine company and ladder company officer.
- Hold an Associate Degree in a Fire, EMS or Management related studies.

The course fees will be the responsibility of the **Township**.

Chief John Hoover

