

## RECORD OF PROCEEDINGS

*Minutes of Meeting*

Plain Township Board of Trustee Meeting

The Plain Township Board of Trustees met in regular session at 7:17 a.m. at the Fire Station, 9500 Johnstown Road, New Albany, OH 43054.

Ms. Mollard called the meeting to order. Ms. Mollard led the Trustees in the Pledge of Allegiance to the flag.

Roll Call: Members Present: Kerri Mollard and Jill Beckett-Hill. Others present: Fiscal Officer Bud Zappitelli, Ben Collins, Chief Rupp, Assistant Chief Connor, Bobby Pharris, Battalion Chief Dudley, Captain Pabst, Mike Durik and Courtney Rogers.

Mr. Ferguson arrived at 7:28 a.m.

### **ADDITIONS OR CORRECTIONS TO THE AGENDA**

Ms. Mollard requested an executive session for the purposes of personnel.  
Mr. Collins added Resolution 221019A3 to the agenda.

### **APPROVAL OF MINUTES**

**Ms. Mollard made a motion to approve the October 5, 2022 Board of Trustees Meeting minutes. Ms. Beckett-Hill seconded the motion. Vote: All Aye. (Resolution 22101901)**

### **PAYMENT OF THE BILLS**

**Ms. Beckett-Hill made a motion to pay the pending warrants in the amount of \$468,246.44. Ms. Mollard seconded the motion. Vote: All Aye. (Resolution 22101902)**

### **CITY LIAISON – MIKE DURIK**

Mr. Durik reported that New Albany City Council met last night. The Architectural Review Committee reviewed and approved the pickleball courts. It will require City Council's approval in the future. The current plans do not use any of Plain Township's land. The Planning Commission met separately from the City Council meeting. They approved a drive-thru only Chipotle restaurant that will be located east of the Blue Agave restaurant. They also approved a Valvoline Oil Change on State Route 62 between the Dairy Queen and the car wash. Ms. Beckett-Hill noted that a Duncan Donuts will be built on the northwest corner of Smith's Mill Road and State Route 62.

Meta Facebook is sponsoring the Veteran's event this year.

Actions that occurred at the meeting included the approval of annexing 509 acres east of Johnstown and re-zoning 8 acres on Central College Road east of State Route 605. There was a first reading to vacate Miller Road from the eastern boundary of Clover Valley Road. Miller Road runs through the Intel property so it needs to be vacated, ending at Clover Valley.

The Plain Township Board of Trustees will attend the November 1, 2022 New Albany City Council meeting to give an update on the Township. Ms. Mollard would like the Board to meet with City Council twice a year to update them and to foster the relationship.

### **ADMINISTRATOR**

Mr. Collins reported that the Township completed Diversity, Equity and Inclusion training.

The Babbitt Road and Morse Road roundabout was recently completed. The large project included a major storm water improvement that will help residents who have been struggling with storm water for many years. The New Albany Company's 100-acre wetland project on the west side of Babbitt Road also ties into this and will work together to address storm water locally. The New Albany Company's wetland project manager committed to a storm water outlet at the end of Pine Meadow Road that will convey storm water out of the system and into a wetlands' cell. A large catch basin was also installed that will move water much faster during heavy rain.

Mr. Collins reported that ACI, the roof contractor, is waiting for the manufacturer to schedule the warranty inspection of the Fire Station roof. Prime AE, our engineering consultant, will then schedule its final inspection which will conclude the project. Chief Rupp stated that the roof has not leaked during the recent rainfalls.

Mr. Collins and Mr. Pharris met with an engineering consultant from Prime AE to develop a maintenance and inspection plan for the pool's slide tower and concrete. Mr. Collins would like to negotiate the costs of the proposal. EMH&T does not have anyone on staff to provide these services. Mr. Pharris believes that all the concrete landings are reinforced concrete.

SwimSafe has elected to invoke the exceptional cost increase clause. It expects the lifeguard hourly rate to increase from \$12 per hour to \$15 per hour for the 2023 pool season. SwimSafe's chemical supplier said chemical costs have doubled. Mr. Collins is still negotiating with SwimSafe. He feels a 20% increase is more reasonable than the 28% SwimSafe is requesting. Plain Township has a deadline of November 15, 2022 to accept SwimSafe's revised contract.

Mr. Ferguson inquired about the Township's ability to utilize the Heit Center for our employee wellness program. Mr. Collins explained that OSU Wellness has proposed a program very similar to the City of New Albany, where township employees can use the Heit Center and the township will be invoiced \$10 per visit. The Board approved access to the Heit Center for township employees and authorized a limit of \$1,000 for employee utilization for the remainder of 2022.

**Ms. Mollard made a motion to approve \$1,000 in employee visits to the Heit Center for the remainder of 2022. Mr. Ferguson seconded the motion. Vote: All Aye.**

Mr. Collins, Mr. Ferguson, and Ms. Mollard all acknowledged Mary Fee for managing the wellness program and for helping staff members with their claims reimbursements as well as their wellness credits.

**Mr. Ferguson made a Motion to pass Resolution No. 221019A1. Be it resolved, that the Plain Township Board of Trustees requests the assistance of the Franklin County Engineer to provide design, engineering, and administration services for the replacement of the concrete and pavement at the Plain Township Fire Station. Ms. Beckett-Hill seconded the Motion. Vote: All Aye**

**Ms. Beckett-Hill made a Motion to pass Resolution No. 221019A2. Be it resolved, to renew coverage and to pay the Ohio Township Association Risk Management Authority (OTARMA) \$46,310.00 for Property and Liability Insurance coverage for the period of November 8, 2022 to November 8, 2023 from the following funds:**

1000-110-53081 (General-Insurance-Building/ Equipment)	\$8,875.43
2111-220-53081 (Fire-Insurance-Building/ Equipment)	\$29,695.55
2141-330-53081 (Roads-Insurance-Building/ Equipment)	\$4,084.50
2171-610-53081 (Pool-Insurance-Building/ Equipment)	\$3,395.42
2041-410-53081 (Cemetery- Insurance-Building/ Equipment)	<u>\$259.10</u>
	<b>\$46,310.00</b>

**Ms. Mollard seconded the Motion. Vote: All Aye**

Ms. Beckett-Hill asked about the Township’s increase over 2022 insurance premiums. Mr. Collins reported that the Township is increasing its liability coverage from six million to seven million dollars and the premium increase is \$1,100.

**Ms. Mollard made a Motion to pass Resolution No. 221019A3. Be it resolved, to approve renewal of the Plain Township health insurance coverage with UnitedHealthcare under the existing plan for a term beginning January 1, 2023 through December 31, 2023 at a 3% discount based on the following rates.**

	Current	Proposed
Employee	\$605.61	\$587.44
Couple	\$1,207.57	\$1,171.34
Employee + Child	\$1,194.90	\$1,159.05
Family	\$1,805.29	\$1,751.13

**Ms. Beckett-Hill seconded the Motion. Vote: All Aye**

### **ZONING**

Mr. Collins reported that the Township had one variance request.

The Township also received an inquiry from a developer regarding land on Walnut Street, west of State Route 605. This property is the old gas station near Cornerstone Academy which would require land remediation. The developer is interested in building a storage unit facility.

### **ROAD/MAINTENANCE**

Chief Rupp thanked the Maintenance employees for their hard work in getting the Fire Station ready for the Open House. Mr. Pharris received a quote to replace the two columns at the Fire Station. The maintenance department has poured a couple footers and has seeded approximately 40 graves.

There was discussion surrounding the cemetery master plan. Mr. Ferguson would like to know what the next step is. The Township has received 5 options for improving the maintenance shed. A decision has to be made on which option best utilizes the current space for immediate use. The Township currently has a master plan that includes a columbarium, park setting, and gardens. Mr. Collins is working on getting an estimate for the columbarium. Mr. Collins has also been working with Oakland Nursery and Rocky Fork's design teams for specific layouts. Mr. Ferguson suggested that the Trustees review the master plan and its phases at a November Board of Trustees meeting.

### **FIRE DEPARTMENT**

Chief Rupp reported that there were 37 Fire and 80 EMS runs since the last Board meeting. Assisted Living runs account for approximately 10-12% of the activity. This percentage does not include 55+ communities. The 55+ communities use EMS services twice as often as other residences.

Special Duty firefighters are paid 1.5 times their hourly rate. New Albany community events are not invoiced for firefighter hours but private events are.

Chief Rupp estimates that 450 people attended the Fire Station's open house. The fire department thanked the city for providing a bus to shuttle people from Marburn Academy's parking lot to the Fire Station.

Lieutenant Powell will transition from a 40-hour work week to a 48-hour work week.

Assistant Chief Connor has a meeting today with Fitch and Associates to move the Strategic Plan forward.

**Ms. Beckett-Hill made a Motion to pass Resolution No. 221019F1. Be it resolved to approve payment to Heritage Fire Equipment, Columbus, OH for Four (4) FLIR K55 Thermal Imaging Cameras and Eight (8) FLIR K1 Cameras, plus training in the amount of \$27,036.00 out of fund 4910-220-5500 (Fire District-Capital-Fire Equipment).**

**Heritage Fire Equipment  
2162 Cloverleaf Street East  
Columbus, OH 43232**

**Mr. Ferguson seconded the Motion. Vote: All Aye**

**Mr. Ferguson made a Motion to pass Resolution No. 221019F2. Be it resolved to approve out of state travel for Four (4) members of the Fire Department to attend the Fire Department Instructors Conference (FDIC) 2023, the Fire Department Instructors Conference. The amount is not to exceed \$6,781.00 for conference expenses including registration fees, lodging, travel, meals, and miscellaneous expenses out of fund 2111-220-58018 (Fire-Other Expenses-Training).**

**The conference will be held in Indianapolis, Indiana on April 24-29, 2023. Early registration is required to reserve lodging.**

**Ms. Mollard seconded the Motion. Vote: All Aye**

#### **FISCAL OFFICE**

The August 2022 Bank Reconciliation and Month End reports were presented.

#### **EXECUTIVE SESSION**

**Ms. Mollard made a motion to adjourn into executive session at 8:15 a.m. pursuant to Ohio Revised Code 121.22 (G)(1) for personnel. Ms. Beckett-Hill seconded the motion. Vote: All Aye**

**Mr. Zappitelli attended the Executive Session.**


**Ms. Mollard made a motion to close out of executive session at 8:39 a.m. Ms. Beckett-Hill seconded the motion. Vote: All Aye**

**ADJOURNMENT**

**Ms. Mollard made a motion to adjourn the meeting at 8:39 a.m. Ms. Beckett-Hill seconded the motion. Vote: All Aye**

**BOARD OF TRUSTEES:**

  
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David Ferguson, Trustee

  
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Kerri Mollard, Trustee

  
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Jill Beckett-Hill, Trustee

  
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Bud Zappitelli, Fiscal Officer