



**Plain Township**

**Board of Trustees Regular Meeting Agenda**

**October 17, 2018 - 7:15 a.m. at the Township Office**

- 1. Pledge of Allegiance**
- 2. Roll Call**
- 3. Additions or Corrections to Agenda**
- 4. Approval of Minutes – October 3, 2018**
- 5. Pending Warrants**
- 6. Departments**

**Administrator**

Report

**Resolution 181017A1** – A resolution to renew vision insurance coverage with VSP

**Zoning**

Report

**Road/Maintenance Department**

Report

**Resolution 181017M1** – A resolution to pay Zen Windows

**Resolution 181017M2** – A resolution to promote Michael Bullard  
Tabled from the October 3 meeting

**Fire Department**

Report

EMS & Fire Runs

Updated Officer job descriptions

**Resolution 181017F1** – A resolution to approve firefighter job descriptions

**City Liaison**

**Plain Local School District Liaison – (Phil Darrow)**

**Township Fiscal Officer**

September 2018 Bank Reconciliation

September 2018 End of Month Reports

**Resolution 181017B1** – A resolution to transfer funds and pay the pool bond payment

**Trustees**

Dave Ferguson

Dave Olmstead

Thomas Rybski

- 6. Old Business**
- 7. New Business**
- 8. Citizen's Comments**
- 9. \*Executive Session – if requested**
- 10. Adjournment**
- 11. Sign Documents**

*Agenda is subject to amendment by the Board at the time of meeting.*

*\*Executive Session: Pursuant to Ohio Revised Code 121.22(G)(1) for appointment, employment, promotion or compensation, discipline demotion or dismissal, **or***

*Pursuant to ORC 121.22 (G)(2) to consider purchase of property for public purposes or sale of property at competitive bidding, **or***

*Pursuant to ORC 121.22(G)(3) Conference with attorney for public body to discuss pending or imminent court action.*

## RECORD OF PROCEEDINGS

*Minutes of Meeting* Plain Township Board of Trustee Meeting

*Held* Administrative Office 7:15 a.m.

The Plain Township Board of Trustees met in regular session at the Plain Township Administrative Office, New Albany, Ohio.

Mr. Ferguson called the meeting to order with the Pledge of Allegiance to the flag.

Roll Call: Members Present Mr. Ferguson, Mr. Olmstead and Mr. Rybski. Mr. Zappitelli, Fiscal Officer, was present. Other people present were Ben Collins, Chief Hoovler, Assistant Chief Rupp, Bob Pharris and Cindy Powell.

### **ADDITIONS OR CORRECTIONS TO THE AGENDA**

Mr. Olmstead requested an Executive Session concerning compensation if time permitted.

### **APPROVAL OF MINUTES**

**Mr. Olmstead made a motion to approve the October 3, 2018 Board of Trustees Meeting minutes as submitted. Mr. Rybski seconded the motion. Vote: Mr. Olmstead and Mr. Rybski Aye. Mr. Ferguson Abstained. (Resolution 18101701)**

### **PAYMENT OF THE BILLS**

**Mr. Olmstead made a motion to pay the bills in the amount of \$344,362.25.**

**Mr. Rybski seconded the motion. Vote: All Aye (Resolution 18101702).**

### **ADMINISTRATOR**

Mr. Collins said that he requested an update from Whitewater on the quote, from earlier in the year, to replace the decks of the interactive area of the pool. He said the replacement costs for 2019 is around \$50,000.

There was a brief discussion concerning the VSP vision insurance renewal.

**Mr. Olmstead made a motion to pass Resolution No. 181017A1. Whereas, Ohio Revised Code 505.60 authorizes a board of township trustees to provide health insurance benefits, including eye care, to its officers and employees,  
Be It Resolved, to renew the vision insurance coverage provided to Plain Township Officers and Employees through VSP and maintaining the current benefits for a two year term,**

**beginning January 1, 2019 and continuing through December 31, 2020, at a rate not to exceed \$20.36 per month per covered employee.**

**Mr. Rybski seconded the motion. Vote: All Aye**

### **ZONING**

Mr. Collins said the Zoning Commission approved the minor modification for Johnstown Road Storage. He said in the second phase they are moving the raised center portion of the building elevation. He said the three buildings will be in line.

### **MAINTENANCE DEPARTMENT**

Mr. Pharris said that all of the painting is done at the pool. He said they blew out the water lines on Monday so they are about done at the pool. He said we are starting on the carpet next Thursday at the Administrative Office and they should start the roof on the Maintenance building next Thursday. He said they may be starting on the Administrative building roof on Friday. He said they removed all of the shoe molding in the Administrative Office yesterday.

**Mr. Ferguson made a motion to pass Resolution No. 181017M1. Be it resolved, to authorize and pay Zen Windows of 100 Bonner Street, Dayton, OH 45410, an amount up to \$2,716.00 to replace four (4) windows at 45 Second Street out of fund 01-C-07 (General – Fire-Repairs). Mr. Olmstead seconded the motion. Vote: All Aye**

**Mr. Ferguson made a motion to pass Resolution No. 181017M2. Be it Resolved, that the Board of Trustees hereby approves the promotion of Michael Bullard to the position of Maintenance Specialist with a pay increase of \$3.00 per hour to become effective on the next new payroll. Mr. Rybski seconded the motion. Vote: All Aye**

### **FIRE DEPARTMENT**

Chief Hoovler said that the board has the run report. Mr. Ferguson said there were a lot of behavioral runs on the report.

Chief Hoovler said that he has a resolution to approve the job descriptions. He said that he would also like them to consider the EMS Specialist job classification.

Mr. Olmstead said on the job descriptions he doesn't mind having one year tenure within Plain Township for any of the promotions from within as long as they meet the minimum requirements to be promoted. He said if we brought someone in with experience someplace else and met all of the technical requirements I would not be opposed to saying someone needed to be here for a year. He said if someone came in and met the requirements for a captain even if they were a new hire I think they would have to run up our ranks to get there if they otherwise have the technical background and the longevity. He said in the future we may have a need to hire outside for these positions and he doesn't want to limit the Townships ability under the proper circumstances to fill a position that we have from outside.

Mr. Olmstead said on the EMS Specialist he isn't sure with our staffing levels that he is ready to create three new positions. Chief Hoovler said it is only two new positions. Mr. Olmstead said that he wants to look at what the overall need is and timing for two new positions. He said if we create two new positions or any new positions whose time is it freeing up. He said that he knows that Battalion Chief Brown is the EMS Coordinator. Chief Hoovler said that Battalion Chief Brown is who was proposing it. Mr. Olmstead said that he is not opposed to the position and is not opposed potentially to adding somebody. He said that he knows that Battalion Chief Brown is swamped with paperwork and EMS requirements but that is more of a longer term discussion.

Mr. Rybski asked Mr. Olmstead, as it relates to the number of years being with the Plain Township Fire Department, if he was proposing that under the Fire Captain that we reduce it to one year. Mr. Olmstead said yes, to any of them. There was discussion about the ranks, the number of years required and the possibility of not having firefighters that want to move up to the next rank. Chief Hoovler said that is completely out of the norm and if that situation occurs you can always make an exception. He said that he feels these need to be the guidelines. He said that he doesn't know of any department that hires lieutenants and captains from the outside. Assistant Chief Rupp said he doesn't know of any. Chief Hoovler said there isn't any, they generally come through the ranks. Mr. Olmstead said that he understands that we have a difference of opinion on this.

Chief Hoovler asked why can't we adopt this the way it is and if there is some time in the future that something like what you are fearing happens then we can make an exception then.

Mr. Olmstead said specifically we have hired some experienced people recently who either now or in the future could meet the requirements for one of these other positions. He said the requirement that I think should be omitted or modified is that you have to be in the Plain Township Fire Department for that number of years. He said that he is fine with saying you have to be a Plain Township firefighter for one year, meet the technical requirements and be a lieutenant for three years or a captain for however many years. He said he is uncomfortable with requiring that you are a Plain Township firefighter for three years to be a captain and things like that.

Mr. Rybski said that he would want to promote from within because we have a lot of talent in the department. He said that he would like to have the flexibility if they have to fill the position to be able to reach out far to get the talent needed if we don't have it in-house.

Mr. Ferguson said he categorically agrees that we always try to promote within and that would be something that we continue. He said that he doesn't like a job description that basically says you have to be a Plain Township officer or firefighter for so many years. He said that he doesn't like that restriction. Chief Hoovler said that Mr. Ferguson's son is in the military. Mr. Ferguson said right. Chief Hoovler said would you bring someone in from the Air Force to become a lieutenant in the Army. Mr. Ferguson said that he doesn't know if they have the qualifications or not but I understand the analogy. Mr. Ferguson said what about the Chief. Chief Hoovler said the Chief and Battalion Chief is a different situation they are managing the work and they are not doing the work. He said to learn the work you need to be there for a designated period of time that is longer than a year.

Mr. Ferguson said to get back to our analogy is the way that I look at it is that a police officer or firefighter there are certain qualifications that they have to have which allows them to be certified in the different skill sets. He said those skill sets should hopefully be in place at all fire

departments. If they don't have the certification or skill sets that we require we either get them the training or they are not qualified. He said it is kind of like a pilot. A pilot goes and flies for an airline, they have seniority which is important in the promotional process but they have to have certain ratings, qualifications and certifications. He said that he doesn't think it has been an issue that he can ever remember because we have always had qualified people. Chief Hoovler said that we have always had these requirements. Mr. Ferguson said that he is not disputing that but the job descriptions in today's environment it seems very constraining that somebody has to be in the department for so many years before they can be promoted.

Assistant Chief Rupp said that the provision is in the employee handbook that if we don't have eligible candidates that the board could go outside for people. He said maybe that language that is in the employee handbook will be language that we could move into the job description or similar type of language.

Mr. Ferguson asked Chief Hoovler if there was a big concern and what does this do if we change it. He asked if people will feel threatened. Chief Hoovler said I don't know if they feel threatened or not but it is way out of the norm for the fire service. He said that he doesn't know of anyone who does it. Mr. Olmstead asked what the worst case was if we say someone has to be a Plain Township firefighter for one year before you can apply for a promotion. He said that it provides people that we hire in that meet the technical requirements the ability to apply for promotion if they have the skills. He said that they have to get through the same process. He said that he whole heartedly agrees that we promote from within and he is not looking to go outside and hire people in where we have qualified people internally. He said that he is also looking at the career path for people that might come in that is qualified but can't apply for promotion because they haven't been here at the department for three years.

Assistant Chief Rupp said that he feels like the Chief does. He said there needs to be a time period and in one year he doesn't feel like that is a sufficient time period for somebody to learn everything that they need to learn about the community, the water system, the mutual aid departments and everything that they need to know in order to function effectively as a company officer. He said originally they had five years in there and we backed it down to three years because of just the things that you are considering. He said that he thinks that within that year and every third day within that year is where they gain the experience that we are talking about as a firefighter to understand the community, the communities around us and the relationships that we have with the other departments. He said that he just doesn't think that a year is sufficient.

Chief Hoovler said that the City of New Albany went outside to hire a police sergeant and they have resigned already. He said there is very little loyalty when you hire those people like that. He said that they haven't been there and they haven't paid their dues. He said they are either using it for a stepping stone to something bigger or they can't get promoted where they are at.

Mr. Ferguson said that his point was well taken but I think we have had individuals that looked at captain opportunities and other leadership opportunities at other fire houses. He said that he doesn't think they are any less loyal to us. He said he thinks they are looking for progression and an opportunity. Chief Hoovler said they have looked at a Chief's job they have not looked at another captain's job because there has not been anybody that has advertised for a captain.

**Mr. Olmstead made a motion to table Resolution No. 181017F1 until the next meeting.  
Mr. Rybski seconded the motion. Vote: All Aye**

Chief Hoovler said with the hiring of the extra person it gives us some scheduling flexibility. He said that he is considering moving away a little bit from the four 12 hour shifts and putting the four people that we currently have as peak time staffers on a 24 hour Monday and Thursday shift and a Tuesday and Friday shift. Mr. Olmstead said that he wants to have a discussion about that and we can do that at the next meeting. Chief Hoovler said it will not change our ability to have numbers during the day. He said it will be the same.

Mr. Ferguson asked for Mr. Collins to look at a special meeting to carve out time to work on this and also look at staffing and the incremental staff we have added over the last so many years. He said he would like to know where we were before peak staffing, here is where we are with peak staffing and then whatever you are proposing.

The Board of Trustees moved the November 7, 2018 meeting to November 14, 2018.

### **FISCAL OFFICE**

The September 2018 End of Month Reports and Bank Reconciliation were presented to the board.

**Mr. Rybski made a motion to pass Resolution No. 181017B1. Be it Resolved: To transfer \$114,224.65 from the General Fund Transfer-out line (01-A-27) to the General Bond Retirement - Pool Fund Transfers-in line (15-CA).**

**And be it resolved: To pay Chase for the General Bond Retirement-Pool in the amount of \$100,000.00 out of Fund 15-A-01C (General Fund Retirement-Pool-Principal Pool) and \$14,224.65 out of Fund 15-A-04C (General Fund Retirement-Pool-Interest).**

**Mr. Olmstead seconded the motion. Roll Call Vote: All Aye**

### **NEW BUSINESS**

Mr. Olmstead said that the McCoy Center board had a retreat and they are thinking about what they do and how they do it. He said that they have some thoughts that they are going to present them at the Stakeholders meeting tomorrow.

### **NEW ALBANY PARKS AND RECREATION**

Mr. Brian Smith gave an update on New Albany Parks and Recreation. He said that they passed their operating levy replacement in 2016 with funds starting in 2017. He said they have moved forward with large scale maintenance project and some small capital so they feel good on that front. He said their travel soccer contract and tennis contract is coming up soon so they will see what happens with those because it could change the budget a little bit.

Mr. Ferguson asked about the tennis dome and if the neighborhood is good with that or if they complain a lot. Mr. Smith said the dome is fine and they get a small number of complaints about usability and public use.

Mr. Smith said as far as our leagues go most of our leagues are static. He said kids are in it forever and it continues to boom. Mr. Ferguson said that the park looks great and that they have done a great job with it.

Mr. Ferguson asked if there was any discussion on a possible field house because indoor practice facilities have been really lacking. He asked if there have ever been any conversations for the parks to have a field house. Mr. Smith said there are future possibilities of that. He said they are looking at funding and what the community needs are. Mr. Olmstead asked how many years the bonds were for. Mr. Smith said 20 years.


**ADJOURNMENT**

**Mr. Ferguson made a motion to adjourn the meeting at 7:46 a.m. Mr. Olmstead seconded the motion. Vote: All Aye**

**BOARD OF TRUSTEES:**

  
David Ferguson, Trustee

  
Dave Olmstead, Trustee

  
Thomas Rybski, Trustee

  
Bud Zappitelli, Fiscal Officer

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
103	118.61	VW 103	HNB MERCHANT SEVICES	SEPTEMBER 2018 CC FEES
104	27.20	VW 104	AUTHRRHORIZE.NET	SEPTEMBER 2018 CC FEE PROCESSING FEE
105	9681.48	VW 105	CHARDSNYDER	GEN/FIRE/ROADS HRA REIMBURSEMENT 10.1.18
106	191.17	VW 106	AUTOMATIC DATA PROCESSING, INC.	ADP PAYROLL SERVICES 9/21/18
107	13087.94	VW 107	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SEPT 2018 EMPLOYEE/EMPLOYER DEDUCTIONS
108	92839.41	VW 108	OHIO POLICE & FIRE PENSION FUND	SEPT 2018 EMPLOYEE/EMPLOYER CONTRIBUTION
1012	31193.69	VW 1012	AUTOMATIC DATA PROCESSING, INC.	ADP PAYROLL TAXES 10.12.18 31193.69
1013	119396.34	VW 1013	AUTOMATIC DATA PROCESSING, INC.	ADP DIRECT DEPOSITS/CKS 10.12.18 PAYROLL
1014	1612.80	VW 1014	CHARDSNYDER	GEN/FIRE HRA REIMBURSEMENT 10.9.18 CP
58236	4200.85	VW58236	AMERICAN ELECTRIC POWER	GEN/FIRE/ROADS/POOL MONTHLY ELEC BC CP
58237	362.70	VW58237	AIRGAS USA, LLC	EMS CYLINDER RENTAL JH CP
58238	193.33	VW58238	ACUITY SPECIALTY PRODUCTS, INC.	FIRE ZEP SOLO /MOP HEAD JH CP
58239	135.00	VW58239	BROSIUS, JOHNSON AND GRIGGS	GEN PROFESSIONAL SERVICES BC CP
58240	4939.25	VW58240	CAR SERVICES	FIRE REPAIRS JH CP
58241	505.86	VW58241	CINTAS CORPORATION #340	FIRE RESTROOM CLEANING JH CP
58242	205.83	VW58242	CINTAS CORPORATION #340	CEM/ROADS UNIFORM CLEANING BC CP
58243	7994.40	VW58243	COLUMBUS POOL MANAGEMENT, INC	POOL STAFFING PERFORMANCE BONUS BC CP
58244	481.83	VW58244	COLUMBIA GAS OF OHIO, INC.	GEN/FIRE/ROADS/FIRE MONTHLY GAS JH BC CP
58245	365.62	VW58245	COLUMBUS-CITY TREASURER	POOL WATER USAGE 8/29 - 9/27 BC CP
58246	205.62	VW58246	CORVUS JANITORIAL SYSTEMS	GEN MONTHLY CLEANING BC CP
58247	31.10	VW58247	CRYSTAL SPRINGS	GEN WATER TOWNSHIP BC CP
58248	1178.30	VW58248	EMSAR MEDICAL REPAIR, INC.	EMS MEDICAL REPAIRS JH CP
58249	300.00	VW58249	GENERATOR SERVICE COMPANY	CEM/ROADS SERVICE ON GENERATOR BC CP
58250	167.87	VW58250	GORDON FLESCH CO., INC.	FIRE COPIER USAGE JH CP
58251	203.00	VW58251	HARDSHIFT TRANSMISSIONS	FIRE ACTUATOR/LABOR JH CP
58252	594.15	VW58252	HOME DEPOT CREDIT SERVICES	FIRE/ROADS/POOL MONTHLY PURCHASES BC/JH
58253	1483.53	VW58253	LEO MEYERS, INC.	FIRE UNIFORMS JH CP
58254	63.60	VW58254	MARTIN CARPET CLEANING CO.	FIRE RUG CLEANING JH CP
58255	155.00	VW58255	MUNICIPAL EMERGENCY SERVICES DEPOSITORY	FIRE COMPRESSOR SERVICE CALL JH CP
58256	1220.00	VW58256	OHIO STATE UNIVERSITY MEDICAL CENTER	GEN/FIRE/ROADS WELLNESS BC CP
58257	137.50	VW58257	NORTHERN LIGHTING	FIRE BULBS JH CP
58258	101.95	VW58258	NEW ALBANY ACE HARDWARE	FIRE MISC PURCHASES JH CP
58259	230.00	VW58259	O.S.F.S.I.	FIRE ANNUAL MEMBERSHIPS JH CP
58260	48.98	VW58260	JOHN PERSHING	EMS 2018 TRAINING JH CP
58261	175.00	VW58261	PSEE SOLUTIONS	GEN/ROADS/POOL ANTIVIRUS SOFTWARE CP
58262	733.00	VW58262	PONTEM SOFTWARE	CEM SOFTWARE SUBSCRIPTION BC CP
58263	130.00	VW58263	PRECISION OVERHEAD DOOR, INC.	FIRE REPLACE RECEIVER DUE TO ROOF JH CP
58264	52.99	VW58264	QUILL CORPORATION	GEN MISC OFFICE SUPPLIES BC CP
58265	221.25	VW58265	GO-HR, LLC	GEN HR CONSULTING CP
58266	126.47	VW58266	BUCKEYE POWER SALES CO., INC.	CEM/ROADS/POOL CARBURETOR/FILTER BC CP
58267	2950.35	VW58267	FIFTH THIRD BANK	GEN/ROADS/POOL MISC SUPPLIES BC CP
58268	3836.67	VW58268	FIFTH THIRD BANK	FIRE MISC PURCHASES JH CP
58269	12.70	VW58269	GEER GAS CORPORATION	GAS CYLINDER RENTAL SEPT 2018 BC CP
58270	500.00	VW58270	GUMMER & LEWIS INVESTMENT COUNSEL, LLC	GEN PORTFOLIO MANAGEMENT SEPT 2018 CP
58271	15700.00	VW58271	INTEGRITY PAINTING LTD.	POOL PAINTING POOL BC CP
58272	25.92	VW58272	JD EQUIPMENT, INC	CEM/ROADS/POOL/FIRE OIL FILTER BC CP
58273	2555.74	VW58273	MANSFIELD OIL COMPANY	GAS/FIRE OCTANE/GAS JH BC CP

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose	
58274	86.00	VW58274	MARTIN CARPET CLEANING CO.	GEN CARPET CLEANING	BC CP
58275	8025.00	VW58275	OHIO PUBLIC EMPLOYEES DEFERRED COMP PROG	GEN/FIRE/ROADS DEFERRED COMP	CP
58276	6076.00	VW58276	THE KNOX COMPANY	FIRE MASTER KEY SECURITY SYSTEM	JH CP
58277	87.23	VW58277	TRURO TOWNSHIP	FIRE SHARED SERVICE TW TELECOM	JH CP
58278	91.29	VW58278	MICHAEL TOCCI	FIRE REIMBURSEMENT BOOTS	JH CP
58279	61.04	VW58279	THE SHERWIN-WILLIAMS CO.	POOL MISC PURCHASES POOL REPAIRS	BC CP
58280	317.00	VW58280	VECTOR DISEASE CONTROL	GEN STORM DRAIN TREATMENTS/TESTS	BC CP
58281	1183.22	VW58281	PHOENIX OUTFITTERS	FIRE UNIFORMS	JH CP
58282	1324.66	VW58282	W.D. TIRE WAREHOUSE, INC.	FIRE SV CALL MEDIC 122-LADDER 121	JH CP
58283	481.70	VW58283	WASHINGTON AUTO PARTS/NAPA	FIRE BATTERY/CORE EXHAUST FLUID	JH CP
58284	425.00	VW58284	WOW BUSINESS SERVICES, LLC	FIRE NOV 2018 INTERNET SERVICE	CP
58285	5400.11	VW58285	PHOENIX OUTFITTERS	FIRE UNIFORMS	JH CP

=====  
344362.25

Total Amount of Pending Warrants

TRUSTEE

TRUSTEE

TRUSTEE

FISCAL OFFICER

## ADMINISTRATOR'S REPORT

October 17, 2018



10/3/2018 Age Friendly Franklin County  
10/4/2018 Ohio District 19 Candidate Forum  
10/10/2018 Diversity in Local Government  
10/11/2018 Roundabout Pre-construction meeting  
10/11/2018 MORPC Commission  
10/12/2018 NA Chamber board meeting  
10/15/2018 FCEO Roundabout Ribbon Cutting,  
10/16/2018 Columbus Chamber Government Day

### HRA REIMBURSEMENTS

Year to date HRA reimbursements through October 9, 2018 total \$108,919. HRA reimbursements through September 24, 2017 totaled \$57,982 .

### INSURANCE

The township received the VSP vision insurance renewal at an increase of \$0.40 per employee/ per month, equal to a 2% increase, for a two year term. All benefits to remain the same. I recommend the renewal for approval.

I spoke with the township's broker Jon Hastings and our group block renewal evaluation will take place next week and we should have a renewal rate by the end of the week. Unless the board wants to pursue one of his private captive consortiums, he will focus on fully ensured products. As the OPEC-HC matter has still not been resolved, I would not recommend entering into a long-term consortium agreement at this time. Jon will review options with HSA plans as well. We have a meeting scheduled the last week of October.

### ROAD PROJECTS

The Schott and Smother Roundabout opened last week and a ribbon cutting will take place October 15. I attended the preconstruction meeting for the Morse & Kitzmiller Roundabout that is scheduled to begin June 3, 2019. This will include the bridge replacement over Blacklick Creek. Morse Road will be closed between Avis and Babbitt until December 5 for the waterline project. Beech Road is open to traffic and will be fully open the first week of November.

PLAIN TOWNSHIP BOARD OF TRUSTEES  
FRANKLIN COUNTY, OHIO

RESOLUTION NO. 181017A1


A RESOLUTION TO RENEW VISION INSURANCE COVERAGE WITH VSP FOR  
2019 AND 2020

**Whereas**, Ohio Revised Code 505.60 authorizes a board of township trustees to provide health insurance benefits, including eye care, to its officers and employees,


**Be It Resolved**, to renew the vision insurance coverage provided to Plain Township Officers and Employees through VSP and maintaining the current benefits for a two year term, beginning January 1, 2019 and continuing through December 31, 2020, at a rate not to exceed \$20.36 per month per covered employee.

*Adopted this 17<sup>th</sup> Day of October, 2018.*

  
\_\_\_\_\_  
Bud Zappitelli, Fiscal Officer

  
\_\_\_\_\_  
David Ferguson, Trustee

  
\_\_\_\_\_  
Dave Olmstead, Trustee

  
\_\_\_\_\_  
Tom Rybski, Trustee



RECEIVED

SEP 12 2018

PLAIN TOWNSHIP  
BY \_\_\_\_\_



August 31, 2018

BEN COLLINS  
PLAIN TOWNSHIP  
45 2ND ST  
NEW ALBANY, OH 43054-9784

DEAR BEN COLLINS:

Thank you for choosing VSP® Vision Care — and for your continued business. Putting your employees first and guaranteeing their satisfaction is easy, when we have partners like you.

As the only national not-for-profit vision company, we're committed to giving your employees:

- Lowest employee out-of-pocket costs— employees' #1 priority in a vision plan.
- Exclusive Member Extras. offers you won't find anywhere else — only VSP members can save more than \$2,500 on vision, hearing, medical, and lifestyle services.
- World class service— the highest customer satisfaction in the industry, 15 years in a row.

Your VSP plan automatically renews on January 1, 2019 and no action is required to continue to receive consumers' #1 choice in vision care.

Group Name/Number:	PLAIN TOWNSHIP / 12057268
Renewal Period:	January 1, 2019 - December 31, 2020
Current Plan Frequency:	12 / 12 / 12
Current Copay:	\$10 Exam / \$25 Materials
Current Allowance:	\$130.00 Retail Frame / \$130.00 Elective Contact Lenses
Current Rates:	\$19.96
Renewal Rates:	\$20.36

**Rates include all applicable taxes and health assessment fees known as of the date of your renewal.**

**Enhanced Offering**

Have you considered upgrading your Plan Frequency or increasing your Retail Frame Allowance to maximize the lowest out-of-pocket for your employees? We recommend these enhancements when you renew your current plan to deliver greater value:

Plan Frequency:	12 / 12 / 12
Copay:	\$10.00 Exam / \$25.00 Materials
Allowance:	\$150.00 Retail Frame / \$130.00 Elective Contact Lenses
Renewal Rates:	\$21.18

Updating your plan is simple! Give me a call to enhance your benefits or to lower your premium and keep delivering the lowest out-of-pocket costs.

Thank you,

Victoria McLallen (800) 216-6248

cc: JON HASTINGS  
ASSURED NL INSURANCE AGENCY, I  
1105 SCHROCK RD STE 500  
COLUMBUS, OH 43229

Eastern Team

## ZONING REPORT

October 17, 2018



## ZONING COMMISSION

The Zoning Commission approved a minor modification for 11681 Johnstown Road, Johnstown Road Storage, to modify the building elevations of the second phase of the storage unit project. The site plan, layout, storm water, screening, building footprints, etc. all remain the same.

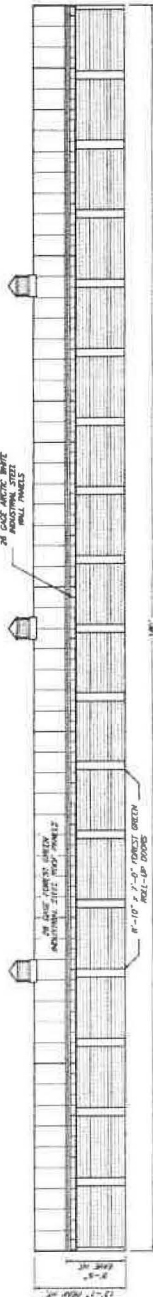
## BOARD OF ZONING APPEALS

The township received an application for in home child care use that would require a conditional use permit.

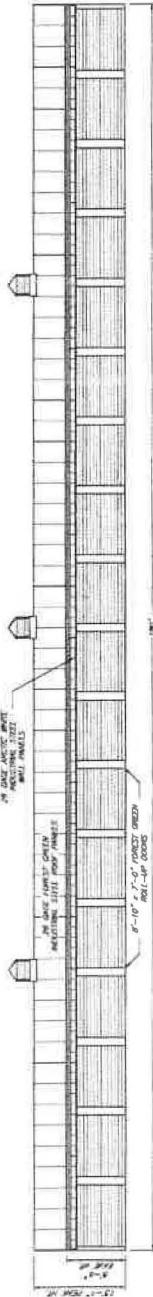
## ROCKY FORK BLACKLICK ACCORD

On October 18, the RFBA is scheduled to hear an application to rezone 4.6 acres at the northeast corner of Hamilton and Warner Road to commercial C-4.

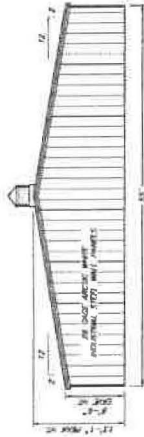




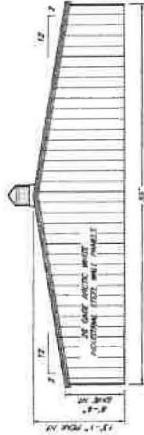
FRONT FACADE ELEVATION



SIDE FACADE ELEVATION



FRONT FACADE ELEVATION



SIDE FACADE ELEVATION

CROSSING WATERS ENGINEERING, INC.  
 10000 W. 10TH AVENUE, SUITE 100  
 DENVER, CO 80231 (303) 754-0880

BUILDING "D"	
CONTRACT	JOB NO.
DRAWN BY	SCALE
CHECKED BY	DATE
APPROVED BY	SHEET

BUILDING "D"	
CONTRACT	JOB NO.
DRAWN BY	SCALE
CHECKED BY	DATE
APPROVED BY	SHEET

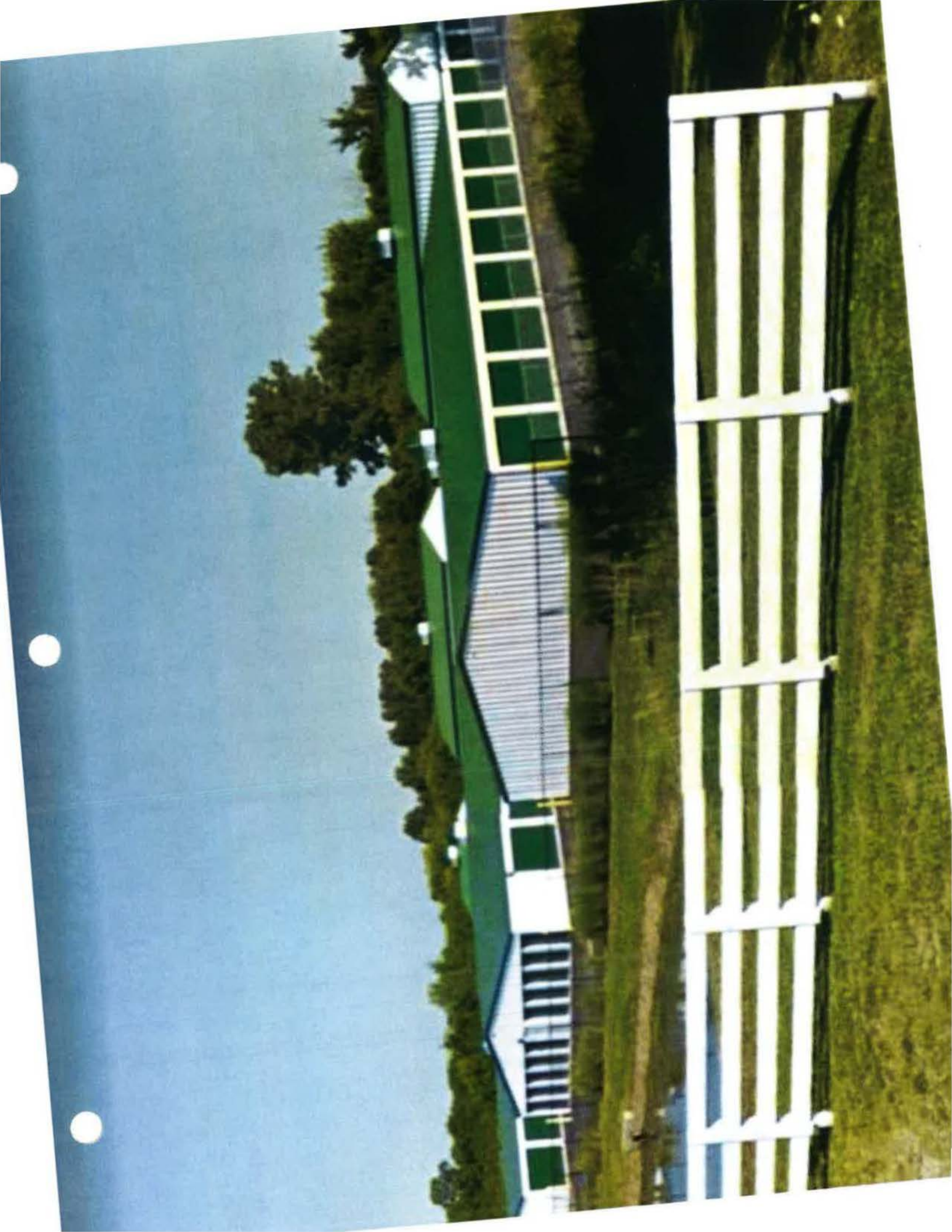
NO.	DATE	DESCRIPTION

PREPARED BY  
**CROSSING WATERS ENGINEERING, INC.**  
 10000 W. 10TH AVENUE, SUITE 100  
 DENVER, CO 80231 (303) 754-0880  
 WWW.CROSSINGWATERS.COM



# 11681 Johnstown Road





**PLAIN TOWNSHIP BOARD OF TRUSTEES  
FRANKLIN COUNTY, OHIO**


**RESOLUTION NO. 181017M1**

**A RESOLUTION TO PAY ZEN WINDOWS**


**Be it resolved**, to authorize and pay Zen Windows of 100 Bonner Street, Dayton, OH 45410, an amount up to \$2,716.00 to replace four (4) windows at 45 Second Street out of fund 01-C-07 (General – Fire-Repairs).

*Adopted this 17<sup>th</sup> day of October, 2018.*

  
\_\_\_\_\_  
Bud Zappitelli, Fiscal Officer

  
\_\_\_\_\_  
David Ferguson, Trustee

  
\_\_\_\_\_  
Dave Olmstead, Trustee

  
\_\_\_\_\_  
Tom Rybski, Trustee



relax. window quotes in 5 minutes

# Zen Promise

1809-2812-3207

2018-09-28

**Zen Windows Dayton**  
**Dayton OH**  
**937-520-9920**

The Plain Township - Ben Collins  
45 2nd Street  
Suite A  
New Albany OH 43054  
bcollins@plaintownship.org  
614-855-7770

45 2nd Street, Suite A, New Albany, OH, 43054

## Zen Windows

<i>Description</i>	<i>Quantity</i>	<i>Total</i>
<u>Furnish and Install Zen Custom Made Double Pane "Karma" Windows</u>	4.00	\$2,716.00

GLASS PACKAGE: 2 Panes of Glass, Low E Plus, 1 Chamber of Argon Gas

COLOR/FRAME: Interior to be White & Exterior to be White, 100% Virgin Vinyl, Fusion Welded Corners

HALF SCREENS: Extruded Screens for Strength

GRIDS: None.

**Total Investment    \$2,716.00**

### WHAT'S INCLUDED:

- Price includes all tax, labor, materials and picking up and hauling away all job related debris.
- Price includes all construction needed to convert current openings.

### WARRANTY:

All windows to carry a TRANSFERABLE LIFETIME WARRANTY on all labor, materials, glass and screens. The product we install must meet all of these requirements:

- All windows to be custom made.
- All Windows to be Energy Star Rated.
- All windows that open to have removable fiberglass screens.
- All windows to be insulated and sealed as necessary.
- All windows to be capped, cut back or wrapped (as necessary) and caulked.

### PAYMENT:

100% down payment required. Payment due upon completion of your project.

### EPA DISCLOSURE:

For all homes built prior to 1978, EPA installation will be performed as required.

All windows and doors are custom made for each opening in your home. Once ordered, depending on the type and color of windows or doors you are replacing, your new windows will take between 2 - 6 weeks to arrive at our facilities. At that time we will call to set a date for our expert installers to replace your windows.

Thank you for the opportunity to present this quote to you. I look forward to hearing from you soon.

Cheers,  
Gregory Gould

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

## Zen Windows, Inc. Lifetime Transferable Warranty

Subject to the limitations and exclusions listed below, Zen Windows, Inc. ("Company") warrants that any window or sliding patio door installed by the Company is free from defects in material and workmanship for the life of the home. This Warranty begins on the date upon which the windows and/or sliding patio doors are installed and lasts for as long as the product(s) remain where, and as, originally installed in the dwelling.

**Vinyl & Mechanical Parts:** The Company warrants that, under normal use, the vinyl components of the window will not blister, peel, rot, or corrode. All mechanical window parts (locks, vent locks, balances) are warranted to be free from manufactured defects in material and workmanship. Replacement parts will be supplied at no charge.

**Insulated Glass:** The sealed insulated glass unit is warranted against defects resulting in material obstruction of vision from film formation caused by dust or moisture in the dead air space of the sealed unit. If the glass unit fails, the Company will replace the insulated glass unit at no extra charge.

**PVC coatings:** The Company warrants that the PVC coating on the exteriors of its windows and sliding patio doors will not, as a result of natural environmental and atmospheric conditions, peel or blister from the applied surface and will not materially discolor.

**Glass Breakage:** In the event of accidental glass breakage, the Company will provide replacement insulated-glass at no extra charge.

**Labor:** All labor necessary to correct any item covered by this warranty will be provided at no extra charge by the Company.

**Exclusions listed below apply.**

Zen Windows, Inc. reserves the right to inspect any product(s) that you believe fail to meet the requirements of this limited warranty and you must allow Zen Windows, Inc. or its representatives all access reasonably necessary to perform such inspections.

**General Limitations and Exclusions**

This warranty is conditioned upon the normal use and care of the product(s). This warranty does not cover (a) damage caused by misuse, neglect, fire or other casualty, or any other cause beyond the control of Zen Windows, Inc, (b) any product where wood that forms a part of any window is exposed to the elements (such as with bow, bay or garden windows) unless you seal or otherwise protect such exposed wood within 10 days after installation.

Condensation on the outer surfaces (i.e. – touchable surfaces) of the insulated glass unit. Condensation on the outer surfaces does not indicate a defect and may occur temporarily as a natural result of humidity, excessive moisture, and changes in temperature or improper ventilation.

Acts of God (hurricanes, tornadoes, flood, etc.), acts of war, riots, fire, stress resulting from localized heat, modifications, and vandalism are not covered by this warranty.

Color variance may occur between replacement parts and weathered original material.

This warranty is exclusively for windows and sliding patio doors installed by the Company. Any additional products, such as hinged doors, installed by the Company, will carry the warranty provided by the manufacturer.

**Warranty Transfer:** If the original property owners sell the home, this warranty may be transferred to the subsequent property owner, provided the transferee notifies the Company, by email to the address below, within 30 days of the property transfer date.

Zen Windows, Inc.     dan@zenwindows.com

**PLAIN TOWNSHIP BOARD OF TRUSTEES  
FRANKLIN COUNTY, OHIO**


**RESOLUTION NO. 181017M2**

**A RESOLUTION TO APPROVE A PROMOTION FOR MICHAEL BULLARD**

**Be it Resolved**, that the Board of Trustees hereby approves the promotion of Michael Bullard to the position of Maintenance Specialist with a pay increase of \$3.00 per hour to become effective on the next new payroll.

*Adopted this 17<sup>th</sup> day of October, 2018.*

  
\_\_\_\_\_  
Bud Zappitelli, Fiscal Officer

  
\_\_\_\_\_  
David Ferguson, Trustee

  
\_\_\_\_\_  
Dave Olmstead, Trustee

  
\_\_\_\_\_  
Tom Rybski, Trustee



PLAIN TOWNSHIP, FRANKLIN COUNTY, OHIO  
MAINTENANCE  
POSITION DESCRIPTION

**Job title:** Maintenance Specialist  
**Department:** Maintenance  
**Reports to:** Maintenance Superintendent  
**Schedule:** 7:00 a.m. – 3:30 p.m., on call  
**Status:** Hourly, Non-Exempt

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**Position summary:** Under the direction of the Maintenance Supervisor, this is a lead position for performing a wide variety of maintenance duties. Work involves acting as the lead worker on projects as assigned and filling in for the Maintenance Superintendent in his or her absence. Troubleshoot and perform maintenance and repairs to ensure continued, uninterrupted functioning of the Township, including cemetery, pool, roads, and administrative offices and rental properties. Must be knowledgeable about various aspects of maintenance, construction, and repair of buildings, equipment, roads, and properties and operate a variety of equipment including trucks, mowers, and manual, power, and gas or diesel tools. Must be able to interact with a variety of people, including Township residents, administration, vendors and contractors.

**Required Qualifications:** The successful candidate for this position will have, at minimum, the following knowledge, skills and abilities.

- 5 or more years of experience working in a public works, roads, facilities, cemetery or general maintenance or contractor position.
- Extensive knowledge of mechanical and electrical systems, carpentry and basic plumbing and repairs.
- Experienced use of dump truck, back hoe, front end loader, and tractor.
- Able to operate a motor vehicle, mower and various small power and hand tools and maintenance equipment.
- Must understand and follow proper safety procedures for working with equipment and chemicals, as well as proper techniques to safely complete assigned tasks.
- Able to obtain an applicator license from the Ohio Department of Agriculture for applicable products.
- High school diploma/GED or equivalent.
- Current, unencumbered Ohio Driver's License; will be checked annually.

**Essential duties:**

- Trains, guides, and leads other Maintenance Department personnel.
- Completes necessary related paperwork and order materials, tools and equipment as directed by the Maintenance Superintendent.
- Solve complicated problems and recommends course of action on work projects to the Maintenance Superintendent.
- Respond to work order requests from other Township Departments and assist with routine maintenance and repairs.





2018 Firefighter Line of Duty Deaths in the US: **70**

**To:** Plain Township Board of Trustees  
**From:** Chief Hoovler  
**Re:** Chief's Report  
**Date:** September 28, 2018 to October 12, 2018  
**Runs** 89 EMS, 46 Fires

September 28 CSCC medic student rider.  
OSU Wellness with Dan.  
Ohio Fire Chief's Town Hall Webinar, Chief Rupp.

October 3 OSU Wellness with Dan.  
Station Tour, Montessori School. 3 Unit.

October 4 OSU Wellness with Dan.  
Trick It's a Treat Healthy New Albany. Debbie Barnett, FM Guthrie, 1 Unit.

October 5 OSU Wellness with Dan.  
Car seat inspection. Barnett.

October 6 Grand opening, Tag Farms, 3 Unit invited to dinner.

October 7 Plain Township Fire Department open house.

October 9 Fire Prevention Education, second grade, Plain Local Schools, Debbie Barnett, FFPM  
Tocci.

October 11 Fire Prevention Education, second grade, Plain Local Schools, Debbie Barnett, FFPM  
Choops.  
Community Paramedicine meeting, Chief Hoovler, Chief Rupp with the Heit Center,  
Safety, Health and Wellness meeting at the OFCA, Chief Rupp.

October 12 Fire Prevention Education, second grade, Plain Local Schools, Debbie Barnett, FFPM  
Pershing.  
Chief Rupp covered Battalion for the first 12.

# Media Report with Summary for PLAIN TWP FD

From 9/28/2018 to 10/12/2018

## EMS Runs

1.	09/28/2018	08:39	HARLEM RD / WALNUT ST, COLUMBUS	TRAFFIC ACCIDENT-EMS
2.	09/28/2018	10:01	1075 BEECHER CROSSING N #A, GAHANNA	CHEST PAIN-EMS
3.	09/28/2018	11:22	6005 NACOT PL, NEW ALBANY	CHEST PAIN-EMS
4.	09/28/2018	12:54	5400 NEW ALBANY RD E, COLUMBUS	DIABETIC PROBLEMS-EMS
5.	09/28/2018	13:51	BEECHER RD / E JOHNSTOWN RD, GAHANNA	TRAFFIC ACCIDENT-EMS
6.	09/28/2018	14:45	5435 MORSE RD, GAHANNA	TRAUMATIC INJURIES-EMS
7.	09/28/2018	14:49	991 E JOHNSTOWN RD, GAHANNA	DIABETIC PROBLEMS-EMS
8.	09/28/2018	15:56	MORSE RD / BABBITT RD, JEFFERSON TWP	TRAFFIC ACCIDENT HIGH SPEED / E
9.	09/28/2018	16:07	87 N HIGH ST, NEW ALBANY	BEHAVIORAL EMERGENCY-EMS
10.	09/28/2018	16:50	3805 BENTWORTH LN, COLUMBUS	SICK PERSON-EMS
11.	09/28/2018	18:53	5251 BABBITT RD, PLAIN TWP	UNCONSCIOUS PERSON-EMS
12.	09/28/2018	19:13	5747 SNEDEGAR DR, COLUMBUS	ALARM MEDICAL-EMS
13.	09/28/2018	21:57	5009 STRAITS LINK, NEW ALBANY	SICK PERSON-EMS
14.	09/28/2018	23:51	5239 SULGRAVE DR, COLUMBUS	PERSON DOWN-EMS
15.	09/29/2018	09:12	E DUBLIN-GRANVILLE RD / ULRY RD, COLUMBUS	TRAFFIC ACCIDENT HIGH SPEED / E
16.	09/29/2018	10:20	245 E MAIN ST #305, NEW ALBANY	BREATHING PROBLEMS-EMS
17.	09/29/2018	13:46	6087 SEABISCUIT DR, COLUMBUS	SICK PERSON-EMS
18.	09/30/2018	07:18	7297 NEW ALBANY LINKS DR, NEW ALBANY	CHILDBIRTH / OB-EMS
19.	09/30/2018	07:37	4426 ACKERLY FARM RD, NEW ALBANY	SICK PERSON-EMS
20.	09/30/2018	23:28	JOHNSTOWN RD / SOUTHFIELD RD, NEW ALBANY	OVERDOSE-EMS
21.	10/01/2018	08:11	245 E MAIN ST #361, NEW ALBANY	TRAUMATIC INJURIES-EMS
22.	10/01/2018	12:26	6938 NEW ALBANY RD E, NEW ALBANY	PERSONAL ASSIST-EMS
23.	10/01/2018	12:39	55 N HIGH ST, NEW ALBANY	UNCONSCIOUS PERSON-EMS
24.	10/01/2018	13:06	920 N HAMILTON RD #600, GAHANNA	SEIZURE-EMS
25.	10/02/2018	00:46	9500 JOHNSTOWN RD, NEW ALBANY	STROKE / CVA-EMS
26.	10/02/2018	07:13	1201 RIVA RIDGE CT #234, GAHANNA	TRAUMATIC INJURIES-EMS
27.	10/02/2018	08:24	5632 MANOR CREEK DR, COLUMBUS	CHEST PAIN-EMS
28.	10/02/2018	12:19	6200 FITCH PATH RD, NEW ALBANY	SICK PERSON-EMS
29.	10/03/2018	06:29	5161 HAMPSTED VILLAGE CENTER WAY, COLUMBUS	CHEST PAIN-EMS
30.	10/03/2018	06:33	FANCHER RD / SR 605 S, HARLEM TWP	TRAFFIC ACCIDENT HIGH SPEED / E
31.	10/03/2018	10:18	245 E MAIN ST #315, NEW ALBANY	TRAUMATIC INJURIES-EMS
32.	10/03/2018	15:12	5439 TATHWELL DR, COLUMBUS	CHEST PAIN-EMS
33.	10/03/2018	15:55	3951 GOSBEAK COVE LN, COLUMBUS	SICK PERSON-EMS
34.	10/03/2018	16:39	7333 SMITHS MILL RD, NEW ALBANY	BREATHING PROBLEMS-EMS
35.	10/03/2018	21:53	7785 SMITHS MILL RD, NEW ALBANY	TRAUMATIC INJURIES-EMS
36.	10/04/2018	08:52	6500 NEW ALBANY RD E, NEW ALBANY	UNKNOWN EMERGENCY-EMS
37.	10/04/2018	10:09	11050 FANCHER RD #91, HARLEM TWP	TRAUMATIC INJURIES-EMS
38.	10/04/2018	11:15	13 EALY CROSSING S, NEW ALBANY	SICK PERSON-EMS
39.	10/04/2018	13:51	, NEW ALBANY JOHNSTOWN RD AT SR 161 ( RAMP JC	TRAFFIC ACCIDENT HIGH SPEED / E
40.	10/04/2018	20:25	6767 HAVENS CORNERS RD, JEFFERSON TWP	CHEST PAIN-EMS
41.	10/05/2018	00:09	7178 UPPER ALBANY DR, COLUMBUS	DIABETIC PROBLEMS-EMS
42.	10/05/2018	04:02	5220 FOREST DR, NEW ALBANY	BREATHING PROBLEMS-EMS
43.	10/05/2018	16:41	7400 WEST CAMPUS RD, NEW ALBANY	DIABETIC PROBLEMS-EMS
44.	10/05/2018	17:09	SR 605 S / FANCHER RD, HARLEM TWP	TRAFFIC ACCIDENT MOTORCYCLE-I
45.	10/05/2018	19:37	4915 WARNER RD, PLAIN TWP	BREATHING PROBLEMS-EMS
46.	10/05/2018	19:49	9500 JOHNSTOWN RD, NEW ALBANY	SICK PERSON-EMS
47.	10/05/2018	22:59	7333 SMITHS MILL RD, NEW ALBANY	BITE ANIMAL / HUMAN-EMS
48.	10/06/2018	05:57	E DUBLIN-GRANVILLE RD / N HAMILTON RD, COLUME	TRAFFIC ACCIDENT-EMS
49.	10/06/2018	09:08	9500 JOHNSTOWN RD, NEW ALBANY	SICK PERSON-EMS
50.	10/06/2018	09:51	6929 CAMDEN DR, NEW ALBANY	CHEST PAIN-EMS
51.	10/06/2018	12:19	1201 RIVA RIDGE CT #132, GAHANNA	SICK PERSON-EMS
52.	10/06/2018	13:28	RAMP SR 161 WB TO JOHNSTOWN RD, NEW ALBANY	TRAFFIC ACCIDENT HIGH SPEED / E

# Media Report with Summary for PLAIN TWP FD

From 9/28/2018 to 10/12/2018

53.	10/06/2018	19:17	8870 GRATE PARK SQ, NEW ALBANY	DIABETIC PROBLEMS-EMS
54.	10/07/2018	00:36	5460 OLIVIA MICHAL PL #301, COLUMBUS	UNCONSCIOUS PERSON-EMS
55.	10/07/2018	08:56	245 E MAIN ST #111, NEW ALBANY	BREATHING PROBLEMS-EMS
56.	10/07/2018	15:04	7500 WALNUT ST, NEW ALBANY	TRAUMATIC INJURIES-EMS
57.	10/07/2018	19:06	6500 NEW ALBANY RD E, NEW ALBANY	CHEST PAIN-EMS
58.	10/08/2018	09:04	320 MARKET ST, NEW ALBANY	STROKE / CVA-EMS
59.	10/08/2018	10:54	7775 WALTON PKWY #100, NEW ALBANY	BREATHING PROBLEMS-EMS
60.	10/08/2018	13:07	87 N HIGH ST, NEW ALBANY	TRAUMATIC INJURIES-EMS
61.	10/08/2018	15:21	4412 WELLESBOURNE PL, COLUMBUS	ABDOMINAL PAIN-EMS
62.	10/08/2018	16:28	7239 WATERSTON, NEW ALBANY	SICK PERSON-EMS
63.	10/08/2018	16:37	7600 FODOR RD, NEW ALBANY	TRAUMATIC INJURIES-EMS
64.	10/09/2018	06:33	6816 PROVIDENCE DR, NEW ALBANY	HEART PROBLEMS-EMS
65.	10/09/2018	09:33	6733 LIBERATION WAY, COLUMBUS	BREATHING PROBLEMS-EMS
66.	10/09/2018	10:24	CENTRAL COLLEGE RD / SEDGEMOOR DR, COLUMBI	TRAFFIC ACCIDENT-EMS
67.	10/09/2018	14:24	4693 MORSE RD, GAHANNA	CHEST PAIN-EMS
68.	10/09/2018	15:25	SR 161 WB / RAMP NEW ALBANY RD TO SR 161 WB F	TRAFFIC ACCIDENT-EMS
69.	10/09/2018	15:32	9880 JOHNSTOWN RD, NEW ALBANY	TRAUMATIC INJURIES-EMS
70.	10/09/2018	16:17	BEVELHYMER RD / CENTRAL COLLEGE RD, NEW ALB	TRAFFIC ACCIDENT-EMS
71.	10/09/2018	19:54	E DUBLIN-GRANVILLE RD / N HAMILTON RD, COLUMB	TRAFFIC ACCIDENT HIGH SPEED / E
72.	10/10/2018	09:14	5040 FOREST DR #100, NEW ALBANY	ALLERGIC REACTION-EMS
73.	10/10/2018	09:30	7333 SMITHS MILL RD, NEW ALBANY	HEART PROBLEMS-EMS
74.	10/10/2018	11:18	6812 BETHANY DR, COLUMBUS	DIABETIC PROBLEMS-EMS
75.	10/10/2018	11:54	3636 DRAYTON HALL N, NEW ALBANY	HEMORRHAGE / LACERATION-EMS
76.	10/10/2018	13:50	7795 WALTON PKWY #300, NEW ALBANY	SICK PERSON-EMS
77.	10/10/2018	15:43	12 NEW ALBANY FARMS RD, NEW ALBANY	NON BREATHING / ARREST-EMS
78.	10/10/2018	18:33	7819 JENNETTE DR, PLAIN TWP	NON BREATHING / ARREST-EMS
79.	10/10/2018	22:22	6823 CEDAR BROOK PL, NEW ALBANY	TRAUMATIC INJURIES-EMS
80.	10/11/2018	11:27	6823 CEDAR BROOK PL, NEW ALBANY	PERSONAL ASSIST-EMS
81.	10/11/2018	13:59	1201 RIVA RIDGE CT #315, GAHANNA	PERSONAL ASSIST-EMS
82.	10/11/2018	14:14	150 E GRANVILLE ST, NEW ALBANY	ALLERGIC REACTION-EMS
83.	10/11/2018	14:16	6500 NEW ALBANY RD E, NEW ALBANY	SICK PERSON-EMS
84.	10/11/2018	14:51	8192 NEW ALBANY-CONDIT RD, PLAIN TWP	SICK PERSON-EMS
85.	10/11/2018	15:36	7600 FODOR RD, NEW ALBANY	BEHAVIORAL EMERGENCY-EMS
86.	10/12/2018	00:50	7280 WATERSTON, NEW ALBANY	ASSAULT-EMS
87.	10/12/2018	05:22	5327 ABBY GATE AVE, COLUMBUS	BREATHING PROBLEMS-EMS
88.	10/12/2018	13:05	6500 NEW ALBANY RD E, NEW ALBANY	BEHAVIORAL EMERGENCY-EMS
89.	10/12/2018	16:01	5678 WALNUT ST, PLAIN TWP	OVERDOSE-EMS

## FIRE Runs

1.	09/28/2018	06:54	NEW ALBANY RD E / CENTRAL COLLEGE RD, COLUM	FOREIGN ODOR-FIRE
2.	09/28/2018	13:02	6948 JOYSMITH CIR, NEW ALBANY	INVESTIGATION / SERVICE RUN-FIRI
3.	09/28/2018	16:35	633 VISTA DR, GAHANNA	WORKING FIRE COMMERCIAL / HIGH
4.	09/29/2018	15:59	4004 TUMBLEBROOK DR, NEW ALBANY	CO ALARMS / CHECK-FIRE
5.	09/29/2018	18:26	1819 HANNAH FARMS CT, GAHANNA	FIRE RESIDENTIAL STRUCTURE-FIR
6.	09/30/2018	00:50	5912 EVELYTON RD, NEW ALBANY	ALARM RESIDENTIAL FIRE-FIRE
7.	09/30/2018	05:06	5055 THOMPSON RD, COLUMBUS	ALARM COMMERCIAL / HIGH LIFE-FI
8.	09/30/2018	09:23	6154 CARLATUN ST, COLUMBUS	ALARM RESIDENTIAL FIRE-FIRE
9.	09/30/2018	21:05	50 VILLAGE HALL RD, NEW ALBANY	NATURAL GAS LEAK-FIRE
10.	10/01/2018	06:52	7600 FODOR RD, NEW ALBANY	ALARM COMMERCIAL / HIGH LIFE-FI
11.	10/01/2018	16:40	6948 JOYSMITH CIR, NEW ALBANY	INVESTIGATION / SERVICE RUN-FIRI
12.	10/02/2018	05:04	8242 GRISWOLD DR, NEW ALBANY	INVESTIGATION / SERVICE RUN-FIRI
13.	10/02/2018	07:24	2407 BEECH RD NW, JERSEY TWP	ALARM COMMERCIAL / HIGH LIFE-FI
14.	10/02/2018	08:05	4150 SUDBROOK SQ E, NEW ALBANY	CO ALARMS / CHECK-FIRE

# Media Report with Summary for PLAIN TWP FD

From 9/28/2018 to 10/12/2018

15.	10/02/2018	16:42	4588 WESLEY WOODS BLVD, COLUMBUS	ALARM COMMERCIAL / HIGH LIFE-FI
16.	10/02/2018	18:26	9000 SMITHS MILL RD, NEW ALBANY	ALARM COMMERCIAL / HIGH LIFE-FI
17.	10/02/2018	18:58	4710 MILLER-PAUL RD, HARLEM TWP	FIRE RESIDENTIAL STRUCTURE-FIR
18.	10/02/2018	19:07	7242 NEW ALBANY LINKS DR, NEW ALBANY	INVESTIGATION / SERVICE RUN-FIRI
19.	10/02/2018	20:09	5211 FOREST DR, NEW ALBANY	ALARM COMMERCIAL / HIGH LIFE-FI
20.	10/03/2018	13:31	765 N HAMILTON RD, GAHANNA	RESCUE ELEVATOR-FIRE
21.	10/03/2018	18:03	5502 ALBANY TERRACE WAY, COLUMBUS	ALARM COMMERCIAL / HIGH LIFE-FI
22.	10/04/2018	10:39	6400 PRESERVE CROSSING BLVD S, COLUMBUS	FIRE RESIDENTIAL STRUCTURE-FIR
23.	10/04/2018	13:13	7671 WILBUR RD, PLAIN TWP	INVESTIGATION / SERVICE RUN-FIRI
24.	10/05/2018	09:25	6935 JOYSMITH CIR, NEW ALBANY	INVESTIGATION / SERVICE RUN-FIRI
25.	10/05/2018	17:42	7187 FODOR RD, COLUMBUS	ALARM RESIDENTIAL FIRE-FIRE
26.	10/05/2018	18:55	6350 MORSE RD, COLUMBUS	INVESTIGATION / SERVICE RUN-FIRI
27.	10/06/2018	08:01	4588 WESLEY WOODS BLVD, COLUMBUS	ALARM RESIDENTIAL FIRE-FIRE
28.	10/06/2018	13:00	6350 MORSE RD, COLUMBUS	INVESTIGATION / SERVICE RUN-FIRI
29.	10/06/2018	20:45	12298 CROTON RD NW, HARTFORD TWP	ALARM COMMERCIAL / HIGH LIFE-FI
30.	10/07/2018	11:39	5144 MORSE RD, PLAIN TWP	FIRE BRUSH-FIRE
31.	10/08/2018	10:46	1208 CHALLIS SPRINGS DR, GAHANNA	NATURAL GAS LEAK-FIRE
32.	10/08/2018	17:47	6944 JOYSMITH CIR, NEW ALBANY	INVESTIGATION / SERVICE RUN-FIRI
33.	10/08/2018	18:21	37 W GRANVILLE ST, NEW ALBANY	FUEL SPILL-FIRE
34.	10/08/2018	21:01	8639 PETER HOOVER RD, PLAIN TWP	ALARM RESIDENTIAL FIRE-FIRE
35.	10/09/2018	10:17	5478 N HAMILTON RD, COLUMBUS	NATURAL GAS LEAK-FIRE
36.	10/09/2018	14:48	6944 JOYSMITH CIR, NEW ALBANY	INVESTIGATION / SERVICE RUN-FIRI
37.	10/09/2018	15:18	9000 SMITHS MILL RD, NEW ALBANY	RESCUE EXTRICATION / ENTRAPME
38.	10/09/2018	17:28	7385 SOUTHFIELD RD, NEW ALBANY	INVESTIGATION / SERVICE RUN-FIRI
39.	10/10/2018	00:34	4921 BROOKSVIEW CIR, NEW ALBANY	CO ALARMS / CHECK-FIRE
40.	10/10/2018	04:54	5662 NIAGARA RESERVE DR, COLUMBUS	ALARM RESIDENTIAL FIRE-FIRE
41.	10/10/2018	12:54	144 W JOHNSTOWN RD, GAHANNA	ALARM COMMERCIAL / HIGH LIFE-FI
42.	10/11/2018	14:13	427 LAUREL LN, GAHANNA	ALARM COMMERCIAL / HIGH LIFE-FI
43.	10/12/2018	08:30	, NEW ALBANY SR 605 AT SR 161 ( KARDULES FIELDS	FIRE VEHICLE-FIRE
44.	10/12/2018	13:18	7800 ACKERLY LOOP, NEW ALBANY	ALARM RESIDENTIAL FIRE-FIRE
45.	10/12/2018	13:32	7277 SMITHS MILL RD #360, NEW ALBANY	ALARM COMMERCIAL / HIGH LIFE-FI
46.	10/12/2018	20:07	7600 FODOR RD, NEW ALBANY	INVESTIGATION / SERVICE RUN-FIRI

PLAIN TOWNSHIP BOARD OF TRUSTEES  
FRANKLIN COUNTY, OHIO

TABLED

RESOLUTION NO. 181017F1

A RESOLUTION TO ADOPT REVISED JOB DESCRIPTIONS FOR  
FIRE DEPARTMENT OFFICERS

**Be it Resolved**, that the Board of Trustees hereby adopts the attached job descriptions for Fire Department Officers including Lieutenant, Captain, and Battalion Chief.

*Adopted this 17<sup>th</sup> day of October, 2018.*

\_\_\_\_\_  
Bud Zappitelli, Fiscal Officer

\_\_\_\_\_  
David Ferguson, Trustee

\_\_\_\_\_  
Dave Olmstead, Trustee

\_\_\_\_\_  
Tom Rybski, Trustee



Plain Township, Franklin County, Ohio

**FIRE DEPARTMENT  
POSITION DESCRIPTION**

**Job title:** Fire Lieutenant  
**Department:** Fire Department  
**Reports to:** Fire Captain  
**Schedule:** 2496 hours, Platoon shift, 24 hours on, 48 hours off with Kelly day  
**Status:** Hourly, Non-Exempt

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**Position summary:** The Fire Lieutenant shall be under the direction and supervision of the Fire Captain. The Fire Lieutenant will fulfill all of the duties associated with the leadership / management of a fire company and the administration of daily fire station duties. The Fire Lieutenant may assume the responsibilities of the Fire Captain in his or her absence

**Required Qualifications:**

- Have served as a fulltime firefighter with the Plain Township Fire Department for at least three (3) years at the time of the written examination.
- ODPS Firefighter II and EMT-Paramedic.
- ODPS Fire Safety Inspector.
- Have successfully completed the following: See Plain Township FD S.O.G mm/dd/yy
  - FEMA ICS Training
  - Fire Officer Series equal to level required for promotion.
  - MCTO or UL Online required modules.
  - Blue Card Hazard Zone Management Program or equivalent certification
- Must comply with the Plain Township Motor Vehicle Operator Policy.
- Have awareness training in WMD and IEDs. (Weapons of Mass Destruction and Improved Explosive Devices)
- Have the ability to work effectively within the Department's technology standards.
- Experience in training preparations, situations and the demonstration of an advanced knowledge of training and safety.
- Knowledge of emergency medical treatments and procedures.
- Knowledge of Hazardous Materials operations and procedures.
- Knowledge of department goals and objectives.
- Knowledge of department policies and procedures.
- Knowledge of fire fighting principles, practices and safety procedures.
- Knowledge of all applicable NFPA, OSHA and other federal, state and local standards or regulations.
- Ability to define problems, collect data, establish facts, and draw valid conclusions independently.
- Effective oral and written communication skills.
- Ability to establish and maintain effective working relationships with trainees, trainers, superiors and other job related personnel.
- Ability to instruct, direct and coordinate others.

- Knowledge of budget and purchasing procedures.
- Knowledge of bid specification and inventory control procedures.
- Knowledge of the Township Employee Handbook.
- Ability to maintain accurate records.

**Essential duties:**

- Fire Lieutenant will respond to fires, emergencies and public services as
  - assigned by the M.E.C. Center and may initiate a response based on information that they have in their possession.
- Will generally function as the officer assigned to the engine/rescue company and will be responsible for the direct supervision of the firefighters assigned to the engine/rescue during any such response.
- Fire Lieutenant shall be responsible for establishing the first level of command when arriving ahead of a superior officer. Once a superior officer arrives Fire Lieutenant will re-assume their primary roll with their company.
- Shall be directly responsible for the supervision of the assigned Firefighters.
- Coordinate daily activities with the Fire Captain to ensure maximum production. Activities shall include but are not limited to:
  - Engine/rescue crew assignments.
  - Conduct daily training (will be the primary responsibility of the Fire Captain and Lieutenant).
  - Mentor all new and existing members of their assigned shift for improved performance.
  - Equally distribute and verify the completion of station assignments.
  - Promote fire ground and station safety.
- Maintain a working knowledge of department computer and data systems. Work with personnel to ensure the correct use and entry of data in to those systems. Review data entry and systems with personnel as needed.
- Shall conduct / coordinate public education activities such as station tours, PR events, safety house activities and school fire drills. Shall monitor the public use of the training room and provide assistance.
- Shall coordinate and ensure the completion of company assigned inspections. Communicate with the Fire Safety Inspector to keep unit informed of hazardous conditions.
- Communicate effectively and frequently with personnel to provide positive feedback and/or to resolve station related conflict.
- Maintain a working knowledge of the community; should have an understanding of the City services and administration. Should develop and understanding of the area infrastructure.
- Shall operate fire department vehicles in a safe manner in the course of their duties.
- Submit fire report information.
- Maintain good written and oral communication skills.
- Shall work effectively with other shift captains and personnel to ensure fire department goals are met.

In addition, Fire Lieutenants maybe assigned a duty that supports the overall operational needs of the Fire Department.

**Measurement:** This position will be evaluated, in part, based on the following outcomes.

- Satisfactory stakeholder feedback as related to the communication, leadership, organizational and functional requirements of this role.

**Physical Demands:**

- This role requires a high level of physicality, including bending, crouching, kneeling, crawling, climbing, lifting, pulling, walking, and operating varied equipment.
- The employee will be required to use hands to feel, handle or operate objects, tools or controls, and reach with hands and arms.
- The employee is frequently required to stand and talk or hear.
- Must be able to lift 50 to 70 pounds and perform difficult physical tasks in strenuous environments.
- Must annually complete an Air Management Drill.
- The employee will be required to complete an annual physical at the employer's expense.
- All employees assigned to a shift, hired after January 1 of 2019 must successfully complete the annual physical. Those not successful, will be placed on light duty for up to one year to rehabilitate and successfully complete the annual physical. Those not able to successfully complete the annual physical after this period will be dismissed.

**Compensation and Benefits:**

- Hourly wages, overtime eligible.
- Health Insurance provided by the township.
- Eligible for Ohio Police and Fire Retirement System contributions.

*By signing below, both parties indicate that they have reviewed and understand the job description as provided.*

\_\_\_\_\_  
*Manager/Supervisor*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Employee*

\_\_\_\_\_  
*Date*

*Plain Township is an Equal Opportunity Employer. It is the policy of Plain Township to provide equal employment opportunity to employees and candidates for employment; therefore, there shall be no discrimination against any employee or candidate for employment due to race, religion, color, national origin or ancestry, age, sex, disability or other unlawful bias. This job description is designed to be a good representation of the job requirements by is not a comprehensive listing of activities, duties or responsibilities required of the employee.*



PLAIN TOWNSHIP, FRANKLIN COUNTY, OHIO  
FIRE DEPARTMENT  
POSITION DESCRIPTION

**Job title:** Fire Captain  
**Department:** Fire Department  
**Reports to:** Battalion Chief  
**Schedule:** 2496 hours, Platoon shift, 24 hours on, 48 hours off with Kelly day  
**Status:** Hourly, Non-Exempt

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**Position summary:** The Fire Captain shall be under the direction and supervision of the Unit Battalion Chief. The Fire Captain will fulfill all of the duties assigned to a lieutenant plus additional duties related to filling higher incident command positions on the emergency scene, managing the maintenance of the fire station assets, supplies, and apparatus.

**Required Qualifications:**

- Have served as lieutenant with the Plain Township Fire Department for at least one (1) year at the time of the written examination.
- ODPS Firefighter II and EMT-Paramedic.
- ODPS Fire Safety Inspector.
- ODPS Safety Service Instructor.
- Have successfully completed the following: Reference Plain Township FD S.O.G mm/dd/yy.
  - FEMA ICS Training
  - Fire Officer Series equal to level required for promotion.
  - MCTO or UL Online required modules.
  - Blue Card Hazard Zone Management Program or equivalent certification
- Must comply with the Plain Township Motor Vehicle Operator Policy.
- Have awareness training in WMD and IEDs. (Weapons of Mass Destruction and Improved Explosive Devices)
- Have the ability to work effectively within the Department's technology standards.
- Experience in training preparations, situations and the demonstration of an advanced knowledge of training and safety.
- Knowledge of emergency medical treatments and procedures.
- Knowledge of Hazardous Materials operations and procedures.
- Knowledge of department goals and objectives.
- Knowledge of department policies and procedures.
- Knowledge of firefighting principles, practices and safety procedures.
- Knowledge of all applicable NFPA, OSHA and other federal, state and local standards or regulations.
- Ability to define problems, collect data, establish facts, and draw valid conclusions independently.
- Effective oral and written communication skills.
- Ability to establish and maintain effective working relationships with trainees, trainers, superiors and other job related personnel.

- Ability to instruct, direct and coordinate others.
- Knowledge of budget and purchasing procedures.
- Knowledge of bid specification and inventory control procedures.
- Knowledge of the Township Employee Handbook.
- Ability to maintain accurate records.

**Essential duties:**

- Fire Captains will respond to fires, emergencies and public services as
  - assigned by the M.E.C. Center and may initiate a response based on information that they have in their possession.
- Will generally function as the officer assigned to the ladder company and will be responsible for the direct supervision of the firefighters assigned to the ladder during any such response.
- Fire Captains may assume higher levels of command at an incident in the absence of a superior officer. Once a superior officer arrives Fire Captains should re-assume their primary roll with their company.
- Shall be directly responsible for the supervision of the assigned Fire Lieutenant or Designated Firefighter in Charge (DFPIC).
- Coordinate daily activities with the Fire Lieutenant to ensure maximum production. Activities shall include but are not limited to:
  - Personnel assignments and maintaining the station log and payroll.
  - Daily training (will be the primary responsibility of the Fire Captain and Lieutenant).
  - Coordinate company re-inspections.
  - Equally distribute and verify the completion of station assignments.
  - Promote fire ground and station safety.
- Manage and coordinate all assigned fire station assets, apparatus, related
  - maintenance and repairs.
- Communicate effectively and frequently with station officers and personnel to provide positive feedback and/or to resolve station related conflict.
- Maintain a working knowledge of the community; should have an understanding of the Village services and administration. Should develop and understanding of the area infrastructure.
- Shall operate fire department vehicles in a safe manner in the course of their duties.
- Submit fire report information.
- Maintain good written and oral communication skills.
- Shall work effectively with other shift captains and personnel to ensure fire department goals are met.
- Shall work effectively with other Battalion Chiefs and personnel to ensure fire department goals are met.
- Shall work to develop and maintain a good working relationship with other Agencies to ensure successful outcomes at multi-agency incidents.
- Interact with the Officials and the Public in a manner that holds the Fire Department in high re-guard. Develop and make public presentations as needed.

**Measurement:** This position will be evaluated, in part, based on the following outcomes.

- Satisfactory stakeholder feedback as related to the communication, leadership, organizational and functional requirements of this role.

**Physical Demands:**

- This role requires a high level of physicality, including bending, crouching, kneeling, crawling, climbing, lifting, pulling, walking, and operating varied equipment.
- The employee will be required to use hands to feel, handle or operate objects, tools or controls, and reach with hands and arms.
- The employee is frequently required to stand and talk or hear.
- Must be able to lift 50 to 70 pounds and perform difficult physical tasks in strenuous environments.
- Must annually complete an Air Management Drill.
- The employee will be required to complete an annual physical at the employer's expense.
- All employees assigned to a shift, hired after January 1 of 2019 must successfully complete the annual physical. Those not successful, will be placed on light duty for up to one year to rehabilitate and successfully complete the annual physical. Those not able to successfully complete the annual physical after this period will be dismissed.

**Compensation and Benefits:**

- Hourly wages, overtime eligible.
- Health Insurance provided by the township.
- Eligible for Ohio Police and Fire Retirement System contributions.

*By signing below, both parties indicate that they have reviewed and understand the job description as provided.*

<i>Manager/Supervisor</i>	<i>Date</i>	<i>Employee</i>	<i>Date</i>
---------------------------	-------------	-----------------	-------------

*Plain Township is an Equal Opportunity Employer. It is the policy of Plain Township to provide equal employment opportunity to employees and candidates for employment; therefore, there shall be no discrimination against any employee or candidate for employment due to race, religion, color, national origin or ancestry, age, sex, disability or other unlawful bias. This job description is designed to be a good representation of the job requirements by is not a comprehensive listing of activities, duties or responsibilities required of the employee.*



PLAIN TOWNSHIP, FRANKLIN COUNTY, OHIO  
FIRE DEPARTMENT  
POSITION DESCRIPTION

**Job title:** Battalion Chief  
**Department:** Fire Department  
**Reports to:** Fire Chief  
**Schedule:** 2496 hours, Platoon shift, 24 hours on, 48 hours off with Kelly day  
**Status:** Hourly, Non-Exempt

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**Position summary:** The Battalion Chief shall be under the direction and supervision of the Fire Chief and Assistant Fire Chief. This position is operational in nature with a priority on incident management and firefighter safety. This position assists in the formation of procedures and goals for the Fire Department. Work involves the direct and/or indirect supervision of Fire Department personnel in the station and at the scene of emergencies.

**Required Qualifications:**

- ODPS Firefighter II and EMT-Paramedic.
- ODPS Fire Safety Inspector.
- ODPS Safety Service Instructor.
- Have successfully completed the following: See Plain Township FD S.O.G mm/dd/yy
  - FEMA ICS Training
  - Fire Officer Series equal to level required for promotion.
  - MCTO or UL Online required modules.
  - Blue Card Hazard Zone Management Program or equivalent certification
- Ability to obtain Fire Officer III Program when available, or equivalent certification.
- Associate Degree or equivalent in Fire Science or related management degree.
- Experience in training preparations, situations and the demonstration of an advanced knowledge of training and safety.
- Knowledge of emergency medical treatments and procedures.
- Knowledge of Hazardous Materials operations and procedures.
- Knowledge of fire fighting principles, practices and safety procedures.
- Knowledge of all applicable NFPA, OSHA and other federal, state and local standards or regulations.
- Ability to define problems, collect data, establish facts, and draw valid conclusions independently.
- Ability to establish and maintain effective working relationships with trainees, trainers, superiors and other job related personnel.
- Ability to instruct, direct and coordinate others.
- Effective oral and written communication skills.
- Knowledge of budgeting and purchasing procedures.
- Knowledge of bid specification and inventory control procedures.

- Ability to maintain accurate records.
- Able to execute department goals and objectives.
- Able to employ department policies and procedures.
- Able to implement the Township Employee Handbook.
- Possess Ohio driver's license and excellent driving record
- Have completed the required NIMS, and Department Command requirements.
- A minimum of five as a fulltime company officer. Must have obtained the rank of Lieutenant and Captain, or equivalent rank, through an established promotional process. Must have been permanently assigned as an engine company and ladder company officer.

**Essential duties:**

- Battalion Chiefs will respond to fires, emergencies and public services as assigned by the M.E.C. Center and may initiate a response based on information that they have in their possession.
- Upon arrival at an incident will establish Hazard Zone and Incident Management in accordance with local policy.
- Once the Fire Chief or Assistant Fire Chiefs arrives Battalion Chiefs may be reassigned to division or sector operations. Battalion Chiefs can assume higher levels of command at an IMT.
- Shall be directly responsible for the supervision of the assigned Company Officers or Designated Firefighter in Charge (DFFIC).
- Coordinate daily activities with Company Officers to ensure maximum production. Activities shall include but are not limited to:
  - Personnel assignments and payroll.
  - Ensure the completion of daily training (will be the primary responsibility of the Fire Lieutenant and Captain).
  - Coordinate company re-inspections.
  - Equally distribute, and verify the completion of station assignments.
  - Promote fire ground and station safety.
  - Be aware of all assigned fire station assets, apparatus, related maintenance and repairs.
  - Communicate effectively and frequently with company officers and personnel to provide positive feedback and/or to resolve station related conflict.
- May assist or lead Department accident investigations.
- As delegated by the Fire Chief issue notices of counseling to personnel and may with the review of the Fire Chief and/or Assistant Fire Chief issue verbal and written warnings.
- Complete annual performance reviews for subordinates. Work performance is reviewed annually with the Fire Chief and/or Assistant Fire Chief.
- Maintain a working knowledge of the community; should have an understanding of the City services and administration. Should develop and understanding of the area infrastructure.
- Shall operate fire department vehicles in a safe manner in the course of their duties.
- Review and ensure that Company Officers submit fire report information.
- Maintain good written and oral communication skills.
- Shall work effectively with other Battalion Chiefs and personnel to ensure fire department goals are met.

- Shall work to develop and maintain a good working relationship with other Agencies to ensure successful outcomes at multi-agency incidents.
- Interact with the Officials and the Public in a manner that holds the Fire Department in high regard. Develop and make public presentations as needed.
- In addition, Battalion Chiefs will be assigned to assist or oversee one of the Department's major operational responsibilities, fire training and safety, emergency medical services or organizational support role.

**Measurement:** This position will be evaluated, in part, based on the following outcomes.

- Satisfactory stakeholder feedback as related to the communication, leadership, organizational and functional requirements of this role.

**Physical Demands:**

- This role requires a level of physicality, including bending, crouching, kneeling, crawling, climbing, lifting, pulling, walking, and operating varied equipment.
- The employee will be required to use hands to feel, handle or operate objects, tools or controls, and reach with hands and arms.
- The employee is frequently required to stand and talk or hear.
- Must be able to lift 50 pounds and perform difficult physical tasks in strenuous environments.
- Must complete annually an Air Management Drill.
- The employee will be required to complete an annual physical at the employer's expense.
- All employees assigned to a shift, hired after January 1 of 2019 must successfully complete the annual physical. Those not successful, will be placed on light duty for up to one year to rehabilitate and successfully complete the annual physical. Those not able to successfully complete the annual physical after this period will be dismissed.

**Compensation and Benefits:**

- Hourly wages, overtime eligible.
- Health Insurance provided by the township.
- Eligible for Ohio Police and Fire Retirement System contributions.

*By signing below, both parties indicate that they have reviewed and understand the job description as provided.*

\_\_\_\_\_  
 Manager/Supervisor

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Employee

\_\_\_\_\_  
 Date

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## S.O.G. YY/MM/DD

### **REQUIRED QUALIFICATION FOR PROMOTIONAL TESTING**

This S.O.G. outlines the required qualification for promotional testing for the ranks of fire lieutenant, fire captain and battalion chief. It is referenced in the *Plain Township Employee Handbook under Article III, Section 3.3 Promotions – fire department personnel, sub-title Fire Department Promotional Qualifications*. It provides the specific details as to the subject, programs and certifications. Qualifications and certifications required for testing for promotions are subject to change based on current changes to certifications, current tactics, strategies, best practices and training material. These qualifications are also outlined in the job descriptions for fire lieutenant, fire captain and battalion chief.

#### ***Fire Lieutenant***

***Before candidates can sit for the lieutenants' exam they must complete the following:***

- Have served as a fulltime firefighter with the Plain Township Fire Department for at least three (3) years at the time of the written examination.
- ODPS Firefighter II and EMT-Paramedic.
- ODPS Fire Safety Inspector.
- Have successfully completed the following: As referenced in the Employee Handbook.
  - FEMA ICS Training: IS-700, IS-800, IS-100, IS-200
  - Fire Officer Series equal to level required for promotion.
  - MCTO or UL Online required modules.
    - Basement Fires
    - Transitional Fire Attack
    - Flow Path
    - Wind Driven Fires
    - Attic Fires
  - Blue Card Hazard Zone Management Program or equivalent certification
- Must within the first year complete the necessary prerequisites for the captain's exam.

The course fees will be the responsibility of the **Township**.

#### ***Fire Captain***

***Before candidates can sit for the captains' exam they must complete the following:***

- Have served as lieutenant with the Plain Township Fire Department for at least one (1) year at the time of the written examination.
- ODPS Firefighter II and EMT-Paramedic.
- ODPS Fire Safety Inspector.
- ODPS Safety Service Instructor.
- Have successfully completed the following: As referenced in the Employee Handbook.
  - FEMA ICS Training: IS-700, IS-800, IS-100, IS-200, IS-300
  - Fire Officer Series equal to level required for promotion.
  - MCTO or UL Online required modules.
  - Blue Card Hazard Zone Management Program or equivalent certification.
- Must have been permanently assigned as an engine/rescue company.
- Must within the first year complete the necessary prerequisites for the battalion chief's exam.

The course fees will be the responsibility of the **Township**.

### ***Battalion Chief***

***Before candidates can sit for the battalion chief's exam they must complete the following:***

- Have served as captain with the Plain Township Fire Department for at least one (1) year at the time of the written examination.
- ODPS Firefighter II and EMT-Paramedic.
- ODPS Fire Safety Inspector.
- ODPS Safety Service Instructor.
- Have successfully completed the following: As referenced in the Employee Handbook.
  - FEMA ICS Training: IS-700, IS-800, IS-100, IS-200, IS-300, IS-400
  - Fire Officer Series equal to level required for promotion.
  - MCTO or UL Online required modules.
  - Blue Card Hazard Zone Management Program or equivalent certification
- Ability to obtain Fire Officer III Program when available, or equivalent certification.
- Must have been permanently assigned as an engine company and ladder company officer.
- Hold an Associate Degree in a Fire, EMS or Management related studies.

The course fees will be the responsibility of the **Township**.

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Chief John Hoovler

SEPTEMBER  
2018  
BANK RECONCILIATION

		OTAS INVESMENT BALANCE		<u>\$ 9,184,084.60</u>
STAR OHIO	3,567,804.00			
HUNTINGTON SAVINGS	2,214,366.14			
US BANK TRUST	3,396,773.00			
US-ULRY	3,110.75			
US-MAUSOLEUM	2,030.71			
INVESTMENTS PER BANK STATEMENT:	<u>\$ 9,184,084.60</u>	RECONCILED OTAS INV BALANCE		<u>\$ 9,184,084.60</u>
HUNTINGTON CHECKING BALANCE	\$ 279,923.17	OTAS CHECKING BALANCE		\$ 197,460.62
LESS OUTSTANDING CHECKS	<u>(82,462.55)</u>			
RECONCILED HUNTINGTON CHECKING	<u>\$ 197,460.62</u>	RECONCILED OTAS CHECKING		<u>\$ 197,460.62</u>
TOTAL OF CHECKING & INVESMENTS	<u>\$ 9,381,545.22</u> =====	OTAS CHECKING/INVESTMENTS		<u>\$ 9,381,545.22</u> =====

\*\*\*See Attached outstanding checks

  
\_\_\_\_\_  
TRUSTEE

  
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TRUSTEE

  
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TRUSTEE

  
\_\_\_\_\_  
FISCAL OFFICER

BANK RECONCILIATION  
 Plain Township [018]  
 Report For: September, 2018

Date: 10/01/18

REF NUM	DATE	TRANSACTION		TRANSACTION AMOUNT	RUNNING BALANCE
***		Bank Checking Balance		279923.17	279923.17
***		Less Outstanding Checks			
58128	08/31/18	JANAYA FOSTER	POOL RETURN OF POOL DEP 8/13/18 BC CP	45.00	
58168	09/17/18	COLUMBUS POOL MANAGEMENT, INC	POOL SEPTEMBER PAY POOL MANAGEMENT BC CP	10324.00	
58197	09/28/18	ACUITY SPECIALTY PRODUCTS, INC.	FIRE ZEP PRODUCTS - BRAKE FLUSH JH CP	1232.58	
58198	09/28/18	AMERICAN SAFETY & HEALTH INSTITUTE	FIRE DIGITAL CERTIFICATIONS JH CP	136.60	
58199	09/28/18	AT&T	GEN/FIRE/POOL MONTHLY PHONE SER CP	409.36	
58200	09/28/18	AT & T MOBILITY	FIRE WIRELESS SERVICE JH CP	344.07	
58201	09/28/18	BESTONE TIRE & SERVICE	FIRE TIRE SERVICE MEDIC #122 JH CP	1324.66	
58202	09/25/18	BOWLING GREEN STATE UNIVERSITY	FIRE REGISTRATION FOR YUTZY/DURST JH CP	1090.00	
58203	09/28/18	BOUND TREE MEDICAL,LLC	EMS MISC MEDICAL SUPPLIES JH CP	787.30	
58204	09/28/18	BUCKEYE POWER SALES CO., INC.	CEM CARB & GASKET INTAKE BC CP	68.70	
58205	09/28/18	CHANGE HEALTHCARE TECHNOLOGY ENABLED LLC	EMS AUGUST 2018 EMS BILLING FEES/ADJ CP	881.93	
58206	09/28/18	CHARDSNYDER	GEN/FIRE/ROADS SEPT 2018 NRA ADM FEE CP	269.50	
58207	09/28/18	COLUMBUS POOL MANAGEMENT, INC	POOL LIFE GUARDING HOURS 8/18 BC CP	396.00	
58208	09/28/18	COLUMBUS POOL MANAGEMENT, INC	POOL LIFE GUARDING 8/11/18 BC CP	495.00	
58209	09/28/18	GATEHOUSE MEDIA OHIO HOLDINGS II INC	GEN PROPOSED TAX BUDGET NOTIFICATION CP	49.89	
58210	09/28/18	EMERGIDATA	EMS ANNUAL SUBSCRIPTION RESCUEMED JH CP	1500.00	
58211	09/28/18	MARY FEE	GEN REIMBURSEMENT FOR CLASS BC CP	703.91	
58212	09/28/18	GORDON FLESCH CO., INC.	GEN COPIER IMAGES USED BC CP	63.17	
58213	09/28/18	GFC LEASING OH	GEN TWP COPIER LEASE SEPT 2018 BC CP	134.68	
58214	09/28/18	JOHNSON CONTROLS SECURITY SOLUTIONS	GEN SECURITY TWP OFFI OCT-DEC 2018 BC CP	248.93	
58215	09/28/18	KEYTEL SYSTEMS	FIRE GSS SHARED HOSTING CHARGES JH CP	750.00	
58216	09/28/18	KURTZ BROS., CENTRAL OHIO, LLC	ROADS #8 LIMESTONE BC CP	111.35	
58217	09/28/18	MANSFIELD OIL COMPANY	GAS/FIRE GAS JH BC CP	2855.46	
58218	09/28/18	MEDQUEST EVALUATORS LLC.	FIRE BWC MEDICAL REVIEW BC CP	549.00	
58219	09/28/18	NEW ALBANY ACE HARDWARE	FIRE FOGGER/ELECTRIC TAPE JH CP	26.98	
58220	09/28/18	OFFICE DEPOT	FIRE MISC. OFFICE SUPPLIES JH CP	148.88	
58221	09/28/18	OHIO PUBLIC EMPLOYEES DEFERRED COMP PROG	GEN/FIRE/ROADS EMPLOYEE DEFF COMP CP	6840.00	
58222	09/28/18	OHIO HEALTH/WORKHEALTH	FIRE AUGUST 2018 SCREENINGS JH CP	1238.00	
58223	09/28/18	PATTERSON POOLS, LLC	POOL 120 GALLONS EPOXY PAINT BC CP	9600.00	
58224	09/28/18	PSEE SOLUTIONS	GEN/ROADS/POOL SEPT CONTRACT WORK CP	450.00	
58225	09/28/18	BONNIE REIFE	POOL REIMBURS FOR TRAVEL 4/18-9/11 BC CP	49.26	
58226	09/28/18	TERMINIX PROCESSING CENTER	ROADS PEST CONTROL SERV DEPT BC CP	56.00	
58227	09/28/18	THE SHERWIN-WILLIAMS CO.	POOL PAINTING EQUIP FOR POOL BC CP	142.09	
58228	09/28/18	TRURO TOWNSHIP	FIRE AUGUST 2018 SHARED SERVICES JH CP	87.06	
58229	09/28/18	VERIZON WIRELESS	GEN/FIRE MONTHLY SERV BROADBAND JH CP	220.91	
58230	09/28/18	WASHINGTON AUTO PARTS/NAPA	FIRE/ROADS MISC AUTO PARTS JH BC CP	131.86	
58231	09/28/18	TRUGREEN PROCESSING CENTER	CEM/FIRE/POOL LAWNCARE JH BC CP	442.00	
58232	09/28/18	BEN COLLINS	GEN REIMBURSE EXPENSES SEPT 2018 BC CP	159.42	
58233	09/28/18	STATE SECURITY	POOL SERV - CHANGE OF IP ADD BC CP	85.00	
58234	09/28/18	MIFFLIN TOWNSHIP TRUSTEES	FIRE 4TH QRT 2018 DISP AGREEMENT JH CP	36949.00	
58235	09/28/18	MOTOROLA SOLUTIONS	FIRE 10 BATTERIES JH CP	1065.00	
		Less Total Outstanding Checks		82462.55	197460.62
***		Cash Balance		197460.62	197460.62

EOM APPROPRIATION STATUS REPORT FOR SEPTEMBER  
Plain Township [2018]

Date: 10/01/18

Appropriation Code/Name		Carry-Over Amount	Appropriated Amount	Net Transfers	Net Encumbered Advances	Unencumbered Amount	Unencumbered Balance	YTD Amount Spent	YTD % Spent
Fund: 01 - General									
01-A-01	(D) Salaries - Trustees	0.00	80000.00	0.00	0.00	57131.85	22868.15	54198.89	67.7
01-A-02	(D) Salary - Clerk	0.00	40000.00	0.00	0.00	29078.11	10921.89	23297.94	58.2
01-A-02A	(D) Salary - Administrator	0.00	100000.00	0.00	0.00	71969.51	28030.49	71969.51	72.0
01-A-03	(D) Travel & Other Expenses - Officials	0.00	5000.00	0.00	0.00	5000.00	0.00	2542.95	50.9
01-A-04	(D) Supplies - Administration	0.00	500.00	0.00	0.00	0.00	500.00	0.00	0.0
01-A-05	(D) Equipment - Administration	0.00	1500.00	0.00	0.00	1500.00	0.00	859.97	57.3
01-A-06	(D) Insurance	6789.68	200000.00	0.00	0.00	203306.12	3483.56	138725.32	67.1
01-A-06B	(D) Insurance - Building/ Equipment	0.00	9500.00	0.00	0.00	0.00	9500.00	0.00	0.0
01-A-07	Burial Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	*****
01-A-10	(D) Legal Counsel(Annual and Otherwise)	0.00	22500.00	0.00	0.00	17500.00	5000.00	6226.62	27.7
01-A-11	(D) Memorial Day Expenses	0.00	300.00	0.00	0.00	0.00	300.00	0.00	0.0
01-A-12	(D) Employer's Retirement System	0.00	111840.00	0.00	0.00	95007.20	16832.80	70320.73	62.9
01-A-15	(D) Workmen's Compensation	0.00	7000.00	0.00	0.00	5906.01	1093.99	5906.01	84.4
01-A-16	(D) General Health District	0.00	30000.00	0.00	0.00	28431.65	1568.35	28431.65	94.8
01-A-17	(D) Auditor's and Treasurer's Fees	0.00	24500.00	0.00	0.00	9772.93	14727.07	9772.93	39.9
01-A-18	(D) Advertising Delinquent Lands	0.00	500.00	0.00	0.00	41.26	458.74	41.26	8.3
01-A-19	(D) State Examiners' Charges	0.00	275.00	0.00	0.00	0.00	275.00	0.00	0.0
01-A-21	(D) Election Expense	0.00	3000.00	0.00	0.00	2973.71	26.29	2973.71	99.1
01-A-26	(D) Other Expenses	0.00	47000.00	0.00	0.00	16615.32	30384.68	11966.26	25.5
01-A-26C	(D) Other Expenses-Consultant Fees	0.00	2000.00	0.00	0.00	0.00	2000.00	0.00	0.0
01-A-27	(D) Transfers	0.00	128449.30	-14224.65	0.00	0.00	114224.65	14224.65	12.5
01-A-28	(D) Contractual Services	400.00	20000.00	0.00	0.00	15020.00	5380.00	10746.80	52.7
01-B-01	(D) Twp-Salaries	0.00	210000.00	0.00	0.00	173414.12	36585.88	153099.12	72.9
01-B-02	(D) Twp-Improvement of Sites	0.00	2500.00	0.00	0.00	0.00	2500.00	0.00	0.0
01-B-03	(D) Buildings & Additions - Twp	0.00	20000.00	0.00	0.00	17228.00	2772.00	0.00	0.0
01-B-04	(D) Twp-Utilities	0.00	20000.00	0.00	0.00	16451.06	3548.94	12230.75	61.2
01-B-05	(D) Twp-Supplies and Materials	0.00	10000.00	0.00	0.00	9600.00	400.00	4559.72	45.6
01-B-06	(D) Twp-Equipment Purchases and Replacements	0.00	10000.00	0.00	0.00	3097.00	6903.00	1681.76	16.8
01-B-07	(D) Twp-Repairs	0.00	5000.00	0.00	0.00	1000.00	4000.00	44.50	0.9
01-B-08	(D) Twp-Other Expenses	4196.88	128700.00	0.00	0.00	105251.93	27644.95	90723.08	68.3
01-B-10	(D) Twp-Severence	0.00	150000.00	0.00	0.00	0.00	150000.00	0.00	0.0
01-C-01	(D) Fire-Salaries	0.00	4000.00	0.00	0.00	791.74	3208.26	791.74	19.8
01-C-05	(D) Fire-Contracts	0.00	1000.00	0.00	0.00	0.00	1000.00	0.00	0.0
01-C-06	(D) Fire-Supplies	0.00	1000.00	0.00	0.00	1000.00	0.00	436.32	43.6
01-C-07	(D) Fire-Repairs	0.00	7300.00	0.00	0.00	7280.00	20.00	274.00	3.8
01-C-07A	(D) Repairs-New Firehouse	0.00	0.00	0.00	0.00	0.00	0.00	0.00	*****
01-C-08	(D) Fire-Utilities-45 2nd St	0.00	6000.00	0.00	0.00	5725.00	275.00	3832.78	63.9
01-C-09	(D) Fire-Other Expenses	58.75	20000.00	0.00	0.00	18636.36	1422.39	14814.29	73.9
01-D-01	(D) Cemetery-Salaries	0.00	2000.00	0.00	0.00	0.00	2000.00	0.00	0.0
01-D-02	(D) Cemetery-Improvement of Sites	0.00	67500.00	0.00	0.00	0.00	67500.00	0.00	0.0
01-D-04	(D) Buildings and Additions	0.00	50000.00	0.00	0.00	0.00	50000.00	0.00	0.0
01-D-06	(D) Cemetery-Supplies	0.00	1000.00	0.00	0.00	0.00	1000.00	0.00	0.0
01-D-09	(D) Cemetery-Other Expenses	0.00	5000.00	0.00	0.00	2000.00	3000.00	0.00	0.0
01-F-01	(D) Parks-Salaries	0.00	0.00	0.00	0.00	0.00	0.00	0.00	*****
01-F-06	(D) Parks-Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	*****
01-F-08	(D) Parks-Other-Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	*****
01-F-08A	(D) NA Comm Fdn-Hinson Amphitheater Fund Donation	0.00	50000.00	0.00	0.00	0.00	50000.00	0.00	0.0
01-F-08M	(D) PARKS-METRO PARK	0.00	0.00	0.00	0.00	0.00	0.00	0.00	*****
01-F-08N	(D) NA Comm Fdn-Perf.Arts-Capital Fund Donation	0.00	30000.00	0.00	0.00	24885.00	5115.00	24885.00	83.0
01-F-08P	(D) Performing Arts Donation	0.00	20000.00	0.00	0.00	0.00	20000.00	0.00	0.0
01-J-01	(D) Zoning-Salaries	0.00	30000.00	0.00	0.00	19057.52	10942.48	19057.52	63.5
01-J-02	(D) Zoning-Supplies	0.00	1000.00	0.00	0.00	1000.00	0.00	0.00	0.0
01-J-03	(D) Zoning-Other Expenses	0.00	2500.00	0.00	0.00	1895.47	604.53	1265.90	50.6



EOM APPROPRIATION STATUS REPORT FOR SEPTEMBER  
Plain Township [2018]

Date: 10/01/18

Appropriation Code/Name		Carry-Over Amount	Appropriated Amount	Net Transfers	Net Encumbered Advances	Unencumbered Amount Balance	YTD Amount Spent	YTD % Spent
Fund: 10 - Fire District								
10-A-09B	(D) Supplies-Office	0.00	5000.00	0.00	0.00	5000.00	3618.59	72.4
10-A-09C	(D) Supplies-Uniforms	0.00	30000.00	0.00	0.00	22310.60	19433.36	64.8
10-A-09D	(D) Supplies-Fuel	0.00	45000.00	0.00	0.00	45000.00	31042.57	69.0
10-A-09E	(D) Supplies-Other	0.00	20500.00	0.00	0.00	20456.51	12393.83	60.5
10-A-09F	(D) Supplies-HAZ-MAT	0.00	1000.00	0.00	0.00	500.00	0.00	0.0
10-A-10A	(D) Repairs-Maintenance Agreements	0.00	30000.00	0.00	0.00	27537.00	14396.75	48.0
10-A-10B	(D) Repairs-Non-Routine	0.00	100000.00	0.00	0.00	65935.84	56315.24	56.3
10-A-11	(D) Dispatching	0.00	150000.00	0.00	0.00	147798.00	147796.00	98.5
10-A-12	(D) Buildings and Additions	0.00	100000.00	0.00	0.00	56909.00	51184.62	51.2
10-A-14A	(D) Insurance-Health	22290.94	1080000.00	0.00	0.00	1091236.92	696983.65	63.2
10-A-14B	(D) Insurance-Building/Equipment	0.00	30000.00	0.00	0.00	0.00	0.00	0.0
10-A-14C	(D) Insurance-VFIS	0.00	7300.00	0.00	0.00	7219.00	7219.00	98.9
10-A-15A	(D) Other Expenses-Membership & Dues	0.00	2500.00	0.00	0.00	2500.00	1832.00	73.3
10-A-15B	(D) Other Expenses-EMS Billing	0.00	0.00	0.00	0.00	0.00	0.00	****
10-A-15C	(D) Other Expenses-Photos	0.00	0.00	0.00	0.00	0.00	0.00	****
10-A-15D	(D) Other Expenses-Training	0.00	24000.00	0.00	0.00	15000.00	11061.96	46.1
10-A-15E	(D) Other Expenses-Fire Prevention/Customer Servi	0.00	8000.00	0.00	0.00	3000.00	1480.50	18.5
10-A-15F	(D) Other Expenses-CPR	0.00	2000.00	0.00	0.00	1994.25	1188.01	59.4
10-A-15G	(D) Other Expenses-Car Seats	0.00	250.00	0.00	0.00	0.00	0.00	0.0
10-A-15H	(D) Other Expense-Auditor and Treasurer Fees	0.00	9000.00	0.00	0.00	76277.73	76277.73	84.8
10-A-15O	(D) Other Expenses	9800.00	71000.00	0.00	0.00	40955.00	29021.49	35.9
10-A-17	TRANSFERS	0.00	350000.00	0.00	0.00	0.00	0.00	0.0
10-A-20	(D) Severance Allowance	0.00	150000.00	0.00	0.00	0.00	0.00	0.0
10-A-80	(D) Unemployment Compensation	0.00	0.00	0.00	0.00	0.00	0.00	****
	FUND SUB-TOTAL	32090.94	7552175.00	0.00	0.00	5669812.61	4706543.17	62.1
Fund: 11 - Road District								
11-A-02	(D) Employer's Retirement Contribution	0.00	18000.00	0.00	0.00	16899.60	16873.68	93.7
11-A-03	(D) Workmen's Compensation	0.00	2500.00	0.00	0.00	2128.76	2128.76	85.2
11-A-04	(D) Tools and Equipment	0.00	5000.00	0.00	0.00	4000.00	513.38	10.3
11-A-05	(D) Supplies	0.00	8000.00	0.00	0.00	7601.38	3940.71	49.3
11-A-05B	(D) Supplies-Uniforms	0.00	2500.00	0.00	0.00	2300.00	1485.04	59.4
11-A-06	(D) Repairs	0.00	4000.00	0.00	0.00	4000.00	2589.73	64.7
11-A-07	(D) Maintenance of Equipment	0.00	2000.00	0.00	0.00	1000.00	521.81	26.1
11-A-08	(D) Buildings and Additions	0.00	10000.00	0.00	0.00	1807.00	0.00	0.0
11-A-09	(D) Utilities	0.00	8600.00	0.00	0.00	8460.31	6034.30	70.2
11-A-10	(D) Insurance	8113.71	86000.00	0.00	0.00	93770.84	47116.65	50.1
11-A-10B	(D) Insurance-Building/Equipment	0.00	5500.00	0.00	0.00	0.00	0.00	0.0
11-A-11	(D) Auditor and Treasurer Fees	0.00	800.00	0.00	0.00	0.00	0.00	0.0
11-A-13	(D) Transfers - Out	0.00	0.00	0.00	0.00	0.00	0.00	****
11-B-01	(D) Salaries	0.00	75000.00	0.00	0.00	69218.62	66218.62	88.3
11-B-02	(D) Material	0.00	15000.00	0.00	0.00	15000.00	6809.17	45.4
11-B-03	Contracts	0.00	146000.00	0.00	0.00	11000.00	465.00	0.3
11-B-04	(D) Other Expenses	400.00	20000.00	0.00	0.00	9194.06	5065.89	24.8
11-B-05	(D) Ohio Utilities Protection Fees	0.00	500.00	0.00	0.00	124.63	124.63	24.9
	FUND SUB-TOTAL	8513.71	409400.00	0.00	0.00	246505.20	159887.37	38.3
Fund: 14 - Pool								
14-A-01	(D) Salaries	0.00	64000.00	0.00	0.00	46167.56	46167.56	72.1
14-A-02	(D) Employer's Retirement Contribution	0.00	15360.00	0.00	0.00	13200.00	9852.31	64.1
14-A-04	(D) Tools and Equipment	0.00	17500.00	0.00	0.00	5890.00	1601.26	9.2

EOM APPROPRIATION STATUS REPORT FOR SEPTEMBER  
Plain Township [2018]

Date: 10/01/18

Appropriation Code/Name		Carry-Over Amount	Appropriated Amount	Net Transfers	Net Encumbered Advances	Unencumbered Amount Balance	YTD Amount Spent	YTD % Spent
Fund: 14 - Pool								
14-A-05	(D) Supplies	0.00	24000.00	0.00	0.00	20615.78	16192.12	67.5
14-A-05C	(D) Supplies-Concessions	0.00	0.00	0.00	0.00	0.00	0.00	*****
14-A-05T	(D) Supplies-Swim Team	0.00	0.00	0.00	0.00	0.00	0.00	*****
14-A-06	(D) Repairs	0.00	30000.00	0.00	0.00	29976.52	11889.41	39.6
14-A-07	(D) Contracts	3500.00	230000.00	0.00	0.00	224119.88	223946.88	95.9
14-A-07A	(D) Contracts-Refunds	0.00	0.00	0.00	0.00	0.00	0.00	*****
14-A-07B	(D) Non-Contract - Refunds	0.00	2000.00	0.00	0.00	1984.00	1984.00	99.2
14-A-08	(D) Other Expenses	400.00	20000.00	0.00	0.00	19104.78	16971.04	83.2
14-A-09A	(D) Transfers - Out	0.00	0.00	0.00	0.00	0.00	0.00	*****
14-A-10A	(D) Utilities-Phone	0.00	5000.00	0.00	0.00	4463.50	2585.92	51.7
14-A-10B	(D) Utilities-Gas	0.00	15000.00	0.00	0.00	15000.00	11449.36	76.3
14-A-10C	(D) Utilites-Electric	0.00	20000.00	0.00	0.00	17000.00	15308.01	76.5
14-A-10D	(D) Utilities-Security	0.00	1000.00	0.00	0.00	1000.00	190.75	19.1
14-A-10E	(D) UTILITIES-WATER	0.00	30000.00	0.00	0.00	29000.00	2641.19	8.8
14-A-11	(D) Improvement-Pool	0.00	0.00	0.00	0.00	0.00	0.00	*****
14-A-12	(D) Insurance - Building/Equipment	0.00	3500.00	0.00	0.00	0.00	0.00	0.0
14-A-13	(D) Credit Card Processing Fees	0.00	5500.00	0.00	0.00	4299.12	4299.12	78.2
	FUND SUB-TOTAL	3900.00	482860.00	0.00	0.00	431821.14	365078.93	75.0
Fund: 14F - FEMA Grant								
14-A-02F	(D) FIRE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	*****
14-A-17F	(D) FEMA GRANT TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	*****
	FUND SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	*****
Fund: 14R - Roads - Capital Projects								
14-A-13R	(D) Transfers - Out	0.00	0.00	0.00	0.00	0.00	0.00	*****
14-A-17R	(D) Roads-Capital Projects-OPWC Grant Contracts	0.00	0.00	0.00	0.00	0.00	0.00	*****
	FUND SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	*****
Fund: 15C - General Bond Retirement - Pool								
15-A-01C	(D) Principal Pool	0.00	100000.00	0.00	0.00	0.00	100000.00	0.00
15-A-02C	(D) Other Expenses	0.00	0.00	0.00	0.00	0.00	0.00	*****
15-A-04C	(D) Interest	0.00	28449.30	0.00	0.00	14224.65	14224.65	50.0
	FUND SUB-TOTAL	0.00	128449.30	0.00	0.00	14224.65	114224.65	11.1
Fund: 17A - Ulry Fund (nonexpendable) Trust								
17-A-02	(D) Other Expenses	0.00	0.00	0.00	0.00	0.00	0.00	*****
	FUND SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	*****
Fund: 17B - Special Mausoleum Fund								
17-B-02	(D) Other Expenses	0.00	0.00	0.00	0.00	0.00	0.00	*****
	FUND SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	*****
Fund: 21 - Capital Equipment-Fire								
21-A-02	(D) Fire Equipment	20000.00	173996.97	0.00	0.00	20000.00	173996.97	13740.00
21-A-05	(D) Transfer	0.00	0.00	0.00	0.00	0.00	0.00	*****
	FUND SUB-TOTAL	20000.00	173996.97	0.00	0.00	20000.00	173996.97	13740.00

EOM APPROPRIATION STATUS REPORT FOR SEPTEMBER  
Plain Township [2018]

Date: 10/01/18

Appropriation Code/Name	Carry-Over Amount	Appropriated Amount	Net Transfers	Net Encumbered Advances	Unencumbered Amount	Unencumbered Balance	YTD Amount Spent	YTD % Spent
Fund: 21C - Capital Improvement-Pool								
21-A-04C (D) Other Expenses	0.00	20000.00	0.00	0.00	10482.26	9517.74	10482.26	52.4
21-A-05C (D) TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	*****
21-A-07C (D) CONTRACTS-POOL	0.00	20000.00	0.00	0.00	0.00	20000.00	0.00	0.0
FUND SUB-TOTAL	0.00	40000.00	0.00	0.00	10482.26	29517.74	10482.26	26.2
Fund: 23 - Permissive License Tax Fund								
23-A-01 (D) Salaries	0.00	20000.00	0.00	0.00	0.00	20000.00	0.00	0.0
23-A-08 (D) BUILDINGS AND ADDITIONS	0.00	62500.00	0.00	0.00	9035.00	53465.00	0.00	0.0
23-A-09 (D) Other Expenses	0.00	20000.00	0.00	0.00	0.00	20000.00	0.00	0.0
23-B-03 (D) Purchased Services-Contracts	0.00	50000.00	0.00	0.00	0.00	50000.00	0.00	0.0
FUND SUB-TOTAL	0.00	152500.00	0.00	0.00	9035.00	143465.00	0.00	0.0
Fund: 28 - EMS								
28-A-01 (D) Salaries	0.00	200000.00	0.00	0.00	180081.94	19918.06	180081.94	90.0
28-A-02 (D) EMS Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	*****
28-A-03 (D) EMS Equipment	0.00	10000.00	0.00	0.00	5000.00	5000.00	3597.53	36.0
28-A-04A (D) EMS Billing Charge	0.00	25000.00	0.00	0.00	25000.00	0.00	18134.11	72.5
28-A-04B (D) EMS Refunds	0.00	7000.00	0.00	0.00	2771.09	4228.91	2771.09	39.6
28-A-05A (D) EMS Other	0.00	33000.00	0.00	0.00	32376.71	623.29	27643.95	83.8
28-A-05B (D) Other-Supplies	0.00	52000.00	0.00	0.00	34816.60	17183.40	27716.07	53.3
28-A-05C (D) Other-Training	0.00	20000.00	0.00	0.00	17930.00	2070.00	9318.52	46.6
28-A-05D (D) Other-Repair	0.00	18000.00	0.00	0.00	10546.20	7453.80	4095.22	22.8
28-A-05E (D) Other-IT	0.00	20000.00	0.00	0.00	8610.25	11389.75	5792.55	29.0
28-A-05F (D) Other - Routine Maintenance	0.00	20000.00	0.00	0.00	4930.76	15069.24	3230.76	16.2
FUND SUB-TOTAL	0.00	405000.00	0.00	0.00	322063.55	82936.45	282381.74	69.7
TOTAL ALL FUNDS	75949.96	11646595.57	-14224.65	0.00	7812881.84	3895439.04	6415985.58	54.8

EOM RECEIPT ACCOUNT STATUS REPORT FOR SEPTEMBER  
Plain Township [2018]

Date: 10/01/18

Account Number	Account Name	Account Budget	Net Transfers	Net Advances	Amount Received	Balance Due	YTD % Received
Fund: 01 - General							
01-A	General Property Tax	745594.93	0.00	0.00	819073.70	-73478.77	109.9
01-B	General Tangible Personal Property	0.00	0.00	0.00	0.00	0.00	*****
01-C	Estate Tax (Gross)	0.00	0.00	0.00	0.00	0.00	*****
01-D	Local Government and State Income Tax	65000.00	0.00	0.00	52016.86	12983.14	80.0
01-F	Liquor Permit Fees	0.00	0.00	0.00	14.00	-14.00	*****
01-G	Cigarette License Fees and Fines (Gross)	0.00	0.00	0.00	0.00	0.00	*****
01-I	Interest	36000.00	0.00	0.00	58782.15	-22782.15	163.3
01-J	Taxes/Util-45 Second and 39 Second St	12000.00	0.00	0.00	12449.99	-449.99	103.7
01-L	Fees	12000.00	0.00	0.00	21436.59	-9436.59	178.6
01-N	Adjustments and Refunds	0.00	0.00	0.00	11347.55	-11347.55	*****
01-P	Other	1000.00	0.00	0.00	4719.31	-3719.31	471.9
01-PZ	Other-Zoning	0.00	0.00	0.00	0.00	0.00	*****
01-Q	Transfers-In	0.00	0.00	0.00	0.00	0.00	*****
01-R	Rollback and Homestead	80437.27	0.00	0.00	44615.92	35821.35	55.5
01-S	Advances - In	0.00	0.00	0.00	0.00	0.00	*****
01-T	SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00	*****
FUND SUB-TOTAL		952032.20	0.00	0.00	1024456.07	-72423.87	107.6
Fund: 02 - Motor Vehicle License Tax							
02-A	Motor Vehicle Tax	2000.00	0.00	0.00	3213.01	-1213.01	160.7
02-C	Interest	200.00	0.00	0.00	533.04	-333.04	266.5
02-S	SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00	*****
FUND SUB-TOTAL		2200.00	0.00	0.00	3746.05	-1546.05	170.3
Fund: 03 - Gasoline Tax							
03-A	Gasoline Tax	77000.00	0.00	0.00	71550.57	5449.43	92.9
03-B	Other	0.00	0.00	0.00	0.00	0.00	*****
03-C	Interest	2000.00	0.00	0.00	7728.75	-5728.75	386.4
03-E	Transfers-In	0.00	0.00	0.00	0.00	0.00	*****
03-S	SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00	*****
FUND SUB-TOTAL		79000.00	0.00	0.00	79279.32	-279.32	100.4
Fund: 05 - Cemetery							
05-C	Sale of Lots	30000.00	0.00	0.00	79201.60	-49201.60	264.0
05-D	Fees	25000.00	0.00	0.00	27407.20	-2407.20	109.6
05-F	Other	0.00	0.00	0.00	4.21	-4.21	*****
05-S	SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00	*****
FUND SUB-TOTAL		55000.00	0.00	0.00	106613.01	-51613.01	193.8
Fund: 10 - Fire District							
10-A	General Property Tax - Real Estate (Gross)	5400000.00	0.00	0.00	5623240.44	-223240.44	104.1
10-B	TANGIBLE PERSONAL PROPERTY TAX (GROSS)	0.00	0.00	0.00	0.00	0.00	*****
10-CI	Contract Fee-Lockbox Insurance	0.00	0.00	0.00	0.00	0.00	*****
10-CM	Contract Fee-Lockbox Medicare	0.00	0.00	0.00	0.00	0.00	*****
10-CR	Contract Fee-Lockbox Non-Township Resident	0.00	0.00	0.00	0.00	0.00	*****
10-E	Other	100000.00	0.00	0.00	98726.88	1273.12	98.7
10-EC	Other-CPR	0.00	0.00	0.00	1467.00	-1467.00	*****
10-ED	Other-Donations	15574.84	0.00	0.00	7152.50	8422.34	45.9

EOM RECEIPT ACCOUNT STATUS REPORT FOR SEPTEMBER  
Plain Township [2018]

Date: 10/01/18

Account Number	Account Name	Account Budget	Net Transfers	Net Advances	Amount Received	Balance Due	YTD % Received
Fund: 10 - Fire District							
10-EG	Other-Grants	0.00	0.00	0.00	0.00	0.00	*****
10-EH	Other-Car Seats	0.00	0.00	0.00	0.00	0.00	*****
10-EI	Other-Fire Inspections	150.00	0.00	0.00	150.00	0.00	100.0
10-ET	Other-TIF-City of New Albany	727701.83	0.00	0.00	970008.26	-242306.43	133.3
10-F	Transfers	0.00	0.00	0.00	0.00	0.00	*****
10-G	Rollback and Homestead	414148.68	0.00	0.00	203173.99	210974.69	49.1
10-R	Rent	49000.00	0.00	0.00	38700.00	10300.00	79.0
10-S	SALE OF ASSETS	0.00	0.00	0.00	1676.28	-1676.28	*****
FUND SUB-TOTAL		6706575.35	0.00	0.00	6944295.35	-237720.00	103.5
Fund: 11 - Road District							
11-A	General Property Tax - Real Estate (Gross)	182181.68	0.00	0.00	207147.86	-24966.18	113.7
11-B	Tangible Personal Property Tax (Gross)	0.00	0.00	0.00	0.00	0.00	*****
11-D	Other	857.10	0.00	0.00	7156.07	-6298.97	834.9
11-E	Rollback and Homestead	18000.00	0.00	0.00	9996.11	8003.89	55.5
11-F	Advances - In	0.00	0.00	0.00	0.00	0.00	*****
11-G	Transfers-In	0.00	0.00	0.00	0.00	0.00	*****
11-S	SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00	*****
FUND SUB-TOTAL		201038.78	0.00	0.00	224300.04	-23261.26	111.6
Fund: 14 - Pool							
14-CA	Membership	165000.00	0.00	0.00	149041.00	15959.00	90.3
14-CB	Daily Gate	130000.00	0.00	0.00	155044.55	-25044.55	119.3
14-CC	Concessions	5000.00	0.00	0.00	3870.01	1129.99	77.4
14-CE	Pool Rental	5000.00	0.00	0.00	4849.50	150.50	97.0
14-CG	Guest Book Sales	25000.00	0.00	0.00	18646.00	6354.00	74.6
14-CL	Swim Lessons	15000.00	0.00	0.00	11275.00	3725.00	75.2
14-D	Transfers	0.00	0.00	0.00	0.00	0.00	*****
14-E	Other	2000.00	0.00	0.00	2295.76	-295.76	114.8
14-F	Advances - In	0.00	0.00	0.00	0.00	0.00	*****
14-R	Pool Contract Refund	0.00	0.00	0.00	0.00	0.00	*****
14-S	SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00	*****
FUND SUB-TOTAL		347000.00	0.00	0.00	345021.82	1978.18	99.4
Fund: 14F - FEMA Grant							
14-FC	FEMA-Grant	0.00	0.00	0.00	0.00	0.00	*****
14-FG	TRANSFERS - IN	0.00	0.00	0.00	0.00	0.00	*****
FUND SUB-TOTAL		0.00	0.00	0.00	0.00	0.00	*****
Fund: 14R - Roads - Capital Projects							
14-RC	OPWC - Roads Grant	0.00	0.00	0.00	0.00	0.00	*****
14-RG	Transfer - In	0.00	0.00	0.00	0.00	0.00	*****
FUND SUB-TOTAL		0.00	0.00	0.00	0.00	0.00	*****
Fund: 15C - General Bond Retirement - Pool							
15-CA	Transfer - In	0.00	14224.65	0.00	14224.65	-14224.65	*****
FUND SUB-TOTAL		0.00	14224.65	0.00	14224.65	-14224.65	*****

EOM RECEIPT ACCOUNT STATUS REPORT FOR SEPTEMBER  
Plain Township [2018]

Date: 10/01/18

Account Number	Account Name	Account Budget	Net Transfers	Net Advances	Amount Received	Balance Due	YTD % Received
Fund: 17A - Ulry Fund (nonexpendable) Trust							
17-CA	Interest-Ulry Trust	0.24	0.00	0.00	0.12	0.12	50.0
	FUND SUB-TOTAL	0.24	0.00	0.00	0.12	0.12	50.0
Fund: 17B - Special Mausoleum Fund							
17-CB	Interest-Mausoleum Trust	0.12	0.00	0.00	0.09	0.03	75.0
	FUND SUB-TOTAL	0.12	0.00	0.00	0.09	0.03	75.0
Fund: 21 - Capital Equipment-Fire							
21-A	General Property Tax - Real Estate (TIF)	0.00	0.00	0.00	0.00	0.00	*****
21-D	Interest	0.00	0.00	0.00	0.00	0.00	*****
21-E	Other	0.00	0.00	0.00	0.00	0.00	*****
21-F	Transfers	300000.00	0.00	0.00	0.00	300000.00	0.0
21-G	Grants	0.00	0.00	0.00	0.00	0.00	*****
21-S	Sale of Assets	0.00	0.00	0.00	0.00	0.00	*****
	FUND SUB-TOTAL	300000.00	0.00	0.00	0.00	300000.00	0.0
Fund: 21C - Capital Improvement-Pool							
21-DC	Interest	0.00	0.00	0.00	0.00	0.00	*****
21-EO	Other	0.00	0.00	0.00	0.00	0.00	*****
21-FC	Transfers	128449.30	0.00	0.00	0.00	128449.30	0.0
21-GC	Advances - In Pool	0.00	0.00	0.00	0.00	0.00	*****
	FUND SUB-TOTAL	128449.30	0.00	0.00	0.00	128449.30	0.0
Fund: 23 - Permissive License Tax Fund							
23-A	Permissive License Plate Tax Fund	20000.00	0.00	0.00	10410.95	9589.05	52.1
23-D	OTHER	0.00	0.00	0.00	0.00	0.00	*****
23-I	Interest	500.00	0.00	0.00	2791.21	-2291.21	558.2
23-S	SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00	*****
	FUND SUB-TOTAL	20500.00	0.00	0.00	13202.16	7297.84	64.4
Fund: 28 - EMS							
28-A	EMS LOCKBOX	310000.00	0.00	0.00	296208.18	13791.82	95.6
28-E	EMS-OTHER	0.00	0.00	0.00	599.06	-599.06	*****
28-EG	Other-Grants	0.00	0.00	0.00	2720.00	-2720.00	*****
28-F	EMS TRANSFERS	0.00	0.00	0.00	0.00	0.00	*****
28-G	EMS ADVANCES	0.00	0.00	0.00	0.00	0.00	*****
28-S	SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00	*****
	FUND SUB-TOTAL	310000.00	0.00	0.00	299527.24	10472.76	96.6
	TOTAL ALL FUNDS	9101795.99	14224.65	0.00	9054665.92	47130.07	99.5

EOM FUND STATUS REPORT FOR SEPTEMBER  
Plain Township [2018]

Date: 10/15/18

Fund Number	Fund Name	Fund Cash Balance	% of Total Cash Balance
01	General	2501475.58	26.6
02	Motor Vehicle License Tax	60812.65	0.6
03	Gasoline Tax	877220.64	9.3
05	Cemetery	168630.25	1.8
10	Fire District	4526196.32	48.1
11	Road District	288398.29	3.1
14	Pool	141941.38	1.5
14F	FEMA Grant	0.00	0.0
14R	Roads - Capital Projects	0.00	0.0
15C	General Bond Retirement - Pool	0.00	0.0
17A	Ulry Fund (nonexpendable) Trust	3160.74	0.0
17B	Special Mausoleum Fund	2030.72	0.0
21	Capital Equipment-Fire	180256.97	1.9
21C	Capital Improvement-Pool	30018.80	0.3
23	Permissive License Tax Fund	311393.20	3.3
28	EMS	290009.68	3.1
Cash Total		9381545.22	

CASH SUMMARY BY FUND  
Plain Township [2018]

Date /01/18

FUND	Starting Balance 01/01/18	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Balances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -General	2257051.73	1024456.07	0.00	0.00	3281507.80	780032.22	14224.65	0.00	2501475.58
02 -Motor Vehicle License Tax	57182.78	3746.05	0.00	0.00	60928.83	116.18	0.00	0.00	60812.65
03 -Gasoline Tax	808248.00	79279.32	0.00	0.00	887527.32	10306.68	0.00	0.00	877220.64
05 -Cemetery	135209.62	106613.01	0.00	0.00	241822.63	73192.38	0.00	0.00	168630.25
10 -Fire District	2288444.14	6944295.35	0.00	0.00	9232739.49	4706543.17	0.00	0.00	4526196.32
11 -Road District	223985.62	224300.04	0.00	0.00	448285.66	159887.37	0.00	0.00	288398.29
14 -Pool	161998.49	345021.82	0.00	0.00	507020.31	365078.93	0.00	0.00	141941.38
14F-FEMA Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14R-Roads - Capital Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15C-General Bond Retirement - Pool	0.00	14224.65	14224.65	0.00	14224.65	14224.65	0.00	0.00	0.00
17A-Ulry Fund (nonexpendable) Trust	3160.62	0.12	0.00	0.00	3160.74	0.00	0.00	0.00	3160.74
17B-Special Mausoleum Fund	2030.63	0.09	0.00	0.00	2030.72	0.00	0.00	0.00	2030.72
21 -Capital Equipment-Fire	193996.97	0.00	0.00	0.00	193996.97	13740.00	0.00	0.00	180256.97
21C-Capital Improvement-Pool	40501.06	0.00	0.00	0.00	40501.06	10482.26	0.00	0.00	30018.80
23 -Permissive License Tax Fund	298191.04	13202.16	0.00	0.00	311393.20	0.00	0.00	0.00	311393.20
28 -EMS	272864.18	299527.24	0.00	0.00	572391.42	282381.74	0.00	0.00	290009.68
TOTAL ALL FUNDS	6742864.88	9054665.92	14224.65	0.00	15797530.80	6415985.58	14224.65	0.00	9381545.22

CASH SUMMARY BY FUND  
Plain Township [2018]

Date: 10/01/18

FUND	Starting Balance 09/01/18	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Balances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance MTD
01 -General	2543115.65	13426.86	0.00	0.00	2556542.51	55066.93	0.00	0.00	2501475.58
02 -Motor Vehicle License Tax	59115.08	1697.57	0.00	0.00	60812.65	0.00	0.00	0.00	60812.65
03 -Gasoline Tax	869936.04	8190.30	0.00	0.00	878126.34	905.70	0.00	0.00	877220.64
05 -Cemetery	171112.22	5144.80	0.00	0.00	176257.02	7626.77	0.00	0.00	168630.25
10 -Fire District	4569817.58	426433.95	0.00	0.00	4996251.53	470055.21	0.00	0.00	4526196.32
11 -Road District	299175.04	0.00	0.00	0.00	299175.04	10776.75	0.00	0.00	288398.29
14 -Pool	168360.77	10882.90	0.00	0.00	179243.67	37302.29	0.00	0.00	141941.38
14F-FEMA Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14R-Roads - Capital Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15C-General Bond Retirement - Pool	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
17A-Ulry Fund (nonexpendable) Trust	3160.74	0.00	0.00	0.00	3160.74	0.00	0.00	0.00	3160.74
17B-Special Mausoleum Fund	2030.71	0.01	0.00	0.00	2030.72	0.00	0.00	0.00	2030.72
21 -Capital Equipment-Fire	180256.97	0.00	0.00	0.00	180256.97	0.00	0.00	0.00	180256.97
21C-Capital Improvement-Pool	30018.80	0.00	0.00	0.00	30018.80	0.00	0.00	0.00	30018.80
23 -Permissive License Tax Fund	311184.60	208.60	0.00	0.00	311393.20	0.00	0.00	0.00	311393.20
28 -EMS	288573.75	24625.29	0.00	0.00	313199.04	23189.36	0.00	0.00	290009.68
TOTAL ALL FUNDS	9495857.95	490610.28	0.00	0.00	9986468.23	604923.01	0.00	0.00	9381545.22

  
TRUSTEE

  
TRUSTEE

  
TRUSTEE

  
FISCAL OFFICER

PLAIN TOWNSHIP BOARD OF TRUSTEES  
FRANKLIN COUNTY, OHIO

RESOLUTION NO. 181017B1

**A RESOLUTION TO TRANSFER \$114,224.65 FROM THE GENERAL FUND TO THE  
POOL BOND FUND AND TO PAY CHASE FOR THE GENERAL BOND  
RETIREMENT – POOL PAYMENT**

**Be it Resolved:** To transfer \$114,224.65 from the General Fund Transfer-out line (01-A-27) to the General Bond Retirement - Pool Fund Transfers-in line (15-CA).


**And be it resolved:** To pay Chase for the General Bond Retirement-Pool in the amount of \$100,000.00 out of Fund 15-A-01C (General Fund Retirement-Pool-Principal Pool) and \$14,224.65 out of Fund 15-A-04C (General Fund Retirement-Pool-Interest).

*Adopted this 17<sup>th</sup> day of October 2018.*

  
\_\_\_\_\_  
Bud Zappitelli, Fiscal Officer

  
\_\_\_\_\_  
David Ferguson, Trustee

  
\_\_\_\_\_  
Dave Olmstead, Trustee

  
\_\_\_\_\_  
Tom Rybski, Trustee

**\$1,515,000**

Plain Township (Franklin)  
LTGO Swimming Pool Refunding Bonds  
Private Placement; Series 2015

**Net Debt Service Schedule**

Date	Principal	Coupon	Interest	Total P+I	Net New D/S	TOTAL PRINCIPAL	TOTAL INTEREST	TOTAL/ YEAR
06/01/2015	-	-	3,726.06	3,726.06	3,726.06	-	-	-
12/01/2015	106,000.00	2.330%	17,649.75	123,649.75	123,649.75	106,000.00	21,375.81	\$127,375.81
06/01/2016	-	-	16,414.85	16,414.85	16,414.85	-	-	-
12/01/2016	92,000.00	2.330%	16,414.85	108,414.85	108,414.85	92,000.00	32,829.70	\$124,829.70
06/01/2017	-	-	15,343.05	15,343.05	15,343.05	-	-	-
12/01/2017	96,000.00	2.330%	15,343.05	111,343.05	111,343.05	96,000.00	30,686.10	\$126,686.10
06/01/2018	-	-	14,224.65	14,224.65	14,224.65	-	-	-
12/01/2018	100,000.00	2.330%	14,224.65	114,224.65	114,224.65	100,000.00	28,449.30	\$128,449.30
06/01/2019	-	-	13,059.65	13,059.65	13,059.65	-	-	-
12/01/2019	99,000.00	2.330%	13,059.65	112,059.65	112,059.65	99,000.00	26,119.30	\$125,119.30
06/01/2020	-	-	11,906.30	11,906.30	11,906.30	-	-	-
12/01/2020	102,000.00	2.330%	11,906.30	113,906.30	113,906.30	102,000.00	23,812.60	\$125,812.60
06/01/2021	-	-	10,718.00	10,718.00	10,718.00	-	-	-
12/01/2021	106,000.00	2.330%	10,718.00	116,718.00	116,718.00	106,000.00	21,436.00	\$127,436.00
06/01/2022	-	-	9,483.10	9,483.10	9,483.10	-	-	-
12/01/2022	109,000.00	2.330%	9,483.10	118,483.10	118,483.10	109,000.00	18,966.20	\$127,966.20
06/01/2023	-	-	8,213.25	8,213.25	8,213.25	-	-	-
12/01/2023	112,000.00	2.330%	8,213.25	120,213.25	120,213.25	112,000.00	16,426.50	\$128,426.50
06/01/2024	-	-	6,908.45	6,908.45	6,908.45	-	-	-
12/01/2024	115,000.00	2.330%	6,908.45	121,908.45	121,908.45	115,000.00	13,816.90	\$128,816.90
06/01/2025	-	-	5,568.70	5,568.70	5,568.70	-	-	-
12/01/2025	112,000.00	2.330%	5,568.70	117,568.70	117,568.70	112,000.00	11,137.40	\$123,137.40
06/01/2026	-	-	4,263.90	4,263.90	4,263.90	-	-	-
12/01/2026	120,000.00	2.330%	4,263.90	124,263.90	124,263.90	120,000.00	8,527.80	\$128,527.80
06/01/2027	-	-	2,865.90	2,865.90	2,865.90	-	-	-
12/01/2027	122,000.00	2.330%	2,865.90	124,865.90	124,865.90	122,000.00	5,731.80	\$127,731.80
06/01/2028	-	-	1,444.60	1,444.60	1,444.60	-	-	-
12/01/2028	124,000.00	2.330%	1,444.60	125,444.60	125,444.60	124,000.00	2,889.20	\$126,889.20
<b>Total</b>	<b>\$1,515,000.00</b>	<b>-</b>	<b>\$262,204.61</b>	<b>\$1,777,204.61</b>	<b>\$1,777,204.61</b>	<b>\$1,515,000.00</b>	<b>\$262,204.61</b>	<b>\$1,777,204.61</b>

