

## RECORD OF PROCEEDINGS

*Minutes of Meeting* Plain Township Board of Trustee Meeting

*Held* Administrative Office 7:15 a.m.

The Plain Township Board of Trustees met in regular session at the Plain Township Administrative Office, 45 Second Street, New Albany, Ohio.

Mr. Ferguson called the meeting to order with the Pledge of Allegiance to the flag.

Roll Call: Members Present: Dave Ferguson, Dave Olmstead and Tom Rybski. Other people present were Ben Collins, Chief Hoovler, Bob Pharris and Cindy Powell. Bud Zappitelli, Fiscal Officer, was absent.

### **ADDITIONS OR CORRECTIONS TO THE AGENDA**

None

### **APPROVAL OF MINUTES**

**Mr. Olmstead made a motion to approve the October 2, 2019 Board of Trustees Meeting minutes as submitted. Mr. Rybski seconded the motion.**

**Vote: All Aye (Resolution 19101601)**

### **PAYMENT OF THE BILLS**

**Mr. Olmstead made a motion to pay the pending warrants in the amount of \$392,566.55.**

**Mr. Rybski seconded the motion. Vote: All Aye (Resolution 19101602)**

### **CITY LIASON-MIKE DURIK**

Mr. Durik said that Council met yesterday and they approved the annexing of 1.2 acres off of Jugg Street. They also approved a pump station off of Jug Street at Beech Road.

Mr. Ferguson requested an update on the Dublin-Granville Rose Run project. Mr. Durik said that all walkways/ pathways should be finished in the next two weeks. December is the completion goal for the bridge and back access to the park. The railing for the bridge is coming from China and it is not here yet.

### **ADMINISTRATOR**

Mr. Collins reported that the equipment from Whitewater West has arrived.

Mr. Collins said that all Form Fire updates were submitted but we are waiting on a few employees to resubmit their forms so that they are within the 90 day requirement of January 1, 2020. There are no numbers yet on renewals. We should have those by the end of the month.

Mr. Collins heard that we do have a recommendation on the McCoy Board of Directors.

Mr. Collins said that the Township is also waiting on additional pieces for the interactive pool slide that needed to be replaced. Mr. Collins gave a high-level review of the General Fund budget. He reported that our pool revenues exceeded our highest year ever. The Township's expenses should be down a little this year so we should break even. He said the starting blocks at the pool will need to be replaced at some point. There were some issues with them this past season. He would like to explore what our options are and what the cost will be. The swim team had 174 members this year. Every swim team member is required to be a member of their host pool which accounted for a lot of memberships, 45 kids had their own youth membership (14+ year olds). Mr. Collins reported that new started blocks can be between \$2000-\$3000 each. Mr. Olmstead asked for a budget of expenses over the last couple of years. Mr. Olmstead asked for a rate comparison against other pools. Mr. Collins reported that most pools that the Township benchmarks against have an income tax so they are subsidized.

Mr. Ferguson thinks the budgeted receipts seem very conservative given that we continue to have growth.

**Mr. Ferguson made a motion to pass Resolution No. 191016A1. Be it Resolved to pay Whitewater West Industries up to \$5,175.95 for replacement slide sections at the Plain Township Aquatic Center according to the attached proposal out of fund 14-A-06 (Pool – Repairs). Mr. Rybski seconded the motion. Vote: All Aye**

**Mr. Olmstead made a motion to pass Resolution No. 191016A2. Be it resolved, that the Plain Township Board of Trustees hereby appoints Philip Heit to serve as a Plain Township appointee to the McCoy Center for the Arts Board of Directors for a term of three years beginning January 1, 2020. Mr. Rybski seconded the motion. Vote: All Aye**

### MAINTENANCE

Mr. Pharris reported that the construction on Bevelhymer Road is done. Mr. Ferguson questioned if they are going to fill in the drainage ditch on State Route 605. Mr. Ferguson requested that Mr. Pharris inquire with the Ohio Department of Transportation to see if they are going to fill in the ditch.

Mr. Pharris said that a hydraulic line was added to the estimate for the John Deere backhoe.

Mr. Durik reported that there was a slight increase in the price of salt.

**Mr. Olmstead made a motion to pass Resolution No. 191016M1. Be it Resolved that the Plain Township Board of Trustees hereby authorizes the purchase of a John Deere 310L Backhoe Loader from Murphy Tractor and Equipment, 2121 Walcutt Road, Columbus, Ohio 43228, at or below state bid price on contract number 800528 according to the attached quote, in the amount of \$94,850 with trade-in credit of \$15,000 for a final purchase price of \$79,850.**

**Be it further resolved to set aside and pay Murphy Tractor and Equipment \$79,850 out of the following funds:**

**\$55,895      03-A-04 (Gasoline Tax–Tools and Equipment)**  
**\$15,970      11-A-04 (Roads–Tools and Equipment)**  
**\$7,985      05-A-08 (Cemetery–Tools and Equipment)**

**Murphy Tractor & Equipment**

**2121 Walcutt Road**

**Columbus, OH 43228**

**Mr. Rybski seconded the motion. Vote: All Aye**

### **FIRE DEPARTMENT**

Chief Hoovler said there were 114 fire and EMS runs since the last Board of Trustees meeting.

Chief Hoovler said the Fire station open house was very successful despite the weather. Residents started showing up at 10am and it stayed busy until 3pm.

Chief Hoovler said that the ladder truck is back and operational. The fire department is waiting on Engine 2 to come back from All American. It was out for valve and foam system repairs.

### **FISCAL OFFICE**

The Fiscal Office presented the September 2019 Bank Reconciliation and End of Month Reports.

Mr. Ferguson asked about the limitations of the gasoline tax. Mrs. Powell reported that it has to be used specifically for roads, for example, housing of road equipment, road equipment and road repair.

Mr. Olmstead inquired as to whether the Pool Bonds can be retired early. Mrs. Powell and/or Mr. Collins will update the Board after looking into it.

Mr. Olmstead asked if we discontinued the software that the Township purchased that tied into the online checkbook. Mrs. Powell reported yes we discontinued the software. They could never provide accurate data reporting. She said that she has been working with the Treasurer's office to get the online checkbook data corrected. The Treasurer's office online checkbook showed only receipts and not expenditures like it should be.

**Mr. Rybski made a motion to pass Resolution No. 191016B1. Be it Resolved: To transfer \$112,059.65 from the General Fund Transfer-out line (01-A-27) to the General Bond Retirement - Pool Fund Transfers–in line (15-CA).**

**And be it resolved: To pay Chase for the General Bond Retirement-Pool in the amount of \$99,000.00 out of Fund 15-A-01C (General Fund Retirement-Pool-Principal Pool) and \$13,059.65 out of Fund 15-A-04C (General Fund Retirement-Pool-Interest).**

**Mr. Olmstead seconded the motion. Vote: All Aye**

Mr. Olmstead made a motion to pass Resolution No. 191016B2. Be it resolved, that the Plain Township Board of Trustees hereby approves an estimate from PSee Solutions to purchase 3 Business Computers for the Plain Township Administrative Office.

Be it further resolved, that a total of \$4,353 be set aside and to pay PSee Solutions for 2 Business Desktop Computers and 1 business laptop computer and docking station out of the following accounts:

01-A-05 (General – Equipment - Administration)	\$2,064
01-B-06 (General – Twp - Equipment Purchases and Replacements)	\$2,289
Total	\$4,353

Mr. Rybski seconded the motion. Vote: All Aye


**ADJOURNMENT**

Mr. Ferguson made a motion to adjourn the meeting at 7:42 a.m. Mr. Olmstead seconded the motion. Vote: All Aye

**BOARD OF TRUSTEES:**

  
\_\_\_\_\_  
David Ferguson, Trustee

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Dave Olmstead, Trustee

  
\_\_\_\_\_  
Thomas Rybski, Trustee

  
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Bud Zappitelli, Fiscal Officer