

## RECORD OF PROCEEDINGS

*Minutes of Meeting*

Plain Township Board of Trustee Meeting

The Plain Township Board of Trustees met in regular session by video/teleconference at 7:00 p.m.

Mr. Ferguson called the meeting to order with the Pledge of Allegiance to the flag.

Roll Call: Members Present: Dave Ferguson, Dave Olmstead and Tom Rybski. Bud Zappitelli, Fiscal Officer was present. Other people present were Ben Collins, Chief Rupp, Cindy Powell, and Mary Fee. Visitors present: Mike Durik and Jon Hastings of Assured Partners.

### **ADDITIONS OR CORRECTIONS TO THE AGENDA**

Mr. Ferguson requested an executive session for purposes of compensation and employment at the end of the meeting.

### **APPROVAL OF MINUTES**

**Mr. Olmstead made a motion to approve the October 21, 2020 Board of Trustees Meeting minutes as submitted. Mr. Rybski seconded the motion. Vote: All Aye. (Resolution 20110401)**

### **PAYMENT OF THE BILLS**

**Mr. Olmstead made a motion to pay the pending warrants in the amount of \$310,362.99. Mr. Rybski seconded the motion. Vote: All Aye (Resolution 20110402)**

### **CITY OF NEW ALBANY LIAISON -MIKE DURIK**

Mr. Durik reported that New Albany will be spending stimulus money on a software system that will automate the receipt, review, and approval of plans from contractors, builders, etc.

### **ADMINISTRATOR**

Mr. Collins and Jon Hastings, with Assured Partners, gave a brief report on the health insurance options for 2021. Mr. Collins reported that other carriers have declined to provide a quote for 2021. United Healthcare quoted the Township a renewal plan at a 3% increase. Mr. Olmstead inquired about the Township's expected savings on premium cost versus the increase in HRA spending. There was discussion about raising the monthly employee contribution. Mr. Collins reported that Plain Township's costs and employee contributions are lower than other entities that he has benchmarked.

Mr. Olmstead asked for an update on GNG's rent and lease terms. The tenant requested 50% decrease in rent through August 2021. Mr. Collins would like to give the Township time to inquire about the City of New Albany's CARES Act small business grants and whether GNG is eligible. There was a general concern about letting GNG continue to stay and defer rent into 2021. Mr. Ferguson asked Mr. Collins to reach out to a realtor to see what the rental market is like in New Albany right now.

Mr. Olmstead made a motion to defer 50% of GNG's November 2020 rent to the end of their lease term. Mr. Rybski seconded the motion. Vote: All Aye

The driveway project at the Fire Station is underway.

Mr. Collins has requested a review with our legal counsel to limit access to the cemetery for a resident who is not abiding by the posted hours.

### **ZONING**

There was discussion regarding the property at 7953 Harlem Road. Very little progress has been made to clean up the property. The owner reported having some health issues.

### **ROAD/MAINTENANCE**

Mr. Pharris is on vacation. Mr. Collins reported that Mr. Pharris is working on options to provide more lighting and security cameras at the pool.

### **FIRE DEPARTMENT**

Chief Rupp reported that there were 69 EMS runs and 46 Fire runs since the last Board of Trustees meeting.

The Fire Department has implemented an online application process for the open positions via Survey Monkey. The department has received 18 applications to date. Chief Rupp is happy with the candidate pool so far.

**Mr. Ferguson made a motion to pass Resolution No. 201104F1. Be it Resolved, that the Board of Trustees authorizes up to \$30,000 for the replacement of the hot water system at Plain Township Fire Station 121, to be paid out of Fund 2111-220-55020 (Fire District – Buildings and Additions). Mr. Olmstead seconded the motion. Vote: All Aye**

**FISCAL OFFICE**

**Mr. Ferguson made a motion to pass Resolution No. 201104B1. Be it Resolved, to reduce Fund 2281-000-42002 – EMS Lockbox receipts by \$50,000. Mr. Rybski seconded the motion. Vote: All Aye**

**NEW BUSINESS**

Mr. Olmstead reported that he attended the McCoy Center Stakeholders meeting. There have not been any events at the McCoy Center so revenue is down but expenses are also down. They are going to budget a “worst case scenario” for the coming year. The Township made a Capital Fund Contribution authorization in the amount of \$24,000.

Mr. Ferguson attended the New Albany Foundation Board Meeting and they will be holding a virtual Remarkable Evening. Construction has been started on the Amphitheater.

**EXECUTIVE SESSION**

**Mr. Ferguson made a motion to adjourn into executive session at 8:16 p.m. pursuant to Ohio Revised Code 121.22 (G)(1) for appointment, employment, promotion or compensation, demotion or dismissal. Mr. Rybski seconded the motion. Roll Call Vote: All Aye**

**Mr. Zappitelli and Mr. Collins also attended the Executive Session.**

**Mr. Olmstead made a motion to close out of executive 8:47 p.m. Mr. Rybski seconded the motion. Roll Call Vote: All Aye**

**ADJOURNMENT**

**Mr. Olmstead made a motion to adjourn the meeting at 8:47 p.m. Mr. Rybski seconded the motion. Vote: All Aye**

**BOARD OF TRUSTEES:**

DocuSigned by:  
**Bud Zappitelli**  
CB2861AE59A145F  
Bud Zappitelli, Fiscal Officer

DocuSigned by:  
**David Ferguson**  
89290D55B2904E7  
David Ferguson, Trustee

DocuSigned by:  
**Dave Olmstead**  
AE93D9991FAD44E  
Dave Olmstead, Trustee

DocuSigned by:  
**Tom Rybski**  
789B524ABE45455  
Thomas Rybski, Trustee