

## RECORD OF PROCEEDINGS

*Minutes of Meeting*

Plain Township Board of Trustee Meeting

The Plain Township Board of Trustees met in regular session by video/teleconference at 7:00 p.m.

Mr. Olmstead called the meeting to order with the Pledge of Allegiance to the flag.

Roll Call: Members Present: Dave Olmstead and Tom Rybski. Bud Zappitelli, Fiscal Officer, was present. Other people present were Ben Collins, Chief Rupp, Mary Fee, Mike Durik, Fred Inter, Deputy Upton, Bonnie Reife, Battalion Chief Sponaugle, Bobby Pharris and Courtney Rogers. Dave Ferguson joined the meeting at 7:06 p.m.

### ADDITIONS OR CORRECTIONS TO THE AGENDA

Mr. Olmstead requested an executive session for purposes of compensation.

### APPROVAL OF MINUTES

**Mr. Rybski made a motion to approve the February 3, 2021 Board of Trustees Meeting minutes as submitted. Mr. Olmstead seconded the motion. Vote: All Aye. (Resolution 21030301)**

### APPROVAL OF MINUTES

**Mr. Rybski made a motion to approve the February 17, 2021 Board of Trustees Meeting minutes as submitted. Mr. Olmstead seconded the motion. Vote: All Aye. (Resolution 21030302)**

### PAYMENT OF THE BILLS

**Mr. Rybski made a motion to pay the pending warrants in the amount of \$278,972.13  
Mr. Olmstead seconded the motion. Vote: All Aye (Resolution 21030303)**

### CITY LIASON

Mr. Mike Durik reported that New Albany City Council met last night and the construction of Ganton Parkway was approved. It will run west of Beech, south of 161, and eventually it will go through Winding Hollow and run parallel to 161. This parkway will allow for more development. A remodel to Sumpton Park in New Albany Links was approved. The New Albany Links HOA will share the cost, paying 40%. This remodel is part of a program to redo playgrounds in the community over the next several years.

### **SHERIFF DEPUTY KEN UPTON**

Deputy Upton provided a report on identity fraud and recommended that homeowners contact the Sheriff's Department if they receive fraudulent unemployment compensation information in the mail. The department can take a report over the phone and will forward it to the Internal Revenue Service.

### **2021 POOL SEASON REVIEW**

Fred Inter of Columbus Pool Management joined the meeting to share experiences from last year's pool season, in which 14 managed pools were open, and expectations for the current season. The aquatic round table that he belongs to expects that last year's regulations will not be relaxed and that the sanitation level requirements will be the same. Having members bring their own pool furniture is one way to lessen what the staff needs to sanitize. He expects all staff will be required to wear masks and this may be increased to two masks. Pool members would also need to wear masks when they are outside of their designated seating area.

Swim lessons proved difficult last year due to social distancing. Some pools offered parent/child swim lessons wherein the parent participated with the child.

Additional changes that pools made last year was allowing only members, no guests, to attend the pool. A reservation system was implemented and time-slots were assigned. Cleaning took place between the reservation times. Fred reported that the pools did well overall last year, with one pool's memberships going from 300 in a normal season to over 400 in 2020.

Discussion for the Plain Township pool included the need to send a letter of operations to potential pool members stating very specifically what the restrictions will be. Swim periods, guests allowed at the last swim period only, and the closing of the interactive areas were also discussed.

Dates that were discussed for the pool were a Memorial Day opening, sales beginning on April 1, having water in the pool within the first 10 days of May, and training to start on May 1. Plain Township plans to move forward with opening the pool and will make adjustments once we hear from the Board of Health.

### **ADMINISTRATOR**

Mr. Collins reported that two parties remain interested in the GNG space; there have been no new inquiries despite the space being posted to social media. Mr. Collins met with legal counsel concerning the lease of GNG and the status of the proof of claim. The options are to continue the lease or allow the tenant to terminate the lease.

Mr. Collins also discussed the cemetery challenges with legal counsel. A letter is being drafted to address parking limits. Nothing new has been reported on this issue by the New Albany Police Department.

One resident has expressed interest in the Joint Parks District position. Rick Leland will be recognized at the first meeting in May and Mr. Collins would like to have a replacement for Tim Sokol before scheduling his recognition.

Ohio Department of Transportation is funding a safety barrier on 161. The barrier is placed in grass medians on interstate highways to help prevent cross-over accidents which often result in serious injuries.

The Fiscal Department submitted a request for an advance payment for the first half of the property taxes which was approved. The department has received significant funding, but it's not quite half of the expected income to the general fund. The funds come in on a weekly basis so it should have the full disbursement in a few weeks.

The Fire Station roof currently has SIP 80 panels that need to be replaced but more damage may be discovered during the repair process. The two chimneys need repaired as well. The consultant recommended we design and proceed with a bid package. The roof project is expected to be competitively bid in the 2<sup>nd</sup> quarter of 2021

### **ZONING**

Mr. Collins reported that training with legal counsel is scheduled for the week of March 8<sup>th</sup> for the Zoning Commission and the Board of Zoning Appeals. A variance request has been submitted for a smaller lot size in the Walnut Street subdivision. A public hearing on a variance is expected to garner a lot of interest from neighboring residents who may be impacted.

### **ROAD/MAINTENANCE**

Mr. Pharris reported that 65 tons of salt have been used so far this year, the water line at the maintenance shop has been fully repaired, some graves have been back-tilled, and the rental space is finished.

### **FIRE DEPARTMENT**

Chief Rupp reported there were 53 EMS runs and 31 Fire runs since the last Board of Trustees meeting. The number of runs has dropped below 2020's numbers.

A large amount of turn out gear needs to be replaced. Each fire fighter should have 2 sets, wherein one set can be 5-10 years old. Currently, 3 fire fighters do not have a second set and a 4<sup>th</sup> fire fighter's gear failed its annual inspection. Mr. Collins advised the remaining funds in the Phoenix Outfitter's PO can be utilized for some sets of gear now and additional money can be budgeted in the Permanent Appropriations which is due at the end of March.

### **FISCAL OFFICE**

Courtney Rogers reported that the end of month reports for January and February 2021 are complete and have been shared with the Fiscal Officer and Administrator. 2020 Financial

statements were filed, however there was an error identified and the Fiscal Officer will need to decide whether to refile.

**EXECUTIVE SESSION**

**Mr. Ferguson made a motion to adjourn into executive session at 8:21 p.m. pursuant to Ohio Revised Code 121.22 (G)(1) for appointment, employment, promotion or compensation, demotion or dismissal. Mr. Rybski seconded the motion.**

**Roll Call Vote: All Aye**

**Mr. Ferguson made a motion to close out of executive session at 8:57 p.m. Mr. Olmstead seconded the motion. Roll Call Vote: All Aye**

**ADJOURNMENT**

**Mr. Ferguson made a motion to adjourn the meeting at 8:58 p.m. Mr. Rybski seconded the motion. Vote: All Aye**

**BOARD OF TRUSTEES:**

DocuSigned by:  
*Bud Zappitelli*  
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Bud Zappitelli, Fiscal Officer

DocuSigned by:  
*Dave Ferguson*  
89290D55B2664E7...  
David Ferguson, Trustee

DocuSigned by:  
*Dave Olmstead*  
AE95D9991FAD44E...  
Dave Olmstead, Trustee

DocuSigned by:  
*Tom Rybski*  
789B524A8E45455...  
Thomas Rybski, Trustee