

RECORD OF PROCEEDINGS

Minutes of Meeting Plain Township Board of Trustee Meeting

Held Administrative Office 7:15 a.m.

The Plain Township Board of Trustees met in regular session at the Plain Township Administrative Office, 45 Second Street, New Albany, Ohio.

Mr. Ferguson called the meeting to order with the Pledge of Allegiance to the flag.

Roll Call: Members Present: Dave Ferguson and Dave Olmstead. Tom Rybski was absent. Bud Zappitelli, Fiscal Officer, was present. Other people present were Ben Collins, Bob Pharris and Cindy Powell.

Visitors present: Mike Durik.

ADDITIONS OR CORRECTIONS TO THE AGENDA

None

PAYMENT OF THE BILLS

Mr. Ferguson made a motion to pay the pending warrants in the amount of \$698,336.13.

Mr. Olmstead seconded the motion. Vote: All Aye (Resolution 19061901)

CITY LIASON-MIKE DURIK

Mr. Durik reported that at the City Council meeting last night they had the 1st reading of legislation and most of it was for zoning. They approved the zoning for the property at Jug Street and Beech Road. To accommodate the residents, they are increasing the mounding, berm height and tree height and they will have lower height lighting and down-lighting as well as preserving 50+ acres for wetlands. He said that informally, not a part of the City Council meeting, there is a lot of discussion surrounding the amphitheater and timing. He said that the Epcon development is moving very quickly. The City had a first reading on the infrastructure (road structure, sewer work). There are 22 units in the first phase where the infrastructure has been approved. He said there has not been much discussion about the Pulte development. The City has approved the 2nd and 3rd phases.

ADMINISTRATOR

Mr. Collins will be representing Plain Township on the Community Services Focus Group and the Transportation Focus Group for the New Albany Strategic Plan. He said important issues are Fire service within the community, how transportation impacts that and the Metro Parks.

Mr. Collins said the promotion interview schedule is set for 7/16 at 6:30 p.m. A backup date could be 7/23. They are interviewing 3 Captains and 5 Lieutenants and expect the interviews to last 3 hours.

It was decided to move the next Board of Trustees meeting to 7/2/19 from 7/3/19 at the normal time.

Mr. Ferguson made a motion to pass Resolution No. 190619A1. Be it resolved to pay Impact Solutions up to \$4,320.00 for an Employee Assistance Program for a 12 month period.

Impact Solutions

23240 Chagrin Blvd, Suite 500

Cleveland, Ohio 44122

Mr. Olmstead seconded the motion. Vote: All Aye

ZONING

Mr. Collins reported that the Zoning Commission had an initial discussion about the Agritourism zoning text amendment. They will continue the discussion because only 3 members were present.

MAINTENANCE

Mr. Pharris met with Andy Walther about the drainage issue on Pine Meadows.

Mr. Pharris reported that the pump at the pool is working properly now. There was a problem with the electrical connection.

Mr. Pharris said that he received all of the pieces from the White Water delivery.

FIRE DEPARTMENT

Mr. Collins reported that they have started the promotion interviews with the Chiefs. Candidates were all very well prepared.

He said that the Ladder Truck dedication is at 8:30 a.m. today.

FISCAL OFFICE

The Fiscal Officer presented the May 2019 Bank Reconciliation and End of Month Reports.

Mr. Olmstead inquired about the discrepancy in tax receipts for the 1st half of 2019. Mrs. Powell said that Franklin County said it was either people didn't make pay their property taxes by the deadline or there were delinquencies. We won't know until we get our 2nd half property tax distribution. He requested that the Fiscal Office go back to the Auditor's office to request additional detail regarding the discrepancy.

Mr. Ferguson inquired about the 2020 tax budget and why our receipts are decreasing while our expenses are increasing. Mrs. Powell said the Township underestimates what our receivables will be and overestimates our expenditures. Because just like this year we received less property tax receipts than we expected. Mr. Olmstead said that the Township will use this to request inside millage. There was discussion concerning the tax budget receipts. Mrs. Powell said that we can't show that we are getting inside millage receipts until we are approved to receive them.

Mr. Ferguson made a motion to pass Resolution No. 190619B1. Be it Resolved: To accept the attached 2020 Tax Budget and submit it to the Franklin County Auditor's Office.

Mr. Olmstead seconded the motion.

Roll Call Vote: Mr. Ferguson – Aye, Mr. Olmstead – Aye, Mr. Rybski – not present

Mr. Ferguson made a motion to pass Resolution No. 190619B2. Be it Resolved: That the Plain Township Board of Trustees request all available inside millage for the unincorporated part of the Township and allocate it to our Road District Fund (11). The funds will be used for necessary road improvements.

Mr. Olmstead seconded the motion.

Roll Call Vote: Mr. Ferguson – Aye, Mr. Olmstead – Aye, Mr. Rybski – not present

Mr. Ferguson asked if this is the software that we were looking at. Mr. Zappitelli said yes, Mrs. Powell was able to negotiate a lower cost for it which is a savings of over \$5,000. He said we continued to work with the City of New Albany on their Munis software option and it is looking like a less likely solution. He said the cost of that is around \$60,000-\$65,000. There was a brief discussion concerning the software and implementation costs. Mr. Olmstead said they we have received good reviews of the software from Mifflin Township saying that it was easy to use.

Mr. Ferguson asked about the cost estimate table. Mrs. Powell explained that there are 4 different routes we can go but 2 different software packages. She said the Software Solutions VIP Fusion with a SQL Server is with a server in house that we have to manage. The Software Solutions software but hosted is that they host it on their server and they have data center redundancy. She said the Tyler Technologies is the same thing. It is the same software but one is an in house SQL Server and one is hosted.

Mrs. Powell explained the yearly costs for the different software and server options. Mr. Olmstead said you don't want to manage your own SQL Server. Mrs. Powell agreed. She said there is only a \$300 additional yearly cost to have them manage it.

Mr. Ferguson asked if Mr. Collins reviewed it. Mr. Collins said yes, he agrees with Mrs. Powell that it is a great solution. Mr. Ferguson asked Mr. Zappitelli if he was good with it also. Mr. Zappitelli said yes.

Mr. Ferguson made a motion to pass Resolution No. 190619B3. Be it resolved, to authorize and pay the amount of \$39,700 to Software Solutions, 8534 Yankee Street, Suite B, Dayton, Ohio 45458 and to authorize the Fiscal Officer to accept and to sign off on the Software Licensing Agreements for the VIP Accounting Suite, implementation services, data

conversion, up to 5 concurrent user licenses, training and server setup assistance to be paid out of the following funds:

01-B-08 (General - Twp-Other Expenses)	\$14,270.47
05-A-12 (Cemetery-Other Expenses)	\$ 1,000.59
10-A-150 (Fire District-Other Expenses)	\$20,049.11
11-B-04 (Road District-Other Expenses)	\$ 1,655.64
14-A-08 (Pool-Other Expenses)	\$ 580.87
28-A-05A (EMS-Other)	<u>\$ 2,143.32</u>
Total	\$39,700.00

Mr. Olmstead seconded the motion. Vote: All Aye

Mr. Olmstead thanked Mrs. Powell, Mr. Zappitelli and Mr. Collins for working on it.

Mr. Ferguson said that you were concerned before that the implementation of it wouldn't be done by the end of the year. Is this going to be done. Mr. Zappitelli said probably we will not get it completed by the end of the year. Mrs. Powell said that it will probably go into January but they are going to do their best to try and get it done by the end of December.

TRUSTEES

Mr. Olmstead said that Verizon is proposing a cell tower at the Temple Beth Shalom sight. There is a large number of citizens concerned about this.

ADJOURNMENT

Mr. Ferguson made a motion to adjourn the meeting at 7:44 a.m. Mr. Olmstead seconded the motion. Vote: All Aye

BOARD OF TRUSTEES:



 David Ferguson, Trustee



 Dave Olmstead, Trustee

 Thomas Rybski, Trustee



 Bud Zappitelli, Fiscal Officer