

RECORD OF PROCEEDINGS

Minutes of Meeting

Plain Township Board of Trustee Meeting

The Plain Township Board of Trustees met in regular session at 7:00 p.m. at the Fire Station, 9500 Johnstown Road, New Albany, OH 43054.

Mr. Ferguson called the meeting to order. Mr. Ferguson led the Trustees in the Pledge of Allegiance to the flag.

Roll Call: Members Present: Dave Ferguson, Kerri Mollard, and Jill Beckett-Hill. Others present: Bud Zappitelli, Fiscal Officer, Ben Collins, Assistant Chief Connor, Bob Pharris, Battalion Chief Sponaugle, Lieutenant Herren, and Mary Fee. Visitors present: Gary Smith, Andrew Souders, Mark McCollough, Tony DeCenzo, Pete Griggs, and Dan Williamson.

ADDITIONS OR CORRECTIONS TO THE AGENDA

Mr. Collins pointed out that there are two additional resolutions added for the Fiscal Office.

Ms. Mollard would like to discuss the 2023 board meeting schedule during Old Business.

APPROVAL OF MINUTES

Ms. Mollard made a motion to table the November 16, 2022 Board of Trustees Meeting minutes as submitted. Ms. Beckett-Hill seconded the motion. Vote: All Aye.

Ms. Beckett-Hill made a motion to approve the November 30, 2022 Board of Trustees Meeting minutes as submitted. Ms. Mollard seconded the motion. Vote: All Aye. (Resolution 22120601)

PAYMENT OF THE BILLS

Mr. Ferguson made a motion to pay the pending warrants in the amount of \$627,700.36.

Ms. Mollard seconded the motion. Vote: All Aye. (Resolution 22120602)

FOCUS 3-TONY DECENZO AND MARK MCCULLOUGH

Focus 3 is a company founded by Tim Kight. He works with schools, businesses, and organizations on Culture Training. The basis of the training is the R Factor. It is a performance pathway that believes people and their behavior are what produces results. Behavior is driven by culture. If you have great culture, nothing can stop you. $E + R = O$ (Event + Response =

Outcome). There are 6 R Factor disciplines; Press Pause, Get Your Mind Right, Step Up, Adjust & Adapt, Make a Difference, and Build Skill. Focus 3 has identified three behaviors: Identify and address hazards, no short cuts, and watch out for each other.

Mr. Ferguson asked what the training process is. It was explained that there are 3 Pathways: Relentless Leadership-which is management level and above. This is typically a 2-day training. R Factor training – this would be for all staff. It is an interactive training, typically 8 hours over 2 days. And finally, Playbook training, which is Culture Blueprint

Ms. Mollard asked about the cost of this training. It is \$6000/day/session. Mr. Ferguson asked for a formal proposal.

ASPEN ENERGY-JOHN THEIBERT

Aspen Energy was in attendance to talk about their energy and natural gas program. They are based out of Dublin, Ohio. They explained that there have been high increases in the energy markets recently. They believe it is a good time to do an aggregation program. AEP's June 2023 auction price is going to be .1198. Their current price is .0732. Aspen has buying power to shop for a lower rate. Residents can opt out at any time. Mr. Ferguson asked how they would market to the township residents. John Theibert answered that Aspen would join the public meetings and the Township could also share the information on social media. It would be a fixed rate for 12-48 months. This would need to be a ballot initiative. AEP makes their money in distribution and transmission. Aspen Energy is shopping the generation cost. Ms. Mollard asked if there are green energy or renewable energy options. Mr. Collins asked Mr. Zappitelli if he knew what his current energy rate is being an unincorporated township resident. He is at .073 per kilowatt. Mr. Collins explained that the Township facilities is secured through 2024 at .0455.

ADMINISTRATOR

Mr. Zappitelli noted that the medic pay has been rolled into the base hourly rate per the A1 resolution but that the longevity pay was not addressed. Mr. Ferguson thought that the township would eliminate longevity pay and that it would be offset by the multiple raises that have been given this year. Mr. Zappitelli thought that the current longevity pay would be rolled into the employee's hourly rate and the township would no longer track it.

Mr. Ferguson made a Motion to table Resolution No. 221206A1 to the next regularly scheduled meeting. Ms. Mollard seconded the Motion. Vote: All Aye.

ZONING

LAND USE PLAN REVIEW-GARY SMITH

Gary Smith is with G2 Planning and Design. He reported that there is not a lot of land left in the unincorporated part of the Township but that it is good to refresh the plan and see if there is anything that needs to be changed. The rapid growth happened in the late 1990's and early 2000's. Plain Township had 10,000 acres of unincorporated land in 2000. It dropped to 5,600 acres by 2011. And it is now at 4,900 acres in 2022. Although annexation has continued, Gary believes that it will continue at a slower pace. Population in the Township has decreased from 2,700 to 1,600 residents while the City of New Albany has grown from 1,600 to 10,000 residents. Mr. Ferguson asked how you avoid annexation when it is the property owner's right to annex. Plain Township is limited because the township does not have sewer and water. Townships that have access to sewer, water and other utilities can accommodate higher density development. Metro Parks is still trying to acquire land. In 2011, Metro Parks only had a few hundred acres and they now have 1,100.

The Land Use Plan helps the township designate and plan future development areas. Attending the Board meeting is essentially the kickoff discussion of the Land Use Plan for Mr. Smith. Mr. Smith has already started doing the analysis, and research on what the updated plans are and how the boundaries and populations have changed and the impact of those changes. Mr. Ferguson asked if Mr. Collins has spoken to Gary Smith about the Fire Department Strategic Plan. Mr. Smith inquired about plans for public input on the Land Use Plan. He suggested incorporating it with a Board of Zoning Appeals and Zoning Commission public meeting. Ms. Mollard shared that the township will be holding two public meetings on January 18, 2023 for the Fire Department Strategic Plan and invited Mr. Smith and his colleagues to attend. Mr. Collins suggested having Mr. Smith and his team back at the February 1, 2023 Board meeting to include with resident participation and feedback.

ROAD/MAINTENANCE

The township took delivery of the wreaths for Wreaths Across America this past Saturday. The wreaths will be laid on the graves on December 17, 2022 at noon. Volunteers are still needed to help put the wreaths out.

Mr. Pharris provided an estimate on materials that will be needed to build the breakroom for the Maintenance department. Ms. Beckett-Hill would like to review the plan with everyone to make sure everyone is clear on what is needed before work starts. Mr. Pharris opted for a revised Option 4 plan.

FIRE DEPARTMENT

Assistant Chief Connor reported that there have been 237 combined runs in the month of November 2022. Assistant Chief Connor believes that the department is on pace to have its busiest year in history. Stryker ALS 360 devices have been delivered and are in service. The

power cots will be delivered December 12th. There will be training on that equipment towards the end of January 2023 and they will be installed in the trucks on January 31, 2023. The fire department added cellular connectivity to two iPads for the paramedic units. The fire department is in the process of getting some renovation estimates for the fire station.

Assistant Chief Connor reported that the intern program is going well and two interns have been promoted to permanent part-time positions. One of them was part of a group that was recognized as the EMS department of the month award from Riverside Hospital. That group was Firefighter Lainge, Firefighter Dan Sovchick, Part-Time Firefighter Kennedy Gerren.

Assistant Chief Connor was disappointed with the Strategic Plan Critical Task Analysis meeting because it ended up being a data review meeting. Assistant Chief Connor is in contact with William Sturgen to get the project moving forward. Mr. Ferguson indicated that he wants to make sure that Assistant Chief Connor and Mr. Collins are leading the plan. Ms. Mollard clarified that she is assisting with the planning for the onsite visit and the survey to ensure the Township gets the most participation.

Assistant Chief Connor would like to have an oath swearing-in when new firefighters are brought on to the department going forward. He would like this to be performed at the Board meeting following their start date with a larger ceremony happening at a later date.

Ms. Beckett-Hill made a Motion to pass Resolution No. 221206F1. Be it resolved to increase the Phoenix Safety Outfitters purchase order from \$40,000.00 to \$42,500 for turnout gear out of fund 4910-220-55000 (Capital Equipment-Fire – Fire Equipment). Ms. Mollard seconded the Motion. Vote: All Aye.

Ms. Mollard made a Motion to pass Resolution No. 221206F2. Be it resolved: To increase Assistant Fire Chief Patrick Connor's base pay rate to \$58.68 per hour retroactive to the pay period beginning on November 12, 2022. Ms. Beckett-Hill seconded the Motion. Vote: All Aye.

FISCAL OFFICE

The credit card statements were presented.

Mr. Ferguson made a Motion to pass Resolution No. 221206B1. Be it Resolved, to increase Fund 2041-000-43002 Cemetery-Fees receipts by \$15,000 and to increase Fund 2041-000-48004 Cemetery-Sale of Lots by \$35,000.

And

Be it Resolved, to increase Fund 2141-000-41001 Roads–General Property Tax receipts by \$58,000 and to increase Fund 2141-000-41035 Roads–Rollback and Homestead by \$2,000.00.

And

Be it Resolved, to increase Fund 2171-000-42011 Pool–Membership receipts by \$19,000; and to increase Fund 2171-000-42012 Pool–Daily Gate by \$11,000; and to increase Fund 2171-000-42017 Pool-Convenience Fee by \$8,000.

Ms. Beckett-Hill seconded the Motion. Vote: All Aye.

Mr. Ferguson made a Motion to pass Resolution No. 221206B2. Be it Resolved, to reduce Fund 2281-000-42002 EMS–Lockbox receipts by \$15,000. Ms. Mollard seconded the Motion. Vote: All Aye.

Ms. Mollard made a Motion to pass Resolution No. 221206B3. Be it Resolved, to accept the attached 2023 Temporary Appropriations. Ms. Beckett-Hill seconded the Motion. Roll Call Vote: All Aye.

PLAIN TOWNSHIP BOARD OF TRUSTEES
FRANKLIN COUNTY, OHIO
RESOLUTION NO. 22120683

A RESOLUTION TO APPROVE TEMPORARY APPROPRIATIONS FOR 2023

The Board of Trustees of Plain Township, Franklin County, Ohio, met in Regular session on the 6th day of December 2022, at the Plain Township Fire Station with the following members present:

David Ferguson
Kerri Mollard
Jill Beckett-Hill

_____ moved the adoption of the following Resolution: BE IT RESOLVED by the Board of Trustees of Plain Township, Franklin County, Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year, ending December 31st, 2023, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as follows, viz: That there be appropriated from the VARIOUS FUNDS:

RECAPITULATION OF FUNDS		
1 GENERAL FUND	\$1,836,443.09	
	Personal Services	\$1,102,716.59
	Other Expenses	\$733,726.50
SPECIAL REVENUE FUNDS		
10 FIRE DISTRICT FUND	\$9,703,604.69	
	Personal Services	\$7,593,044.69
	Other Expenses	\$2,110,560.00
11 ROAD DISTRICT FUND	\$273,805.05	
	Personal Services	\$215,305.05
	Other Expenses	\$58,500.00
2 MOTOR VEHICLE LICENSE TAX FUND	\$15,500.00	
	Personal Services	\$2,000.00
	Other Expenses	\$13,500.00
3 GASOLINE TAX FUND	\$540,000.00	
	Personal Services	\$136,000.00
	Other Expense	\$404,000.00
5 CEMETERY FUND	\$201,251.40	
	Personal Services	\$98,251.40
	Other Expenses	\$103,000.00
23 PERMISSIVE MOTOR VEHICLE TAX	\$140,000.00	
	Personal Services	\$20,000.00
	Other Expenses	\$120,000.00
14 POOL FUND	\$444,569.60	
	Personal Services	\$84,369.60
	Other Expenses	\$360,300.00
28 EMS FUND	\$473,300.00	
	Personal Services	\$259,200.00
	Other Expenses	\$214,000.00
FUND TOTAL	\$11,792,030.74	
DEBT SERVICE FUND		
15C POOL BOND RETIREMENT FUND	\$128,426.50	
CAPITAL PROJECTS FUND		
21 CAPITAL IMPROVEMENT FIRE	\$886,000.00	
21C CAPITAL IMPROVEMENT POOL	\$0.00	
FUND TOTAL	\$695,000.00	
FIDUCIARY FUND		
17A TRUST FUND-ULRY	\$0.00	
17B TRUST FUND-MAUSOLEUM	\$0.00	
FUND TOTAL	\$0.00	
GRAND TOTAL OF ALL FUNDS	\$14,451,900.33	

_____ seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

David Ferguson _____
Kerri Mollard _____
Jill Beckett-Hill _____

Adopted December 6, 2022

Fiscal Officer, Board of Township Trustees

THE STATE OF OHIO, FRANKLIN COUNTY, ss:
I, Bud Zappitelli, Fiscal Officer of the Board of Trustees of Plain Township, Franklin County, Ohio, and in whose custody the Files, Journals and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing Annual Temporary Appropriation Resolution is taken and copied from the original Resolution now on file with said Board, that the foregoing Resolution has been compared by me with the said original and that the same is a true and correct copy thereof.

WITNESS my signature, this 6th day of December, 2022.

Bud Zappitelli, Plain Township Fiscal Officer

Ms. Beckett-Hill made a Motion to pass Resolution No. 221206B4.

Whereas, Plain Township previously adopted Resolution 210804B1 to establish the Coronavirus Local Fiscal Recovery Fund as fund 4903-000-00000; and

Whereas, Plain Township adopted Resolution 210804B2 to increase receipts and appropriations in the Coronavirus Local Fiscal Recovery Fund (4903-000-00000) - Receipts by \$100,822.90 and Appropriations–Expenses-Other by \$100,822.90 and Transfers-Out by \$0.00

Whereas, Plain Township adopted Resolution 220406B1 to certify an increase in receipts in the Coronavirus Local Fiscal Recovery Fund (4903-000-00000) - Receipts by \$402.51.

Whereas, the Coronavirus Local Fiscal Recovery Fund should have been established as Miscellaneous Special Revenue Fund 2902-000-0000.

Be it Resolved to establish the Coronavirus Local Fiscal Recovery Fund (2902-000-0000) and to transfer the Coronavirus Local Fiscal Recovery Fund (4903-000-0000) balance and receipts of \$202,450.81 to the Coronavirus Local Fiscal Recovery Fund (2902-000-0000).

Be it Further Resolved to increase Receipts in the Coronavirus Local Fiscal Recovery Fund (2902-000-00000) by \$101,225.40 and Appropriations–Expenses-Other by \$202,450.81 and Transfers-Out by \$0.00 in the Coronavirus Local Fiscal Recover Fund (2902-000-0000).

Ms. Mollard seconded the Motion. Vote: All Aye.

Mr. Ferguson made a Motion to pass Resolution No. 221206B5.

Whereas, Plain Township previously adopted Resolution 220720B1 to establish the OneOhio Opioid Settlement Fund as fund 4904-000-00000; and

Whereas, Plain Township adopted Resolution 220720B2 to increase receipts and appropriations in the OneOhio Opioid Settlement Fund (4904-000-00000) - Receipts by \$4,010.26 and Appropriations–Expenses-Other by \$4,010.26 and Transfers-Out by \$0.00;

Whereas, the OneOhio Opioid Settlement Fund should have been established as Miscellaneous Special Revenue Fund 2903-000-0000;

Be it Resolved to establish the OneOhio Opioid Settlement Fund (2903-000-0000) and to transfer the OneOhio Opioid Settlement Fund (4904-000-0000) balance of receipts of \$4,010.26 to the OneOhio Opioid Settlement Fund (2903-000-0000) and Appropriations-Expenses-Other by \$4,010.26.

Ms. Beckett-Hill seconded the Motion. Vote: All Aye.

OLD BUSINESS

Ms. Mollard initiated conversation regarding the 2023 meeting schedule. For the 2nd meeting of the month, it was decided that the Board would move the meeting to 12pm. Ms. Beckett-Hill also inquired if it was possible to move the 1st meeting of the month to 6:30pm.

Ms. Mollard reported that she went to the New Albany Joint Parks Board meeting and they passed the approval to issue \$49 Million in bonds for the new Fieldhouse. The certified results from the election were reported and the issues passed by a larger margin that originally reported.

EXECUTIVE SESSION

Mr. Ferguson made a motion to adjourn into executive session at 9:05 p.m. pursuant to Ohio Revised Code 121.22 (G)(1) for appointment and employment. Ms. Mollard seconded the motion. Vote: All Aye

Mr. Zappitelli, Ben Collins, Assistant Chief Connor, Pete Griggs, and Dan Williamson attended the Executive Session.

Mr. Ferguson made a motion to close out of executive session at 10:50 p.m. Ms. Mollard seconded the motion. Vote: All Aye

ADJOURNMENT

Mr. Ferguson made a motion to adjourn the meeting at 10:51 p.m. Ms. Beckett-Hill seconded the motion. Vote: All Aye

BOARD OF TRUSTEES:


David Ferguson, Trustee


Kerri Mollard, Trustee


Jill Beckett-Hill, Trustee


Bud Zappitelli, Fiscal Officer