

RECORD OF PROCEEDINGS

Minutes of Meeting

Plain Township Board of Trustee Meeting

The Plain Township Board of Trustees met in regular session at 7:01 p.m. at the Fire Station, 9500 Johnstown Road, New Albany, OH 43054.

Mr. Ferguson called the meeting to order. Mr. Ferguson led the Trustees in the Pledge of Allegiance to the flag.

Roll Call: Members Present: Dave Ferguson, Kerri Mollard, and Jill Beckett-Hill. Others present: Bud Zappitelli, Fiscal Officer, Ben Collins, Chief Rupp, Assistant Chief Connor, Battalion Chief Sponaugle, Battalion Chief Dudley, Firefighter Miller, Bob Pharris, Mike Durik, Deb Lowery, and Courtney Rogers.

ADDITIONS OR CORRECTIONS TO THE AGENDA

Ms. Mollard indicated that she will have old and new business to discuss.

Mr. Collins added Resolution 220803A6 to the agenda.

Chief Rupp added Resolution 220803F2 to the agenda.

APPROVAL OF MINUTES

Mr. Ferguson made a motion to approve the July 20, 2022 Board of Trustees Meeting minutes. Ms. Mollard seconded the motion. Vote: All Aye. (Resolution 22080301)

PAYMENT OF THE BILLS

Mr. Ferguson made a motion to pay the pending warrants in the amount of \$284,356.06.

Ms. Mollard seconded the motion. Vote: All Aye. (Resolution 22080302)

CITY LIASION – MIKE DURIK

Mr. Durik reported that New Albany City Council did not meet since the last Board meeting. He repeated the standards that were approved for a Hamlet. Chief Rupp asked whether the streets are going to be public or private. Mr. Durik reported that he does not know. It only establishes the standards by which a development plan will be evaluated.

ADMINISTRATOR

Mr. Collins recognized employment milestones. Bobby Pharris, Captain Todd Moore, and Captain Chris Pabst all celebrated 25 years with Plain Township.

The MECC RCOG approved to hire 3 additional dispatchers in 2023. There is 1 vacant position and the group will add 2 new positions. Chief Rupp reported that the MECC has 2 of 33 supervisors in the State of Ohio with executive leadership certification. Mr. Collins and Mrs. Mollard were able to observe the dispatching room. There are 6 municipalities in the partnership for dispatching and 18 for EMS.

Mr. Collins and Mr. Pharris had a meeting with the Franklin County Engineer's office regarding the Clouse Road improvements and the Ohio Public Works application process. The proposal is due Friday, September 2nd. The Township is in the process of collecting materials for the grant proposal. The last improvement to Clouse Road was in 1972-1973. There are no additional cost estimates.

Ms. Beckett-Hill made a Motion to pass Resolution 220803A1. Whereas, the Plain Township Board of Trustees has approved a pool management contract, including opening and closing, with SwimSafe Pool Management, Inc. for the 2022 pool season, according to the bid submitted in the amount of \$189,885 out of fund 2171-610-53060 (Pool – Contracts).

Be it resolved, to set aside and pay the September 2022 pool management payment in the amount of \$18,988.50 from fund 2171-610-53060 (Pool – Contracts) according to the attached schedule. Ms. Mollard seconded the Motion. Vote: All Aye.

Mr. Ferguson made a Motion to pass Resolution 220803A2. Be it resolved that Trustee Jill Beckett-Hill is hereby appointed to serve as the elected official delegate representing Plain Township on the McCoy Center for the Arts Stakeholders.

Be it further resolved, by the Board of Trustees of Plain Township that Township Administrator Ben Collins is hereby appointed to serve as the employee delegate representing Plain Township on the McCoy Center for the Arts Stakeholders.

Ms. Mollard seconded the Motion. Vote: All Aye.

Ms. Mollard made a Motion to pass Resolution 220803A3. Be it Resolved to approve a 3% wage increase for all township staff, except Maintenance Specialists and the assistant fire chief and fire chief, effective on the pay period beginning August 6, 2022. Beginning on August 6, 2022, the fire chief shall receive an hourly rate that is equivalent to 2.5% greater than the assistant chief pay rate. Beginning on August 6, 2022, the assistant fire chief shall receive an hourly rate that is equivalent to 2.5% greater than the battalion chief annual base pay plus medic bonus including 152 hours of holiday pay, divided by 2080 hours.

$$\text{Assistant Chief pay rate} = \frac{(\text{BC base pay rate} + \text{medic pay}) \times (2496+152) \times 1.025}{2080}$$

Mr. Ferguson seconded the Motion. Vote: All Aye.

Ms. Mollard thanked Mr. Collins, Chief Rupp and Assistant Chief Connor for their diligence in analyzing the payroll data.

Ms. Beckett-Hill made a Motion to pass Resolution 220803A4. Be it Resolved, that the following township personal property is declared unneeded, obsolete or unfit for township use and is to be disposed of by internet auction:

Item Description	Minimum Price
1. Tires	
Goodyear 315/80R22.5	20.00
Goodyear 425/65R22.5	20.00
2. Projector Screen	10.00
3. Optoma Projector	10.00
4. Dell Server	10.00
5. Powerspec Desktop	10.00
6. HP Compaq Desktop	10.00
7. 4 Dell Inspiron Desktops	10.00
8. HP PSC 1315 Printer	10.00
9. HP LaserJet	10.00
10. Canon LiDE Scanner	10.00
11. 2 Dell Latitude 6400 Laptops	10.00
12. 1 HP Probook 450 G1	10.00
13. 1 iPad G1 32 gb	10.00
14. 2 Surface tablets	10.00/each
15. Old Turn Out Gear multiple sets that are out of date	10.00
16. Out of Date fire helmets	10.00
17. Old Motorola Mobile Radios	10.00/each radio
18. Old Motorola walkies	10.00/each radio
19. Honda Generator 2500 watt	10.00
20. 2010 Chevy Tahoe – 126,000 miles	1,000.00
21. Fire prevention stove prop	10.00
22. Old kitchen tables	10.00

Mr. Ferguson seconded the Motion. Vote: All Aye.

**Mr. Ferguson made a Motion to pass Resolution 220803A5. WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and
WHEREAS, Plain Township is planning to make capital improvements to Clouse Road, and
WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,**

NOW THEREFORE, BE IT RESOLVED by the Plain Township Board of Trustees:

Section 1: The Plain Township Administrator is hereby authorized to apply to the District Three Public Works Integrating Committee and the Ohio Public Works Commission for funds as described above.

Section 2: The Plain Township Administrator is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance in conjunction with the recommendations of the county engineer, and approved as to form by the board of trustees.

Ms. Mollard seconded the Motion. Vote: All Aye.

Ms. Mollard made a Motion to pass Resolution 220803A6. Be it Resolved to approve an amount up to \$5,000 to be paid to Woodchuck Arts, LLC, to develop an updated website for Plain Township on the WordPress platform, to be paid out of fund 1000-110-53060 (General – Contractual Services). Ms. Beckett-Hill seconded the Motion. Vote: All Aye.

Mr. Collins reported that our current provider, Buckeye Interactive, has outgrown the level of service that Plain Township requires. Mr. Collins received quotes from a couple of small local businesses. The Township's current hosting is expiring and the website is out of date. The hosting is \$600 annually. The current provider wants \$10,800 for the same service.

ZONING

Mr. Collins reported that the Board of Zoning Appeals accepted a variance application for review for a property on Harlem Road requesting a setback from 25 feet to 5 feet. There will be a public hearing later this month. Mr. Collins reported that the Township has an informal request

for rezoning in the Johnstown Road and Walnut Street area. The property owner is looking to secure commercial zoning without a specified use.

Mr. Collins reported that development in Plain Township is limited because of the lack of water and sewer.

ROAD/MAINTENANCE

Bob Pharris reported that there was a small issue with a motor at the pool but it has been resolved. Mr. Collins reported that staff is monitoring water levels daily. After a heavy rain storm, water use went up. It was discovered that the hydrostat valve had opened in the slide pool. Once it was closed, the water use went back to normal.

Mr. Pharris used the City of New Albany's boom mower last week. New Albany is looking to sell the boom mower and tractor. Mr. Pharris would like to purchase it from New Albany. It is a 2001 tractor and Mr. Pharris expects it to last 10 years. Mr. Collins reported that we paid \$5000 back in 2017 to outsource the work.

Mr. Collins is proposing to replace the pool heater proactively. The savings we are receiving from the SwimSafe management contract this year will cover the cost of a new heater.

Mr. Pharris received a quote from Patterson pools for pool paint. The plan is to purchase the paint and the maintenance staff will paint the pool after the 2022 season.

Ms. Mollard recognized Mary Fee for taking a text on a Saturday and helping a family with cemetery needs outside of working hours.

Ms. Mollard made a Motion to pass Resolution No. 220803M1. Be it Resolved, to pay Patterson Pools, LLC an amount up to \$27,610 for a Lochinvar model CPN 1802 natural gas pool heater, shipping and installation from account 2171-610-54030 (Pool – Tools and Equipment). Ms. Beckett-Hill seconded the Motion. Vote: All Aye.

Ms. Beckett-Hill made a Motion to pass Resolution No. 220803M2. Be it Resolved to pay Patterson Pools, LLC up to \$9,000 for pool paint kits out of fund 2171-610-54000 (Pool – Supplies). Mr. Ferguson seconded the Motion. Vote: All Aye.

Mr. Ferguson made a Motion to pass Resolution No. 220803M3. Be it Resolved, to pay the City of New Albany, Ohio an amount up to \$15,000 for a Massey Ferguson 4263 Tractor and Alamo MB21 boom mower to be paid form the following accounts:

\$5,000	2141-330-54030 (Roads – Tools and Equipment)
\$10,000	2021-330-54040 (Gasoline Tax – Tools and Equipment)

Ms. Beckett-Hill seconded the Motion. Vote: All Aye.

FIRE DEPARTMENT

Chief Rupp indicated that there has been 39 Fire and 74 EMS runs since the last meeting.

Chief Rupp appreciated the Township attendance at the viewing and funeral for Captain Carney. There were several speakers at the funeral, 2 state legislators and 3 executives from The International Association of Ohio Firefighters. It was an honorable tribute to Captain Carney. Chief Rupp also thanked the Violet Township Ohio Professional Firefighters for paying for the wake. A lot of neighboring departments helped; Chief Shull from Jefferson Township planned all the coverage in the station. Chief Dudley and Captain Pabst worked diligently with staff in preparing the service.

Chief Rupp reported that Fire Marshall Guthrie has 2 plan review invoices for a total of \$15,000. The new Engine committee met with Sutphen on a pre-construction conference. It is to make certain that contract language matches the Township's expectations.

Assistant Chief Connor discussed the Stryker contract for EMS capital purchases. He recognized Mr. Collins and Battalion Chief Dudley on their hard work in working with Stryker on this contract. A. Chief Connor thinks it is important for the Township to have the best equipment available. The original total cost was \$1.59 mill. The price increased to \$1.69 mill because of a change in costs. There is another price increase planned for October 1, 2022. This contract will replace all equipment, Stryker will credit us approximately \$50,000 for equipment trade-ins, and the Township will receive upgrades on all equipment once during the 10-year contract. There is also a \$1 buyout at the end of the contract. It is part of a DAS term schedule stating that this is the best price offered to their most favored customers. Mr. Zappitelli reported that the Township has the money to make the purchases. He stated that it could affect when the Township will have to ask residents for a new levy. His own personal opinion is that we are currently at peak pricing and he wonders if the price of this contract could come down at a later date. A. Chief Connor thinks that the value of this is now and that the price of this contract will not go down. Mr. Ferguson asked if we have language in the contract to protect us if prices go down. Mr. Collins said we can inquire about potential language.

Ms. Mollard made a Motion to pass Resolution No. 220803F1.

WHEREAS, Stryker Sales, LLC ("Stryker") has submitted a draft Master Agreement and associated documents to the Township for equipment financing needs (the "Agreement"); and

WHEREAS, the Board desires to authorize the adoption and execution of the Agreement; and

WHEREAS, it is in the best interest of the Township for the Board of Trustees to adopt and enter into the Agreement.

RESOLUTION

NOW THEREFORE, be it resolved by the Board of Trustees of Plain Township, Franklin County Ohio, that the following Resolution be, and hereby is, adopted: RESOLVED, that the Board hereby adopts and approves the form of the Agreement, together with any such changes therein and amendments thereto not inconsistent with this Resolution and not adverse to the Township. The Board hereby authorizes, empowers, and appoints, on behalf of the Board and the Township, Township Administrator Ben Collins (the "Representative") to execute the Agreement in substantially that form on file with the Township, along with any changes or amendments thereto, provided that the approval of those changes and amendments by the Representative and the character of those changes and amendments are not being inconsistent with this Resolution or adverse to the Township, and shall be evidenced conclusively by the Representative's execution of the Agreement. Furthermore, the Representative is authorized to, on behalf of the Township, take any and all actions and execute any and all documents that may be necessary to be completed by the Township in order to finalize the Agreement.

BE IT FURTHER RESOLVED, that the Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

Mr. Ferguson seconded the Motion. Vote: All Aye.

Ms. Mollard made a Motion to pass Resolution No. 220803F2.

Whereas, Battalion Chief Travis Dudley has successfully completed a Bachelor of Arts degree in Public Administration from Mount Vernon Nazarene University in July of 2022.

Therefore, with sincere pleasure, we commend Chief Dudley for his hard work and congratulate him on this accomplishment.

Ms. Beckett-Hill seconded the Motion. Vote: All Aye.

Ms. Mollard thanked Battalion Chief Dudley for the ride along and passed along her congratulations. A. Chief Connor recognized B. Chief Dudley for his hard work. He is engaged on his days off, keeps up with truck maintenance, and balances his work and family responsibilities. Chief Rupp also recognized B.Chief Dudley. B.Chief Dudley is the 3rd employee that has received his degree while with Plain Township. Mr. Ferguson is proud of B. Chief Dudley for his hard work and leadership.

Ms. Mollard asked about Engine Rescue equipment and whether the fire department plans to look at upgrading that equipment. Chief Rupp stated that \$100,000 is budgeted for new equipment with the purchase of the truck.

Ms. Mollard also inquired about the repair of the front concrete pad. Mr. Collins reported that the county engineer has offered to provide the engineering for the project. The engineer's office cannot bid it out until the winter. EMH&T suggested using the Columbus roadway specifications for concrete to bid out the work. Currently, the Township will need to wait for the roof project to finish. Mr. Ferguson also asked about the asphalt parking lot in the back and whether it would make sense to do both projects at the same time.

For Pelotonia, the Fire department will have 2 paramedics at Bevelhymer Park, a Supervisor in Command post and the medic at the middle school on Saturday. On Sunday, the Fire Department will have a Supervisor in the Command post and the medic will be at the middle school again.

FISCAL OFFICE

Credit Card statements were presented.

OLD BUSINESS

Ms. Mollard wanted to know the Board's thoughts about having a Township designee on the Joint Parks District. Ms. Mollard is happy to be that person. Mr. Ferguson said that Mary Fee would also be interested in serving in that position. A resolution will be presented at the next meeting.

NEW BUSINESS

Ms. Mollard would like to do an assessment of current Township communications. She would like to know cost, frequency, responsibility, etc. Ms. Beckett-Hill inquired if the Township does an Annual Report. The Fire Department communicates statistics on their website.

Ms. Mollard mentioned that she saw that the pool reached capacity today.

Mr. Ferguson reported that fundraising is going well for the New Albany Community Foundation. Remarkable Evening is scheduled for December but it will be at a different location. The Jefferson Lecture Series continues to be successful. The amphitheater did not have as many renewals.

Chief Rupp reported that the New Albany Firefighters Foundation golf outing is this weekend. They would like to develop a scholarship fund in Captain Carney's honor. They expect 34 foursomes.

ADJOURNMENT

Mr. Ferguson made a motion to adjourn the meeting at 8:24 p.m. Ms. Mollard seconded the motion. Vote: All Aye

BOARD OF TRUSTEES:


David Ferguson, Trustee


Kerri Mollard, Trustee


Jill Beckett-Hill, Trustee


Bud Zappitelli, Fiscal Officer